

NORTH CAROLINA LIBRARY ASSOCIATION

Minutes of the Executive Board

April 18, 1997, Cumberland County Public Library and Information Center

Members and Guests present: Dave Fergusson, Steve Sumerford, Rhoda Channing, Jerry Thrasher, Pauletta Bracy, Teresa McManus, Beverley Gass, Cynthia Cobb, Martha Davis, Karen Perry, Sue Ann Cody, Kathryn Crowe, Patrick Valentine, Wanda Brown, Jackie Beach, Barbara Levergood, Robert Burgin, Marsha Wells, John Via, Tracy Babiasz, Sheila Core, Lou Bryant, Barbara Akinwale, Ginny Gilbert, Edna Cogdell, Gene Lanier, Gwen Jackson

President Fergusson called the meeting to order at 10:00 am. After a few typographical errors were corrected, President Fergusson asked for a motion that the minutes from the January 17, 1997 be approved. Robert Burgin made the motion, which was seconded by Patrick Valentine. The motion passed unanimously.

President's Report

President Fergusson reported that Capital Consortium had requested permission to post an announcement on the NCLA listserv. Since Capital Consortium is a for-profit company, he felt that it was not appropriate. The group agreed. President Fergusson also reported that the AIDS Awareness committee is still not active and that there is no one who wants to take responsibility for the committee. He has received some comments that the committee is no longer needed or that it should be under NCASL. He will write a letter to NCASL regarding the status of the committee.

Treasurer's Report

Wanda Brown thanked Marsha Wells for preparing the report in a manner that is easier to understand. Our year to date revenue is \$51,498.25. Our year to date expenses are \$13,712.26. The budget for 1997 is \$82,740. Total assets are \$122,619.50. Karen Perry asked about whether this report was based on fund accounting. Marsha Wells explained that the budget report showed only administrative and operating expenses. Patrick Valentine pointed out that we do not have funds for conference grants at this time.

Administrative Assistant's Report

Marsha Wells reported that current membership is 1534. 501 former members have not renewed and membership in almost all sections and round tables is down. Dave Fergusson suggested that names of non-renewing members be given to the section chairs so that they can contact members who have not renewed.

Reports from Sections and Round Tables

College and University Section

Kathryn Crowe reported that the Academic Curriculum Librarians will hold a discussion on accreditation criteria with representatives from NCATE and the Department of Public Instruction. The section will sponsor a meeting on NC LIVE with Susan Nutter, Library Director at NCSU, as speaker. The BI Interest Group sponsored a workshop on May 23rd in Wilmington, "Teaching for Knowledge - Not Just for Information - Freshmen Instruction and the Library's Role." The section has also discussed strategies to recruit new members to the section, including identifying new librarians and developing a brochure.

Community and Junior College Libraries Section

Sheila Core reported that the Executive Committee of the section met on November 22, 1996 and discussed the proposed merger with the College and University Section. It was decided to survey both present and potential members of CJCS to see how they felt about the proposal. The section distributed a survey in late March to 157 present and/or potential members of the section, with approximately 22% of the surveys having been returned by April 16th. Due to the lack of program grant funds, the section decided not to attempt to present a program at the Learning Resources Conference, but plans are being made for the NCLA biennial conference.

Documents

Barbara Levergood reported that the board of the Documents Section had some concerns about the correct interpretation of the policy regarding registration fees for non-members who attend workshops and conferences sponsored by NCLA sections and round tables. The Documents Section is planning a Spring Workshop presented by Ken Rogers of STAT-USA (US Department of Commerce) on

their STAT-USA/Internet service on the World Wide Web and on the National Trade Data Bank (NTDB) CD-ROM product. They are also planning a Fall Program on access to government documents via the Internet.

Library Administration and Management Section

Robert Burgin made a motion that "the NCLA Executive Board add a non-codified policy to specify that the books for the conference financial report be completed by the end of the second quarter of the year following the conference." Karen Perry seconded the motion. After discussion, the motion passed. LAMS is negotiating with the Library Administration and Management Association of ALA to co-sponsor a pre-conference for the 1997 Biennial Conference. The pre-conference is LAMA's 1997 institute, which is entitled "Staffing Issues for the Year 2000."

