

# NORTH CAROLINA LIBRARY ASSOCIATION

## Minutes of the Executive Board

October 16, 1992

The Executive Board of the North Carolina Library Association convened in the Shearon Harris Business Building on the Campus of Meredith College in Raleigh, North Carolina on October 16, 1992.

President Freeman called the meeting to order at 9:30 a.m. and welcomed the board to the campus.

Executive Board Members and Committee Chairs present at the meeting included the following:

Larry Alford, Janet Freeman, Meralyn Meadows, Barbara Baker, Jim Govern, Sandy Neerman, Nancy Bates, Araby Greene, Nona Pryor, Frances Bradburn, Benjie Hester, Susan Squires, Doris Anne Bradley, Michael Ingram, Steve Sumerford, Waltrene M. Canada, Gwen Jackson, Helen Tugwell, Wanda Brown Cason, John Jones, Catherine Van Hoy, Eleanor Cook, Patricia Langelier, Alice Wilkins, David Fergusson, Gene Lanier, Martha Fonville, Cheryl McLean.

Additionally, Cynthia Cobb substituted for Vanessa Ramseur, Chairperson of the Round Table on Ethnic Minority Concerns and Anne Marie Elkins represented Karen Purcell of the Round Table on the Status of Women in Librarianship.

Guests included John Welch of the State Library, Jane Barringer, President of the North Carolina Friends of Public Libraries, Jackie Beach, President of the North Carolina Public Library Director's Association and Leland Park, Chair of the State Library Commission.

Upon the call for acceptance of the agenda, President Freeman requested that "News from the State Library" follow the report of the administrative assistant and that consideration of the proposed 1993/94 budget be made a separate agenda item. There being no objections, the altered agenda was accepted.

President Freeman called for the approval of the previously distributed minutes of the last meeting. There being no corrections or additions, Barbara Baker moved acceptance, Gwen Jackson seconded and the motion was accepted.

Wanda Cason, treasurer, distributed the written report with explanations and

notations of monies in all accounts. She noted a correction in the report from last quarter (April 1 - June 30th) which reflected \$216.31 in the 1991-92 actual expenditures for travel for the administrative assistant. The figure should have been \$1,320 and the correction was reflected in the report for this quarter. Upon the call for a motion for approval of the treasurer's report, Barbara Baker so moved, Araby Greene seconded and the motion carried.

President Freeman then called for the report of the administrative assistant. Martha Fonville noted that her report reflected 127 new members during the previous quarter. She also shared with the board copies of a letter from President Janet Freeman that is being mailed to each new member. The letter explains the benefits of membership and solicits input and involvement in all aspects of the association.

John Welch, representing the State Library, informed the board of the resignation of State Librarian Howard McGinn, effective October 30, 1992. He announced that Mr. McGinn would become Director of the Emporia, Kansas Public Library System. He also informed the board of the resignation of Mary Ellen Woods, Coordinator of the Center for the Book Program, effective the same day. He noted Secretary Dorsey's decision to defer the filling of the position of State Librarian to the new administration, allowing time to involve the State Library Commission and others in the decision. Additionally, Mr. Welch announced that he would become Acting State Librarian and made the board aware of an .8% decrease in LSCA funds for fiscal year 1993.

In preparation for the discussion of the proposed 1993-94 budget, President Freeman provided the board with a review of the discussion at the previous meeting when the Finance Committee proposed the budget. She noted that the board did not want to use reserve funds or project grant funds to balance the biennial budget. President Freeman also provided additional information as requested by the board at the July meeting. Conference budget and expenditure information and survey results of dues structures of other library associations was

made available for the board's perusal. She indicated that the task force on long range fiscal planning, appointed to study NCLA finances, had met and had taken the charges very seriously.

She also indicated that the task force will continue to meet and is expected to bring recommendations to the executive board on or before the April 23, 1993 meeting.

