

Library Ed ...

SUMMER WORKSHOPS FOR LIBRARY TECHNICIANS

For the second summer, Lenoir Community College will conduct workshops for individuals who work in libraries, but have no formal training in the field. The courses are open to any individual who has a high school diploma, or the equivalent, and has worked in a library for at least one year. The individual may or may not have been a participant in last summer's workshops.

Each workshop carries three quarter-hours credit. One or more workshops may be taken. Each workshop will be held for one week for 6½ hours per day.

The costs of each workshop is \$9.75 for in-state students; \$49.50 for out-of-state students plus the costs of textbooks.

The courses offered this summer will be:

Acquisition Procedures June 25-29

Introduction to Classification July 9-13

Production of Audiovisual Materials July 23, 24, 25, and August 9, 10*

Audiovisual Media: Materials and Techniques July 26, 27, and August 6, 7, 8*

*These classes are split because of the time requirements of film development.

For more information contact Jane C. Arnett, Head, Library Media Technical Assistant Curriculum, Lenoir Community College, P. O. Box 1888, Kinston, North Carolina 28501.

APPALACHIAN STATE UNIVERSITY

1979 SUMMER SCHOOL WORKSHOPS—EDUCATIONAL MEDIA

1-WEEK WORKSHOPS

June 18-22

Public Relations for Libraries

Dr. Arlene Luster

Navy Regional Librarian, Pacific

5-time winner of the John Cotton Dana Award

July 16-20

Organization and Administration of Learning Laboratories

Mr. Ernie Tompkins, Coordinator

Individualized Learning Center

Forsyth Technical Institute

July 23-27

Instructional Development

Mr. Lee LeJeunesse

Dean of Instructional Resources

Orange Coast College (California)

July 30-August 3 Systems Analysis for Libraries
Dr. Ed Kazlauskas
Professor of Library Science
University of Southern California

July 30-August 3 Libraries in Community Education
Dr. Alice Naylor

2-WEEK WORKSHOPS

June 18-29 Multicultural Literature for Children and Young People
Dr. Alice Naylor

July 2-13 Storytelling and Programs for Youth
Dr. Alice Naylor

LRC: Personnel Management
Dr. Joleen Bock

July 16-27 Issues in School Media Center Administration
Professor Judith Davie

July 30-
August 10 Contemporary Issues in Librarianship
Dr. Alice Naylor

GET UPDATED OR RENEWED AT EAST CAROLINA COURSES FOR THE PRACTITIONER

June 6-26, 1979

LibS 5004 Selection of Media 8:00-11:00
Learn the latest sources for building your collection in a *short-term* course. Taught by Dr. Lanier.

LibS 6001 Government Publications 1:00-4:00
Short-term course identifying appropriate governmental publications for any type library. An economical way to supplement your collection. Taught by Dr. Lanier.

June 27-August 2, 1979

LibS 5000 Media for Children 1:00-2:30
Up-to-date examination of materials for children taught by new faculty member, Dr. Veitch, who is a specialist in children's and young people's materials and participant in University of Pittsburgh workshops.

LibS 6003 Reference in the Social Sciences 8:00-9:30
Advanced procedures and sources in an ever-changing area taught by a former reference librarian at the University of Georgia, Dr. Collins.

LibS 6400 Seminar in School Library Administration 1:00-2:00
Former school librarian and media specialist, Dr. Buchanan, helps you examine and solve problems in modern school media programs.

August 28-December 20 (Fall Semester, 1979)

- LibS 5103 Cataloging & Classification Tuesday, 6:30-9:30
Get updated on AACR II and problems faced in organization of materials. Opportunity for hands-on experience with SOLINET. Taught by Ms. Donnalley.
- LibS 5121 Storytelling Wednesday, 6:30-9:30
For the first time at the *graduate* level, Dr. Veitch will introduce students to new techniques and mechanics in an almost lost art.
- LibS 5203 Organization of Special Materials Tuesday, 6:30-9:30
Dr. Buchanan introduces this *new* course that examines organizational problems when working with multimedia and special collections.
- LibS 5216 Program Planning Wednesday, 6:30-9:30
A *new* course taught by Dr. Buchanan that examines and introduces contemporary ideas in a sometimes neglected area.
- LibS 6006 Automation of Library Processes Thursday, 6:30-9:30
An expert in the area, Dr. Pantelidis introduces students to ways they can facilitate and automate their procedures in a realistic way.
- LibS 6102 Advanced Reference Monday, 6:30-9:30
Dr. Collins takes a *new* approach to materials and techniques for helping users solve problems.
- LibS 6302 Seminar in Community College
LRC Administration Wednesday, 4:00-6:00
A former LRC librarian in Florida, Dr. Pantelidis helps students examine and solve contemporary problems in today's two-year institutions.
- LibS 6488 Research Methods in Library Science Monday, 6:30-9:30
Dr. Lanier introduces methods and techniques for working with current literature in the profession.