North Carolina Association of School Librarians

Karen Perry reported that the NCASL Executive Board met on March 6, 1997 in Research Triangle Park. She noted that there had been much discussion of the issues related to NCASL and NCLA. They adopted a budget of approximately \$19,000 including NCASL and NCLA held accounts for the year 1997. An ad hoc committee on flexible scheduling presented a draft of a pamphlet for principals to support media specialists and supervisors attempting to implement flexible scheduling in elementary and middle schools. The winners of the Children Book Awards and the Junior Book Award were selected by the children's votes across North Carolina. *Officer Buckle and Gloria* won the Children's Book Award with an overwhelming 13,000+ votes and *Wicked Jack* won the Junior Book Award. The Battle of the Books Committee has selected the 1998 booklist.

Public Library Section

The section is making plans for the biennial

conference. Margaret Maron will be one of the speakers sponsored by the Public Library Section and the Roundtable on the Status of Women.

Reference and Adult Services Section

Sue Ann Cody reported that RASS has booked Joel Achenbach as luncheon speaker for Thursday, October 9th. Mr. Achenbach is a journalist for the Washington Post, a commentator on National Public Radio's Morning Edition, and the author of *Why Things Are and Why Things Aren't*.

Resources and Technical Services Section

Ginny Gilbert reported that RTSS has planned four programs for the Biennial Conference. The main one features Arnold Hirsch, Vice Provost for Information Resources at Lehigh University and co-author of the recently published book, *Outsourcing Library Technical Services*.

New Members Round Table

The NMRT will soon finalize plans for NMRT's Big Adventure, a workshop to be held June 20th. The event will include tours of three libraries in the Durham area: Perkins Library at Duke University, Durham County Public Library, and the National Humanities Center; and lunch at the Durham Public Library. This will be an opportunity for new members to observe different types of libraries and to meet other new members. NMRT will be involved in three conference programs. They will also have a luncheon/business meeting with an author as speaker.

NC Library Paraprofessional Association

The round table is planning a series of workshops to include "Managing Interlibrary Loans" and "Searching the World Wide Web." Sydney Pierce, Associate Professor, UNC School of Information/Library Science, has committed to present a workshop on "Collection Development Using Free Resources from the Internet."

Round Table for Ethnic Minority Concerns

REMCO is planning for an upcoming newsletter edition to include such items as the announcement of the NCLA Program speaker, a call for nominations for the Roadbuilders Award, and the appointment of a nomination committee to prepare a slate of officers for the next biennium. The roundtable further discussed Board activities related to participation in the National conference for African American Librarians. Claude Clegg, author of *An Original Man: The Life and Times of Elijah Muhammad*, was confirmed as the speaker for the NCLA biennial conference. Dr. Clegg is a professor of history at North Carolina A&T State University.

Round Table on the Status of Women
RTSW is planning activities for the biennial conference.

Technology and Trends

Technology and Trends is sponsoring an HTML workshop at Forsyth Tech on April

25th and they are making plans for the conference.

Committee Reports

Conference Committee

Beverly Gass made a motion that each non-NCLA group be charged a \$5 service fee for each ticket sold to a meal function. Gwen Jackson seconded. The motion and the motion carried.

Given the need of NCLA to increase revenues, the Conference Committee voted to recommend to the NCLA Executive Board that all meal functions sponsored by a section, roundtable, or other conference presenter/group be charged a service fee by the NCLA Conference.

The Registration Subcommittee will contract with David Workman to rewrite the registration program to run in a Windows '95 environment. The Publicity Subcommittee has designed the Conference program cover and established the "look" of all conference materials. Sharon Johnston, Publicity Chair and Public Relations Director of the Public Library in Charlotte and Mecklenburg County, will also manage the development of web pages for the conference. The web pages are scheduled to be publicly available by the end of May when the first reminder announcement of the conference will be mailed. A full conference program will be available on the web pages at that time.

Constitution Codes and Handbook

The committee proposed that the board recommend the following bylaws change:

Amend Article 2, Section 5 of the bylaws as follows:

Directors-at-Large. The Directors assume such other duties as are assigned by the President. In case of a vacancy, the Executive Board shall appoint a Director to serve until the next regular election is held.

