

NCLA Section and Round Table Biennial Reports

1987-1989

Children's Services Section Biennial Report

CSS has accomplished the following during this biennium:

1. Provided programs at both the NCLA and NCASL Conferences.
2. Planned and produced the "Changing Needs . . . Changing Behavior" seminar for professional Youth Services Librarians in conjunction with the State Library and UNC-Greensboro.
3. Undertaken to publish a programming manual which will be available for sale at the '89 Conference.
4. Instituted a membership drive.
5. Published the "Chapbook" newsletter.

Cal Shepard

College and University Section Biennial Report

Two outstanding workshops highlighted the activities of the section during the last two years. In April, 1988, the section sponsored "CD-ROM: Promises and Pitfalls" at Meredith College. Participants heard morning presentations from Jaye Bausser from Duke; Melissa Cain from UNC-Chapel Hill; Frada Mozer from Duke; and Bil Stahl from UNC-Charlotte. Vendors, including Bibliofile, Laserquest, Infotrac, Newsbank, Magazine Index, Silver Platter, and Microsoft Bookshelf, gave demonstrations in the afternoon. Kim Amato from UNC-Chapel Hill provided a bibliography.

In April, 1989, the theme of the workshop was "Term Papers to Terminals: Solutions to Problems in Bibliographic Instruction." Elon College hosted the meeting and over one hundred participants enjoyed the new Fine Arts Building and the hospitality of Al Jones and his staff. Featured speakers included Melanie Dodson from New York University and Kathleen Jackson from Duke. Afternoon workshops were led by Marta Lange and Gary Momen on freshman Bibliographic Instruction (BI); by Adam Kallish on Graphic Interfaces; Margaret Hazen on Hypercard; Margaret Jackson and Kim Amato on CD-ROM; and Elizabeth Brann Dunn on Burnout. One of the goals of the planning committee of the BI workshop was to determine if there would be interest in forming a BI interest group within the section. Much interest was expressed, and further planning is underway. Another BI event is anticipated for early 1990.

The Spring 1990 workshop will feature consultants from the Center for Creative Leadership in Greensboro. The workshop will be held in late April in a location near the center of the state.

For the biennial meeting in Charlotte, the section sponsored a presentation by Jessie Carney Smith, University Librarian at Fisk in Nashville, TN.

Martha M. Smith

Community & Junior College Section Biennial Report

The Community & Junior College Section is one of the smallest sections of the Association (65 individual member-

ships). Consequently, the major activity of the section has been to increase membership. A letter soliciting new members and encouraging/reminding current members to renew was drafted in late July, 1989, and mailed to all the community and junior colleges in the state as listed in *Peterson's Annual Guide to Two-Year Colleges, 1988 ed.*

The Section has cooperated with the College & University Section in preparing a joint program at the Biennial Conference in Charlotte in October, 1989. Our presenter will be Jesse Carney Smith of Fisk University. Dr. Smith was named "Academic Librarian of the Year" in 1985 and has many other honors to her credit.

The Nominating Committee of the Section has presented the following slate to serve as officers for the next biennium 1989-1991:

Chair:	Susan Janney, Librarian, Charlotte AHEC Librarian (having served as Chair-Elect. 1987-1989)
Chair-Elect:	Alice Wilkins, Head Librarian, Sandhills Community College
Secretary:	Sheila Core, Reference Librarian, Surry Community College
Directors:	Betty Williamson, Dean, LRC Fayetteville Technical Community College David Stewart, Librarian, Rutledge College, Winston-Salem

Beverly Gass, Guilford Technical Community College and John Thomas, Davidson County Community College served as Nominating Committee.

R. Frank Sinclair

Documents Section Biennial Report

Workshops

The Documents Section planned and held three workshops during the biennium. The first workshop: "International Trade Information: What's New? Where and How to Find It!" was held on May 6, 1988, at the Durham County Library. Speakers included Dr. Edward Tower, Duke University; Linda F. Jones, U.S. Foreign Commercial Service, Greensboro District Office; Gordon McRoberts, N.C. Department of Commerce, International Division; Harold Blyweiss, Foreign Trade Division, U.S. Bureau of the Census; and Patricia Zigas, Business Reference Librarian, BA/SS, Davis Library, UNC-Chapel Hill. This panel of experts discussed information needs of researchers, services available from government, the harmonized tariff schedule, and library resources.