Early in the budget discussions, Dave Fergusson, SELA Representative, moved that no money be used from the conference profits earmarked for staff development grants (project grants) in the NCLA general budget. The motion was seconded by Jim Govern and discussion of the motion ensued. Barbara Baker, Past President, questioned the alternatives and asked if that proposal would necessitate increasing dues or some other fund generating measure. President Freeman offered the board such alternative solutions as the possibility of adopting the budget as proposed then later amending it or passing a deficit budget and later restoring monies. After continued discussion, the question was called. The call for the question was approved and President Freeman asked the board to vote on the motion made by Dave Fergusson. The motion was defeated by a hand count with ten opposed and six in favor.

Jim Govern initiated discussion of the \$200.00 allocated to committees.

President Freeman announced that she had received several contributions to fund the publication of the proposed newsletter and asked for a motion to delete the \$3,200 that had been budgeted for the publication and restore it to the conference grants. Susan Squires stated the motion and it was seconded by Gwen Jackson. The motion carried.

The number of student members was questioned by Dave Fergusson as a means of increasing membership. He proposed reduced membership costs without the benefit of publications. Nona Pryor questioned whether membership would be worthwhile to students without the publications.

Wanda Cason, Treasurer, informed the board of Finance Committee discussions regarding increased dues payable on an

annual basis. Gene Lanier felt that members would not pay dues in off-conference years.

Regarding the publication of *North Carolina Libraries*, Dave Fergusson questioned the savings that could be derived from reducing the number of pages per issue. Frances Bradburn, editor of *North Carolina Libraries*, responded that a substantial savings would not be derived and that 64 pages tended to be an ideal size. She justified that the publication should be the best staff development tool the association has to offer. Though Cathy Van Hoy felt that there was more to be gained from workshops and conferences, Gene Lanier of the Intellectual Freedom Committee, considered the publication the greatest benefit of membership.

Nancy Bates, chairperson of the Nominating Committee, initiated discussion regarding solicitation of advertisements. Types of advertisements then became an issue to consider.

As a postscript to the discussions, Frances Bradburn made the board aware that she would strive to produce a quality journal with whatever amount of money the board made available.

Discussing the reserve budget and the need for it, John Jones, chairperson of the Governmental Relations Committee, questioned what long term debt the association has incurred. In response, President Freeman indicated that the association has an employee serving as administrative assistant.

Leland Park, chairperson of the State Library Commission, commented that a reserve budget is essential to an organization that is dependent upon membership. John Jones commented that money from the reserve budget could be used to fund the publication of *North Carolina Libraries* or balance the budget.

Larry Alford, chairperson of the Library Administration and Management Section, questioned how low the reserve budget had ever been.

President Freeman indicated that the task force will attempt to determine the amount of money that is needed for reserve and make recommendations to the board.

Larry Alford made a motion that \$4,000.00 be taken from the reserve fund rather than from conference profits. The motion was seconded by Pat Langelier. During discussion of the motion, it was determined that this move would leave approximately \$20,000.00 in reserves. The motion was voted upon and passed. The amended budget was then voted upon and approved as amended.

Frances Bradburn requested to give the report of *North Carolina Libraries*. She reported that on November 12-13, 1992 the editorial board would have a retreat. She solicited ideas or suggestions from the board for upcoming issues. The theme for the next issue is "Preservation of Popular Culture."

## **SECTION & ROUND TABLE REPORTS**

Children's Services Section chairperson Benjie Hester announced the April 7-8, 1993 retreat on output measures. Additionally, she noted that they are discussing cooperative ventures with Steve Sumerford of the Literacy Committee.

Susan Squires of the College and University Section reported the success of their fall program which was video taped. She reminded the board of the upcoming workshop being co-sponsored with the Documents Section and informed the board of plans for a Spring 1993 Conference.

Community and Junior College Libraries Section chairperson Alice Wilkins reported that the fall conference, "Futureshock for Librarians" was a success. She stated that participants suggested follow-up meetings on incorporating fee-based services into community college libraries. Ms. Wilkins announced that plans for the meeting to be held at the 1993 biennial conference are underway.

