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# NORTH CAROLINA LIBRARY ASSOCIATION

## Minutes of the Executive Board

January 28, 1994

The first North Carolina Library Association Executive Board meeting of the 1993-1995 Biennium was held January 28, 1994, at Caraway Conference Center near Asheboro. President Gwen Jackson presided. The following Executive Board members and Committee Chairs were present: Shelia Bailey, Barbara Baker, Augie Beasley, Margaret Blanchard, Frances Bradburn, Joan Carothers, Wanda Brown Cason, John Childers, Cynthia Cobb, Eleanor Cook, Bryna Coonin, Michael Cotter, Martha Davis, Anne Marie Elkins, Kem Ellis, David Fergusson, Martha Fonville, Janet Freeman, Dale Gaddis, Edna Gambling, Beverley Gass, Gwen Jackson, Judy LeCroy, Cheryl McLean, Sandra Neerman, Sandra Smith, Carol Southerland, John Via, and Catherine Wilkinson.

Welcome was extended to visitors Marjorie Lindsey, Sandy Cooper, and Elinor Swaim, as well as to the following Vice Chairs: Kathryn Crowe, Karen Perry, Betty Meehan-Black, Renee Pridgen, Beth Hutchison, Sue Cody, Janet Flowers, Carol Freeman, and Phyllis Johnson.

Wanda Brown Cason presented the Fourth Quarter Treasurer's Report and the 1993 Sections Report. Michael Cotter inquired whether the Sections Report included conference grants and was told that it did. Both reports were approved as presented.

Administrative Assistant, Martha Fonville, distributed a schedule for Executive Board meetings for 1994 and announced that the 1995 schedule is being finalized. Meetings will be held on April 15, 1994, at Carteret Community College in Morehead City; on July 15, 1994, at Appalachian State University in Boone; and on October 14, 1994, at Chavis Lifelong Learning Library in Greensboro. A membership report showing total membership at 2332 was also distributed. She reminded Board members that she is in the NCLA office from 9:00-1:00 Monday through Friday.

Kem Ellis, Chair of the Constitution, Codes, and Handbook Revision Committee told the Board that every member and Committee Chair should have a copy of the handbook. Handbooks are to be kept and maintained during a term of office, then passed on to one's successor with proper updates in place and in good condition. Any member without a copy should contact Martha Fonville.

Carol Southerland reported for the Governmental Relations Committee. Members have not yet been appointed to this committee, and she asked that names be submitted that would reflect a variety of government areas. A brief written report was distributed. A February 1 deadline necessitated immediate action to decide the extent of NCLA's financial support of ALA Legislative Day which will be observed April 19, 1994, in Washington, D.C. Chair Southerland asked if the \$6 registration fee had been paid. David Fergusson responded that the organization will pay it for NCLA members who decide to attend. Discussion followed about deducting the NCLA contribution to Legislative Day from

the budget line item entitled "ALA National Office." John Childers moved that "\$100 be taken from the ALA National Office unexpended NCLA budget to pay for the NCLA contribution to ALA Legislative Day." Augie Beasley seconded the motion and it was approved. The Governmental Relations Committee will have rooms reserved for both breakfast and luncheon gatherings in Washington to entertain North Carolina's legislative delegation. Sections and Round Tables will pay for their representatives to attend. It was requested that brochures touting specific programs be provided to distribute to legislators in a packet. Chairs need to send at least fifteen of the brochures to Carol Southerland by March 1. No date has been set for State Legislative Day and the Association is not presently involved in planning for it, but the Committee will contact state legislators when appropriate. David Fergusson distributed a written report from Legislative Day in 1992 and 1993.

Anne Marie Elkins reported from the Literacy Committee. On March 7-8 the committee will conduct a workshop for the eighteen directors of North Carolina public libraries where Smart Start has been appropriated. The purpose of the workshop is to help directors and their staffs become involved in Smart Start community efforts.