For additional information on these and other courses being offered this summer and fall, contact:

Dr. Gene D. Lanier, Chairman
Department of Library Science
East Carolina University
Greenville, N. C. 27834

SCHOOL OF LIBRARY SCIENCE
THE UNIVERSITY OF NORTH CAROLINA
SCHEDULE OF CLASSES — SUMMER 1979

| FIRST TERM — MAY 21-JUNE 26, 1979 | | | SECOND TERM—JULY 2-AUGUST 7, 1979 | | |
|-----------------------------------|--------------------|-------------------|-----------------------------------|----------------------|-------------------------------------|
| Hour | MONDAY thru FRIDAY | | Hour | MONDAY thru FRIDAY | |
| 8:00-9:30 | LIBS 224 | Keys Rm 214 MA | | | |
| 9:40-11:10 | LIBS 251 | Downing Rm 214 MA | 9:40-11:10 | LIBS 122 LIBS 228 | Rm 214 MA Winkel Rm 307 MA Parke |
| 11:20-12:50 | LIBS 215 | Keys Rm 214 MA | 11:20-12:50 | LIBS 123 | Rm 214 MA Winkel |
| 1:00-2:30 | LIBS 307 | Downing Rm 214 MA | 1:00-2:30 | LIBS 125 LIBS 216 | Rm 214 MA Gambee Rm 307 MA Parke |
| 2:40-4:10 | LIBS 315 | Lindsey Rm 214 MA | 2:40-4:10 | LIBS 231 | Rm 214 MA Moore |

TITLES OF COURSES BEING OFFERED: SUMMER 1979

First Term

- 215: Bibliography
- 224: Humanities Literature
- 251: Advanced Cataloging and Classification
- 307: The Agencies and Media of Communication
- 315: Seminar in Public Services

Second Term

- 122: Selection of Books and Related Materials for Young People
- 123: Selection of Books and Related Materials for Children
- 125: Non-book Materials as Library Resources
- 216: Reference Services
- 228: Public Documents
- 231: Theory of Library Administration

Instructions for the Preparation of Manuscripts for *NORTH CAROLINA LIBRARIES*

In response to requests for instructions on how manuscripts should be submitted to the journal, the Editorial Board of *NORTH CAROLINA LIBRARIES* has prepared the following statement.

1. All manuscripts should be submitted in duplicate on plain, white paper measuring 8½" x 11".
2. Double-space all copy except for lengthy quotes which should be indented and single-spaced. The beginning of paragraphs should be indented eight spaces.
3. Name, position, and professional address of the author should appear in the upper left-hand corner of the title page. The number of words rounded to the nearest hundred should appear in the upper right-hand corner of the page.
4. Each page after the first should be numbered consecutively at the top right-hand corner and carry the author's last name at the upper left-hand corner.
5. Footnotes should appear at the end of the manuscript. The editors will refer to *A Manual of Style*, 12th edition, University of Chicago Press.
6. Photographs will be accepted for consideration, but will not be returned.
7. Manuscripts should be stapled together in the upper left-hand corner and mailed first-class in a 9" x 12" envelope.
8. Manuscripts of the following character will be considered: historical, biographical, philosophical, descriptive, research reports, how-to-do-it, minority librarianship, student research papers, and major addresses. Questions relative to manuscripts outside of these types should be addressed to the Editor.
9. All manuscripts should be scholarly in tone if not in content.

Upon receipt, a manuscript will be acknowledged by postal card from the Editor's office. Following review of a manuscript by members of the Editorial Board, a decision to accept or reject will be communicated to the writer. A definite publication date cannot be given since any incoming manuscript will be added to a manuscript bank from which articles are selected for each issue. Publication can be reasonably expected within twelve months.

An honorarium of \$15.00 will be paid by the journal for each manuscript immediately following its publication; however, no honorarium will be paid for addresses.

NOTE: PLEASE TYPE MANUSCRIPTS ON 60 SPACE LINES, DOUBLE SPACED, 25 LINES TO A PAGE.