Documents Section Chairperson Araby Greene distributed a written report that detailed the upcoming workshop being co-sponsored with the College and University Section. She also mentioned other documents news such as the new bulletin board

for NC depositories available on the North Carolina Information Network (NCIN). She announced that Ridley Kessler, Jr., was the 1992 recipient of the CIS/GODORT/ALA Regional Depository Librarian, "Documents to the People" Award. The Executive board will meet at the end of the fall workshop.

Library Administration and Management Section chairperson, Larry Alford reminded the board of the upcoming workshop on empowerment to be held November 16-17, 1992 at the Friday Center.

Nona Pryor, chairperson of the North Carolina Association of School Libraries, reported on the successful fall conference at which several awards were presented. She noted that the NCASL Public Relations Committee is currently planning three regional leadership meetings. Additional information will be provided at the next meeting.

There was no report from the North Carolina Public Library Trustees Association.

Jim Govern, chairperson of the Public Library Section, submitted a written report. He announced that the section's executive board approved the creation of a technical services committee within the section. The new committee will address the needs and concerns of technical services personnel in public libraries. He also informed the board of a workshop being planned by the Adult Services Committee entitled "Working With Senior Patrons".

Reference and Adult Services Section chairperson Allen Antone sent a written report in her absence.

Mike Ingram, chairperson of the Resources and Technical Services Section, reminded the board of the upcoming fall workshop to be held October 22 and 23, 1992 at the Durham Hilton. He announced that George Brett and other speakers were confirmed.

Cathy Van Hoy, chairperson of the New Members Round Table, mentioned a workshop scheduled for October 15, 1992 at which there was low attendance. She announced that the board is proposing a quarterly newsletter and plans to investigate the future purpose and direction of the round table. The next meeting is scheduled for February 1993.

The North Carolina Library Paraprofessional Association chairperson, Meralyn Meadows, distributed a written report to which she announced corrections. She noted that the workshops on "Personnel Issues" would be presented on March 11, 18 and 25, 1993 in Wilson, Boone and Chapel Hill. Topics would focus on readers' advisory, book binding, customer relations and reference skills. Her written report additionally detailed efforts to recruit new members and the use of new logo.

In the absence of Vanessa Ramseur, Cynthia Cobb, chair-elect of the Round Table on Ethnic Minority Concerns reported that 21 people participated in the bus trip to the National Conference of African American Librarians in Columbus, Ohio. She noted that the bus trip and the conference were successful. She also announced the fall workshop on career alternatives and job advancement to be held October 30, 1992 in Greensboro, N.C.

The Round Table on Special Collections chairperson, Beverly Tetterton-Opheim sent a written report which Martha Fonville distributed. The report detailed the success of the symposium on Professional Ethics held at Wake Forest on October 9, 1992. Future programs are being considered by the round table.

In the absence of Karen Purcell, chairperson of the Round Table on the Status of Women in Librarianship, Anne Marie Elkins reported that the fall workshop was successful.

## **COMMITTEE AND OTHER REPORTS**

There was no report from the Aids Materials Awareness Committee.

Archives Committee chairperson Cheryl McLean acknowledging no formal report, reminded the board to send relevant materials to the Archives Committee.

Doris Anne Bradley, chairperson of the Constitution Codes and Handbook Revision Committee, discussed and distributed to



the board the NCLA Handbook index prepared by the committee. She noted that the index includes pages for suggestions to the index or the handbook itself. The next committee meeting is scheduled for November 6, 1992.

Governmental Relations Committee chairperson John Jones discussed two bills currently in the general assembly that affect libraries. House bill 1427 and Senate bill 1044 basically involve the provision of satellite dishes to public libraries. He announced that Legislative Day is scheduled for February 24, 1993.