It was reported by Eleanor Cook, Chair of the Publications Committee, that the committee is not yet formed. The next newsletter will contain reports from the Executive Board Retreat. Those who have information for the newsletter should send it on the designated form or via email, fax, or regular mail service. The newsletter has been successful, but financial arrangements for its continued publication still need to be finalized. One automation company has offered to set up the newsletter electronically.

David Fergusson submitted a written report from SELA and announced that the 1994 Conference will be held in Charlotte October 26-29. He encouraged all to join SELA, noting that first-time membership is only \$10.

As a matter of old business, President Jackson informed members that three recommendations of the NCLA Long-Range Fiscal Planning Task Force remained to be considered, having been postponed at the July 16 Executive Board meeting in order to wait for a membership vote on changes in dues structure. Since the membership did approve the recommendation to "collect dues annually (on a calendar year basis) rather than biennially and adjust the dues structure..." board action became imperative for the consideration of Recommendation 8 which states: "If the revised annual dues structure is adopted, change allocation to sections and round tables to \$5 per member annually with additional sections being \$5 each." The motion and second to accept this recommendation had been made previously, so discussion was entertained. David Fergusson suggested that the motion might be amended to allow the addition of a second

section for \$3 in order to benefit the smaller sections. Barbara Baker commented that this might cause collection of dues to be more complicated. The recommendation as originally stated was approved unanimously.

President Jackson then brought Recommendations 2.b, 2.c, and 3 to the attention of the Board. Janet Freeman made the following motion: that "the vote on Recommendations 2 and 3 of the Long-Range Fiscal Planning Task Force (postponed to this meeting at the July 16, 1993 Board meeting) be postponed to the April 15, 1994 meeting of the Board." The motion was seconded by Dale Gaddis. Recommendations 2 and 3 will be influenced by the report of the Audit and Accounting Committee which is not complete at this time. The motion was passed.

Sandy Cooper, Director, Division of State Library, Department of Cultural Resources, presented a report from the State Library. She gave the Board an update on the Information Highway which she said is discussed daily at the State Library. 106 sites for the Highway were recently identified, with 80 more sites to be named in early 1995. Of those 80 sites she understands that most will be libraries. In addition to the attention given to the Information Highway, the State Library is monitoring discussion about the fate of Internet accounts for libraries, and working on the North Carolina Information Network, which has been a model for other states. Another initiative garnering attention from the State Library staff is Smart Start. Smart Start is the Governor's initiative to try and meet the needs of pre-schoolers in North Carolina. Robin Britt, Secretary of Human Resources, is especially interested in seeing that public libraries become an important part of the Smart Start teams in the eighteen demonstration programs that are currently being developed across the state. The State Library has received a \$690,000 grant for continuation of a newspaper cataloging project. On February 14 Janice DelNegro will join the library staff as Youth Services Consultant. She is coming from the Chicago Public Library. John Welch is spearheading an investigation of the possibility for locating the North Carolina Center for the Book in Southern Pines when the public library there moves into new quarters. A preliminary budget for the State Library has been formulated for the short legislative session with its primary emphasis being on recouping some of the money lost in the last session, especially in the area of operating expenses.

Gwen Jackson presented Sandy Cooper a gift of North Carolina pottery in appreciation of her having served as facilitator for the training sessions conducted for Executive Board members and Committee Chairs prior to the business meeting.

President Jackson urged the Nominating Committee to begin work very soon.

David Fergusson asked the group if there were suggestions or comments that he should take to the Executive Committee for the Information Highway at a meeting on February 2. There is no representative of NCLA on the Library Team of the Information Highway. After some discussion it was decided that President Jackson would call Bill Graves to voice concern that all types of libraries be represented in these efforts.

Gwen Jackson urged that the organization continue to "Celebrate Libraries" in this 90th year of NCLA. Board members were urged to turn in their completed ALA self-study forms. As a follow-up of the training sessions conducted by Sandy Cooper, Board members will receive by February 15 summary information and assignments related to the areas of focus that have been identified. The April 15 meeting will be another work session on these subjects.