The Constitution, Codes and Handbook Revision Committee passed along to the Administrative Assistant amendments to the NMRT and NCASL bylaws, duly passed by those sections, for inclusion in the handbook. The committee placed language in the handbook stating that NCLA biennial conferences shall not conflict with religious holidays, as per board action (Non-codified Policies, 2.4.1). The committee placed into the handbook as non-codified policies three Financial Vitality Committee recommendations approved by the Executive Board. Policy 2.1.3 specifies the amount of reduction in workshop, conference, etc. fees as \$25 or 50 percent, whichever is less. (The committee drafted partial language and following clarification of the Financial Vitality Committee's intent, the chair completed the language and forwarded it for inclusion). Policy 2.2.7 requires the Finance Committee to make a recommendation for the allocation of conference net funds during the budget planning process that includes a conference start-up reserve. Policy 2.2.8 states that effective January 1, 1998, each committee, section, and round table of

NCLA shall contribute \$5 to the NCLA for each paid registrant to conferences (except the biennial conference), workshops, etc. The policy also states that the NCASL will contribute \$5 only for each paid registrant to its biennial conference.

NCLA PROPOSED CONSTITUTION/ BYLAWS AMENDMENTS

Amend the CONSTITUTION, Article VI, Section 1:

ARTICLE VI. EXECUTIVE BOARD

1. The officers of the Association, the Past President, the representatives of the Association to the American Library Association Council, the North Carolina member of the Executive Board of the Southeastern Library Association, the editor of *North Carolina Libraries*, and the chair of each section and round table, and others as stipulated in the Association's bylaws shall constitute the Executive Board. A parliamentarian may be appointed by the President as a non-voting member. The Administrative Assistant shall serve as a non-voting ex-officio member.

Amend the BYLAWS by adding to Article IV, Section 5:

5. Sections and Round Tables whose paid membership on March 31 prior to the biennial conference exceeds 350 members shall name one additional representative to serve as a voting member of the NCLA Executive Board. For every 200 members above the initial 350, the section or round table shall name one additional representative to serve as a voting member of the NCLA Executive Board.

Finance Committee

Teresa McManus discussed changes in the NCLA Financial Procedures for Operating Funds. The committee recommends "nonoperating" funds be handled by the same procedures as "operating funds." She asked that we consider the changes and send comments to her before the next meeting, when we will vote on the changes. The committee will be preparing the annual budget for 1998.

Governmental Relations Committee

John Via reported that this year's national Library Legislative Day activities took place in Washington, DC, on May 5th and 6th. Tuesday, May 6th was Library Legislative Day, when library advocates rallied and visited senators and representatives on Capitol Hill. At the end of the day, the library advocates hosted a reception for legislators and members of their staffs. NCLA had a delegation at the May 5th briefing session co-sponsored by the American Library Association and the District of Columbia Library Association. NCLA members made rounds of Congressional offices on May 6th and hosted a luncheon for North Carolina's congressional delegation at noon.

Intellectual Freedom Committee

Gene Lanier discussed the concerns about libraries using filters to prevent children from viewing Internet sites which are

perceived as indecent. The committee had librarians participate in a CNN poll on-line concerning their feelings on the Communications Decency Act. The Chair made a presentation at the NC Community College Learning Resources Association conference in Research Triangle Park. He was interviewed on three television channels and one radio station concerning the Supreme Court's review of the appeal of *ALA/ACLU v. Department of Justice* case, March 19, 1997. Nominations are being solicited for the NCLA/SIRS Intellectual Freedom Award for the 1996-97 biennium. The deadline is August 9, 1997. Nominees must be NC residents presently active in fostering intellectual freedom. Each nominee's efforts should have furthered the cause of intellectual freedom in the state. The award consists of \$500 to the recipient; \$500 for materials to the library of the recipient's choice; a plaque to the recipient commemorating the award donated by NCLA/IF. The award will be presented at the biennial conference. Nominations with supporting documentation should be sent to: Gene D. Lanier, NCLA/IFC Chair, Department of Library and Educational Technology, East Carolina University, Greenville, SAC 27858-4353.