Intellectual Freedom Committee chairperson Gene Lanier distributed three handouts for the information of the executive board. He distributed minutes of the last committee meeting, "Proposed Guidelines for the Development of Policies Regarding Patron Behavior and Library Usage" and a draft entitled, "Economic Barriers to Information Access — An Interpretation of the Library Bill of Rights". He announced the 4th edition of the *Intellectual Freedom Manual*.

President Freeman announced that the report of the Literacy Committee would be given at the next meeting by Steve Sumerford.

Helen Tugwell, director, gave the report of the Marketing Committee chairperson, Sandy Neerman. She pointed out that the main objective would be "to establish a Marketing Communications Plan for NCLA to assist all NCLA Committees/Sections to effectively communicate their message".

Publications Committee Chairperson, Eleanor Cook, spoke further about the NCLA Newsletter. Funding has been received from UMI and DRA for publication for 18 months. She indicated that the development of publication guidelines was part of their charge and would be addressed in the future. The frequency was announced to be quarterly, following the executive board meetings.

There was no report from the Scholarship Committee. President Freeman announced that she received a letter from recipient, Angela Moore, expressing appreciation for the scholarship.

President Freeman announced that Jessica McPhail, chairperson of the Technology and Trends Committee, moved from the state and has resigned her position as chairperson. Christina Yu of Wake Forest will assume the chairperson of the committee.

Helen Tugwell, Co-chair of the Membership Committee distributed new membership application flyers and asked board members to post them in their libraries. She also indicated that an individual invitation is being designed to be used to invite library school students to join the association and that a membership contest is also being planned.

Conference Committee chairperson Gwen Jackson announced that the committee had met and is developing firm plans for the 50th NCLA Conference to be held October 19-22, 1993 in Winston-Salem at the Benton Convention Center.

Pat Langelier, ALA Councilor, noted that she had no report but would bring the board up to date at the next meeting.

SELA Representative, Dave Fergusson, solicited SELA news and

persons interested in working on SELA Committees. He announced the 1994 conference to be held October 26 - 29, 1994 in Charlotte, N.C. Along with the written report, he distributed information regarding the Regional Resource Directory being compiled by the SELA Headquarters, as well as membership forms.

Jackie Beach, President of the North Carolina Public Library Directors Association, reported that at the last meeting an ADA Workshop was presented. She also noted that recertification of public libraries would be discussed at the next meeting to be held in November.

North Carolina Friends of Public Libraries President Jane Barringer indicated that a series of workshops is being held across the state. She expressed appreciation to all types of libraries that provide assistance.

Leland Park, chairperson of the State Library Commission, announced the reception for Howard McGinn to be held at the State Library building on October 29, 1992. Additionally, Mr. Park noted that the State Library Commission should be involved in the selection of a new State Librarian and would insist upon a professional appointment.

President Freeman announced that the Nominating Committee had been formed and was working.

There was no old business to be brought before the board.

At the call for new business, Pat Langelier, ALA Councilor, called the board's attention to the Supreme Court decision that was recently handed down regarding the liability of social hosts for injuries to their guests who consume alcohol. She referred to an article written by an attorney at the Institute of Government entitled, "Alcohol and Host Liability". She stated that there is no longer a distinction between business hosts and social hosts and noted that the article gives tips on serving alcohol. She gave the article to Martha Fonville for distribution to interested board members.

President Freeman followed by mentioning that other issues such as a legal obligation to provide signing for the hearing impaired needs to be investigated to determine what our liabilities are.

Larry Alford suggested, and it was agreed by consensus that NCLA President Janet Freeman would draft a resolution in honor of Howard McGinn to be presented at the reception on October 29, 1992.

President Freeman announced the next meeting to be held February 19, 1993 at Riverside High School in Durham, North Carolina and reminded board members to submit agenda items to Martha Fonville prior to the meeting.

President Freeman declared the meeting adjourned at 12:30 p.m.

Respectfully submitted  
Waltrene M. Canada  
Secretary



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