Guest Elinor Swaim expressed her appreciation of libraries in North Carolina and stressed the importance of NCLA in maintaining a rich library heritage.

Augie Beasley, Chair of the North Carolina Association of School Librarians, announced that NCLAS's Conference will be held October 6-7, 1994.

The following written reports were submitted to the Board:

### DOCUMENTS SECTION

The Documents Section sponsored a program, "Citizens' Rights and Access to Government Information," at the NCLA Biennial Conference in October, 1993. About 60 people heard the talks by Hugh Stevens, attorney for the North Carolina Press Association, and Eric Massant, Executive Editor, Congressional Information Service, Inc., and participated in a question-and-answer session. The Section also co-sponsored, with the Technology and Trends Committee, a very successful program, "Libraries and the Internet/NREN: Realizing the Potential," featuring Charles R. McClure giving an informative and humorous keynote speech to a standing-room-only audience.

The Section is planning to present its Spring Workshop on the topic of Geographic Information Systems on Friday, May 6, 1994. It is hoped that the program will feature the systems in use at some libraries in North Carolina. Richard Fulling, Vice-Chair/Chair-Elect of the Documents Section, is program chair.

Documents librarians are following with interest (and some apprehension) the proposed restructuring of the Government Printing Office and implementation of the Federal government's information policy. H.R. 3400, the Government Reform and Savings Act, includes a title which would restructure the GPO and the Depository Library Program (DLP). Our concern is whether the proposed changes would reduce the effectiveness of the DLP in distributing government information to the public; this is of particular importance in view of current efforts by documents librarians to suggest proposed changes in the DLP that would be accepted by Congress. An article by Anne Heanue, "Whither the Depository Library Program?," in the January, 1994 issue of *American Libraries*, summarizes the issues.

Proposals to implement the National Information Infrastructure (NII) are also of concern for glossing over, at this time, the roles of libraries and the DLP. Charles McClure discussed some of these issues at his speech at the biennial conference. Librarians are urged to inform their legislators of the need to assign a prominent role to libraries as the NII takes shape.

— Michael Cotter

### GOVERNMENTAL RELATIONS COMMITTEE

1. Committee suggestions are needed. To include good geographic coverage.
2. Plans are underway for ALA Legislative Day. April 19, 1994. In Washington, D.C. — Happy Anniversary!
  - A. Registration \$6.00
  - B. Contribution amount \_\_\_\_\_
  - C. Rooms are reserved for breakfast (Capitol) and luncheon (Senate). Thanks to Senator Helms' office. No other room arrangements are available.
  - D. We will be calling for "platforms" from the various sections, round tables, etc.
3. This committee is not at this time involved in Legislative Day, Raleigh. Sponsored by Public Library Directors.
4. As soon as a committee is in place, we hope to set up a network to communicate fast breaking items and to solicit quick responses by constituencies.
5. We will call for state "platforms" from the various sections, round tables, etc., as well.

— Carol Southerland

## GOVERNMENTAL RELATIONS, 1991-93 BIENNIUM

### National Legislative Day & Conference Program

The 1992 Legislative Day was done as in the past, with individually scheduled visits to each office. Turnout was good and we feel that our legislators received our thanks for their consideration, which is the main thing we try to do.

Legislative Day, 1993, was done using a new format, whereby we obtained a dining room at the Capitol and lobbied our people at a luncheon between noon and 2:00 PM. Over 20 of us met with about 13 Congresspersons and aides. It seemed to go very well for both, and was much easier for our schedules and feet. The chance to informally talk with them seemed to be effective.

The conference program with Iowa State Sen. Richard J. Varn and the new State Librarian Sandy Cooper was standing room only, before lunch the morning of the first day of the conference, when attendance is regularly low. We were very pleased with the attendance and the impact of both speakers. We got positive feedback all week. The program was funded with a conference grant.