Literacy Committee

Pauletta Bracy asked for support from the Executive Committee for a paper regarding library services to people who do not speak English as their first language. President Fergusson encouraged the committee to present the paper at the next Executive Committee meeting. The Literacy Committee is working on the following tasks: (1) to monitor relevant statewide legislation; (2) to present a program at NCLA-1997; (3) to complete the directory of libraries engaged in literacy activities and plan dissemination of it; (4) to conduct a survey of ESL activities in libraries and make recommendations for further development and articulation in this

area; and (5) to prepare a bibliography of recommended audio-visual and software materials suitable for literacy instruction.

Membership

The Membership Committee has completed the promotional poster. Barbara Akinwale reported that the committee participated in a Careers Fair and some new members were recruited. She discussed a concern about the fact that the new policy regarding Directors-at-Large does not specify who the chair of the Membership Committee will be. President Fergusson said that the intent of the new policy is that the President appoint the chair and that this chair would serve more than one biennium. Jackie Beach reported on the nominations for awards. There was discussion about whether the Membership Committee should make the decisions about who should receive the awards. The Board asked the Committee to bring the recommendations for awards to the next meeting, but that the names of the winners will not actually be announced until the conference.

North Carolina Libraries

No report.

Scholarship Committee

Edna Cogdell reported that the committee has sent out approximately 25 applications to date and has received six requests.

SELA Report

The last issue of the current volume of *Southeastern Librarian* was published in April. The spring leadership meeting, usually held in March, did not materialize this year. No word has been given concerning negotiations with SOLINET and Jo Anne Treadwell to provide office services needed by SELA.

Ad-Hoc Committee on the NCLA Web Page

Sue Cody requested input on the future of

the ad-hoc committee. Robert Burgin made a motion that the responsibility for the Web page be given to the Publication and Marketing Committee. Gwen Jackson seconded it. The motion carried. The Web Page Ad-Hoc Committee has developed a series of web presentation goals and objectives. The intended audience of the web site includes NCLA members and prospective members, librarians and library staff in North Carolina and beyond, legislators and other policy makers, and the general public. The primary purposes of the web site will be to promote NCLA by providing information about NCLA and NCLA activities, and to provide information about librarianship useful to NCLA membership. The committee also proposed a list of web page standards to be required on every NCLA web site page, to include: a NCLA graphic, logo or banner; a link to the NCLA home page; the page's URL; the date when the page was last modified; and the document author(s), preferably with a "mail to" link.

Grants Committee

Robert Burgin reported Dr. Speller would be posting a web page for grants and would create a listserv for librarians interested in grants.

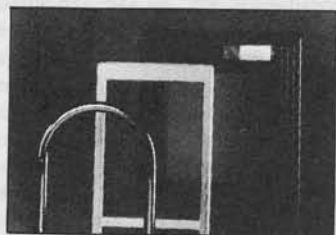
ALA Report

Martha Davis reported that at the 1997 Midwinter Conference, discussion centered around full disclosure of the salary package offered to Elizabeth Martinez, ALA Executive Director, and the issue of a bonus that was paid to her shortly after she agreed last summer to stay on until the end of her contract. As the Search Committee announced that it had already received applications for the Executive Director, Council members expressed concern about hiring a non-librarian and the effect it might have on the integrity of the degree, on hiring practices in individual libraries, and the implication that MLS librarians cannot effectively direct the organization. The announcement was also made that the Hewlett Packard advertisement which portrayed libraries in a negative light has been pulled "due to the excessive number of letters received." ALA continues its focus on the ALA GOAL 2000 initiative and litigation concerning the Communications Decency Act. Several council documents of interest to state associations were discussed and acted upon. Copies of the documents are available from the ALA Council at any time, and a complete list of documents will be published in one of the spring editions of *American Libraries*.

President Fergusson adjourned the meeting.

— submitted by Steve Sumerford

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Thank You to NCLA Contributing Members:

David S. Ferriero, Duke University

**Dr. Benjamin F. Speller, Jr.,
North Carolina Central University**

SOLINET

**Tom Broadfoot,
Broadfoot's Publishing Company**

NORTH CAROLINA LIBRARY ASSOCIATION 1995-1997 EXECUTIVE BOARD

PRESIDENT

David Fergusson
Forsyth County Public Library
660 W. Fifth Street
Winston-Salem NC 27101
Telephone: 910/727-2556
Fax: 910/727-2549
D_FERGUSON@FORSYTHLIB.NC.US

VICE PRESIDENT/ PRESIDENT ELECT

Beverly Gass
M.W. Bell Library
Guilford Technical College
P.O. Box 309
Jamestown NC 27282-0309
Telephone: 910/334-4822
x2434
Fax: 910/841-4350
GASSB@GTCC.CC.NC.US

SECRETARY

Steven L. Sumerford
Glenwood Branch Library
1901 W. Florida Street
Greensboro, NC 27403
Telephone: 910/297-5002
Fax: 910/297-5004
STEVES2241@AOL.COM

TREASURER

Wanda Brown
Z. Smith Reynolds Library
Wake Forest University
PO Box 7777 Reynolda Station
Winston-Salem, NC 27109-7777
Telephone: 910/759-5094
Fax: 910/759-9831
WCASON@LIB.WFUNET.WFU.EDU

DIRECTORS

Jacqueline B. Beach
Craven-Pamlico-Carteret
Regional Library
400 Johnson
New Bern, NC 28560
Telephone: 919/823-1141
Fax: 919/638-7817

Barbara Akinwale
State Library of North Carolina
109 E. Jones Street
Raleigh, NC 27601-2807
Telephone: 919/733-2570
Fax: 919/733-8748
BAKINWOLE@HALDCR.STATE.NC.US

ALA COUNCILOR

Martha E. Davis
M. W. Bell Library
Guilford Tech. Comm. College
P. O. Box 309
Jamestown, NC 27282-0309
Telephone: 910/334-4822
Fax: 910/841-4350
DAVISM@GTCC.CC.NC.US

SELA REPRESENTATIVE

Nancy Clark Fogarty
Jackson Library
UNC-Greensboro
Greensboro, NC 27412
Telephone: 910/334-5419
Fax: 910/334-5097
FOGARTYN@IRIS.UNC.G.EDU

EDITOR, *North Carolina Libraries*

Frances Bryant Bradburn
Information Technology
Evaluation Services
Public Schools of North Carolina
301 N. Wilmington Street
Raleigh, NC 27601-2825
Telephone: 919/715-1528
Fax: 919/715-4823
FBRADBUR@DPL.STATE.NC.US

PAST-PRESIDENT

Gwen G. Jackson
494 Breezy Point Road
Swansboro, NC 28584
Telephone: 919/393-2651
GJACKSON@UNCECS.EDU

ADMINISTRATIVE ASSISTANT

(ex officio)
North Carolina Library Association
c/o State Library of North Carolina
Rm. 27 109 E. Jones St.
Raleigh, NC 27601-1023
Telephone: 919/839-6252
Fax: 919/839-6252

SECTION CHAIRS

CHILDREN'S SERVICES SECTION

Beth Hutchison
Public Library of Charlotte and
Mecklenburg County
301 N. Tryon Street
Charlotte, NC 28202
Telephone: 704/336-2409
Fax: 704/336-2677
BAH@PLCMC.LIB.NC.US

COLLEGE AND UNIVERSITY SECTION

Kathryn Crowe
Jackson Library
UNC-Greensboro
Greensboro, NC 27412
Telephone: 910/334-3215
Fax: 910/334-5097
CROWEK@IRIS.UNC.G.EDU

COMMUNITY AND JUNIOR COLLEGE LIBRARIES SECTION

Shelia Core
Surry Community College
P.O. Box 304
Dobson, NC 27107
Telephone: 910/386-8121
x317
Fax: 910/386-8951

DOCUMENTS SECTION

(Term ends 1996)
Cheryl McLean
State Library of North Carolina
109 E. Jones Street
Raleigh, NC 27601-2807
Telephone: 919/733-3683
Fax: 919/733-5679
CMCLEAN@HALDCR.STATE.NC.US

(Term ends 1997)

Barbara Levergood
Davis Library CB#3912
UNC-Chapel Hill
Chapel Hill, NC 27514-8890
Telephone: 919/962-1151
Fax: 919/962-4451
LEVERG.DAVIS@MHS.UNC.EDU