— David Fergusson

## NORTH CAROLINA ASSOCIATION OF SCHOOL LIBRARIANS SECTION

The NCASL Retreat was held in Chapel Hill at the Institute of Government the weekend of January 7-9. Debra Henzey, Assistant Director of the North Carolina Association of County Commissioners, and Pat Thomas, Director of Personnel for Chapel Hill, spent the weekend at the retreat discussing group dynamics and giving direction as the NCASL Executive Board wrote goals and objectives for the 1993-1995 NCASL biennium.

— Augie E. Beasley

## SELA

The SELA Biennial Conference was held in New Orleans, May 18-21, 1992, and was successful, with about 2,000 people registered, 1410 paid. North Carolina's Ed Holly was the winner of SELA's most distinguished award, the Rothrock. Membership had dropped somewhat. State Reps were asked to submit "State-side News" columns for the journal, *Southeastern Librarian*, which I have done religiously, unlike some others.

The Leadership Workshop, to kick off the biennium, was held in Atlanta in February. Attendance was high. It was announced that the 1994 Conference would be held in Charlotte, N.C. which was great news for our state. N. C. was third in SELA membership, with 130. I serve on an Ad-Hoc Committee to investigate SELA-SOLINET cooperation and have been looking into sharing administrative services and/or office space.

It is hoped that many NCLA sections or committees will work with our SELA friends to perhaps do some joint programming at the conference in Charlotte. Note: Bob Cannon, Director of the P.L.C.M.C., was elected Treasurer of SELA.

I have communicated to the SELA Nominating Committee a desire to see more minorities represented in leadership positions in SELA. We are still seeking new members and encourage you to join or encourage others to do so.

— David Fergusson

There being no further business, the meeting was adjourned.

Respectfully submitted,  
Judy LeCroy, Secretary

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## North Carolina Library Association Minutes of the Executive Committee

January 28, 1994

A meeting of the Executive Committee was called at Caraway Conference Center following the Executive Board meeting on January 28, 1994. John Via made two motions related to the establishment of telecommunication links among NCLA members:

1) that "the Executive Committee authorize the establishment of an electronic 'list-serv' for the exchange of information among the membership of NCLA and others interested in NCLA activities. If necessary, the Technology and Trends Committee will be asked to locate a site and a manager." David Fergusson seconded this motion and it was unanimously approved.

2) that "NCLA provide commercial Internet accounts for Executive Committee members not on the Internet and for the NCLA Administrative Assistant (for the conduct of NCLA business) until such time as their employers or institutions provide them Internet access." This motion was also seconded by David Fergusson who then proposed an amendment that the above action be investigated so that the Executive Board can act to provide such access at the April 15 meeting. Sandy Neerman seconded this amendment and the amended motion was unanimously approved.

John Via will investigate the above possibilities and report at the April 15 meeting with recommendations.

Respectfully submitted,  
Judy LeCroy, Secretary

## Instructions for the Preparation of Manuscripts for North Carolina Libraries

1. **North Carolina Libraries** seeks to publish articles, materials reviews, and bibliographies of professional interest to librarians in North Carolina. Articles need not be necessarily of a scholarly nature, but they should address professional concerns of the library community in the state.
2. Manuscripts should be directed to Frances B. Bradburn, Editor, **North Carolina Libraries**, Joyner Library, East Carolina University, Greenville, NC 27858-4353.
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Keyes Metcalf, *Planning Academic and Research Library Buildings* (New York: McGraw, 1965), 416.

Susan K. Martin, "The Care and Feeding of the MARC Format," *American Libraries* 10 (September 1970): 498.
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11. Issue deadlines are February 10, May 10, August 10, and November 10. Manuscripts for a particular issue must be submitted at least 2 months before the issue deadline.

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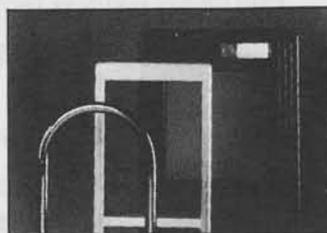
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