LIBRARY ADMINISTRATION AND MANAGEMENT SECTION

Robert E. Burgin
North Carolina Central Univ.
1801 Fayetteville Street
Durham, NC 27707
Telephone: 919/560-6485
Fax: 919/560-6402
BURGIN@NCCU.EDU

NORTH CAROLINA ASSOCIATION OF SCHOOL LIBRARIANS

Karen Perry
1000 Parkwood Circle
High Point, NC 27262
Telephone: 910/819-2870
PERRYK@UNCG.EDU

NORTH CAROLINA PUBLIC LIBRARY TRUSTEES ASSOCIATION

Clifton Metcalf
56 Cedar Hills Circle
Chapel Hill, NC 27514
Telephone: 919/962-0331
Fax: 919/962-2279

PUBLIC LIBRARY SECTION

Sylvia Sprinkle-Hamlin
Forsyth County Public Library
660 W. Fifth Street
Winston-Salem, NC 27101
Telephone: 910/727-2556
Fax: 910/727-2549
S_HAMLIN@FORSYTH.LIB.NC.US

REFERENCE AND ADULT SERVICES

Sue Ann Cody
UNC-Wilmington
601 S. College Road
Wilmington, NC 28403-3297
Telephone: 919/395-3688
Fax: 910/395-3863
CODYS@UNCWIL.EDU

RESOURCES AND TECHNICAL SERVICES SECTION

Janet Flowers
Davis Library CB#3902
UNC-Chapel Hill
Chapel Hill, NC 27514-8890
Telephone: 919/962-1120
Fax: 919/962-4450
JANET_FLOWERS@UNC.EDU

ROUND TABLE CHAIRS

NEW MEMBERS ROUND TABLE

Carol Freeman
Allied Health Library
Forsyth Technical Com.
College
1900 Beach Street
Winston-Salem NC 27103
Telephone: 910/723-0371
x291
Fax: 910/748-9395
CFREEMAN@BULLNCDCC.CC.NC.US

NORTH CAROLINA LIBRARY PARAPROFESSIONAL ASSOCIATION

Renee Pridgen
Cumberland Co. Public Library
300 Maiden Lane
Fayetteville, NC 28301
Telephone: 910/483-1580
Fax: 910/486-5372
RPRIDGEN@CUMBERLAND.LIB.NC.US

ROUND TABLE FOR ETHNIC MINORITY CONCERNS

Sheila Johnson
Forsyth County Public Library
660 W. Fifth Street
Winston-Salem, NC 27101
Telephone: 910/727-2556
Fax: 910/727-2549
S_JOHNSON@FORSYTH.LIB.NC.US

ROUND TABLE ON SPECIAL COLLECTIONS

Sharon Knapp
Perkins Library
Duke University
P.O. Box 90185
Durham, NC 27708-0185
Telephone: 919/660-0185
Fax: 919/684-2855
SEK@MAIL.LIB.DUKE.EDU

ROUND TABLE ON THE STATUS OF WOMEN IN LIBRARIANSHIP

Elizabeth Meehan-Black
Davis Library CB#3902
UNC-Chapel Hill
Chapel Hill, NC 27599-3902
Telephone: 919/962-1120
Fax: 919/962-0484
BETTY_MEEHAN-BLACK@UNC.EDU

TECHNOLOGY AND TRENDS ROUND TABLE

Cristina Yu
Z. Smith Reynolds Library
Wake Forest University
PO Box 7777 Reynolda Station
Winston-Salem, NC 27109-7777
Telephone: 910/759-5094
Fax: 910/759-9831
CYU@LIB.WFUNET.WFU.EDU



North Carolina Library Association

EDITORIAL STAFF

Editor

FRANCES BRYANT BRADBURN
Information Technology Evaluation Services
Public Schools of North Carolina
301 N. Wilmington Street
Raleigh, NC 27601-2825
(919) 715-1528
(919) 715-4823 (FAX)
fbradbur@dpi.state.nc.us

Associate Editor

ROSE SIMON
Dale H. Gramley Library
Salem College
Winston-Salem, NC 27108
(910) 917-5421
simon@sisters.salem.edu

Associate Editor

JOHN WELCH
Division of State Library
109 East Jones Street
Raleigh, NC 27601-2807
(919) 733-2570
jwelch@hal.dcr.state.nc.us

Book Review Editor

DOROTHY DAVIS HODDER
New Hanover Co. Public Library
201 Chestnut Street
Wilmington, NC 28401
(910) 341-4389
dhodder@co.new-hanover.nc.us

Lagniappe/Bibliography Coordinator

PLUMMER ALSTON JONES, JR.
Corriher-Linn-Black Library
Catawba College
2300 W. Innes Street
Salisbury, NC 28144
(704) 637-4449
pajones@catawba.edu

Indexer

MICHAEL COTTER
Joyner Library
East Carolina University
Greenville, NC 27858-4353
(919) 328-0237
miccot@joyner.lib.ecu.edu

Point/CounterPoint Editor

HARRY TUCHMAYER
New Hanover Co. Public Library
201 Chestnut Street
Wilmington, NC 28401
(910) 341-4036

Advertising Manager

KEVIN CHERRY
Rowan Public Library
P.O. Box 4039
Salisbury, NC 28145-4039
(704) 638-3021
kcherry@ncsl.dcr.state.nc.us

Children's Services

MELVIN K. BURTON
Gaston-Lincoln Regional Library
1555 E. Garrison Boulevard
Gastonia, NC 28054
(704) 868-2165

College and University

ARTEMIS KARES
Joyner Library
East Carolina University
Greenville, NC 27858-4353
(919) 328-6067
artkar@joyner.lib.ecu.edu

Community and Junior College

BARBARA MILLER MARSON
Paul H. Thompson Library
Fayetteville Tech. Comm. College
PO Box 35236
Fayetteville, NC 28303
(910) 678-8253

Documents

MICHAEL VAN FOSSEN
Reference Documents
Davis Library CB #3912
University of North Carolina
Chapel Hill, NC 27599
(919) 962-1151
vanfossen.davis@mhs.unc.edu

Library Administration and Management Section

JOLINE EZZELL
Perkins Library
Duke University
Durham, NC 27708-0175
(919) 660-5880
jre@mail.lib.duke.edu

New Members Round Table

RHONDA HOLBROOK
Florence Elementary School
High Point, NC 27265
(910) 819-2120

N.C. Asso. of School Librarians

DIANE KESSLER
Durham Public Schools
808 Bacon St.
Durham, NC 27703
(919) 560-2360
kesslerd@bacon.durham.k12.nc.us

North Carolina Library Paraprofessional Association

MELANIE HORNE
Cumberland Co. Public Library
6882 Cliffdale Road
Fayetteville, NC 28314
(910) 864-5002

Public Library Section

ROSS HOLT
Randolph Public Library
201 Worth St.
Asheboro, NC 27203
(910) 318-6806
rholt@ncsl.dcr.state.nc.us

Reference/Adult Services

SUZANNE WISE
Belk Library
Appalachian State University
Boone, NC 28608
(704) 262-2798
wisems@appstate.edu

Resources and Technical Services

PAGE LIFE
Davis Library CB#3912
UNC-Chapel Hill
Chapel Hill, NC 27599
(919) 962-1151
lifedavis@mhs.unc.edu

Round Table for Ethnic Minority Concerns

JEAN WILLIAMS
F.D. Bluford Library
NC A & T State University
Greensboro, NC 27411
(910) 334-7617
williamj@athena.ncat.edu

Round Table on Special Collections

MEGAN MULDER
Wake Forest University Library
PO Box 7777 Reynolda Station
Winston-Salem, NC 27109-7777
(910) 759-5091
mulder@lib.wfu.edu

Round Table on the Status of Women in Librarianship

JOAN SHERIF
Northwestern Regional Library
111 North Front Street
Elkin, NC 28621
(910) 835-4894
jsherif@ncsl.dcr.state.nc.us

Technology and Trends

DIANE KESTER
Library Studies and Ed. Technology
East Carolina University
Greenville, NC 27858-4353
(919) 328-4389
lsddkest@eastnet.educ.ecu.edu

Wired to the World Editor

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