The second workshop: "Collection Development Policies for Government Publications," was held at Wilson Library, UNC-Chapel Hill on October 7, 1988. A successful grant application for LSCA Continuing Education funds helped us to attract speakers with noteworthy experience in collection management. Speakers included Dr. Robert Broadus, School of Information

and Library Science, UNC-Chapel Hill; Barbara Huyk, Documents Specialist, Detroit Public Library; and Marie Clark, Duke University. They made presentations concerning basic principles of collection development, demographics, the Government Printing Office connection (GPO), and preservation and rare documents. Sample collection policies were criticized. A panel of North Carolina documents librarians discussed cooperative collection development and highlighted strengths of special collections of documents in North Carolina. A review of the workshop evaluation forms revealed that objectives of the workshop were met.

The third workshop: "Government Documents and Online Catalogs: Alternatives," was sponsored in part by an NCLA program grant. Four experts provided insight on bibliographic access of major depository collections via online systems. Carolyn Jamison discussed document cataloging problems and issues. Janifer Meldrum discussed documents archival tape cleanup and issues relating to the loading of archival tapes. Jan Swanbeck discussed the cataloging of documents in an online system. Arlene Hanerfeld discussed short record entry into the OCLC/LS2000 system with ramifications for circulation and the online catalog.

A study circle on state documents, sponsored by the North Carolina Library Staff Development Program, was held at the State Library on September 30, 1988. Patricia Langelier was facilitator for the informal problem solving session.

North Carolina State Document Depository System

A representative of the NCLA Documents Section, Jack McGeachy, was named to the Depository System Advisory Board. Ten new depository libraries were added in February, 1989. The present total of North Carolina depository libraries, including the original seven pilot libraries is seventeen. Nearly 6,000 individual items were distributed through the System from November 1988 through March 1989.

Legislative Activities

Patricia Langelier testified before the Legislative Research Study Committee (LRC) about the value and use of state publications. Members of the Section supported and monitored the "State Publication Policy" bill which addressed the issues of a uniform policy for the production and distribution of state publications and appropriate use of acid-free paper in state documents.

Bylaws

The Section's Bylaws have been revised by the Executive Committee and reviewed by the NCLA Constitution, Codes, and Handbook Revision Committee.

Conference Program

The Section's conference program: "Documents in the Schools," was an outreach program which focused on cooperative efforts of documents librarians and school media specialists to increase the use of documents in schools. Featured speakers included Ridley Kessler, the Regional Depository Librarian and current chair of the Depository Library Council, and Carol Lewis, School Media Programs Director for the state of North Carolina. A panel discussion of documents use by elementary, middle, and high school librarians illustrated successful and cooperative efforts between depository librarians and media specialists.

Publishing

A new attractive format for the *The Docket* (ISSN 0198-1048), the official quarterly newsletter of the Documents Section of the North Carolina Library Association, was instituted by editors, Cheryl McLean and Patricia Langelier. Regular features

have included profiles of federal depository libraries; notable documents column; Frame of Reference—Documents Reference Sources; Pending Legislation; and state documents news.

Officers

The Section's officers for the 1987-1989 biennium are listed below.

October 1987-October 1988

Patricia Langelier, Chair
Lauren S. Williams, Vice-Chair/Chair-Elect
Nancy Kohlenbrander, Secretary/Treasurer

October 1988-October 1989

Lauren S. Williams, Chair
Robert Gaines, Vice-Chair/Chair-Elect
Lisa T. Abbott, Secretary/Treasurer

The 1987-1989 biennium has been busy and profitable for the Documents Section. My appreciation goes to the excellent work of the Executive Committee and Section members over the past two years. It has been a pleasure to serve on the NCLA Executive Board as the Section's representative.

Lauren S. Williams

Intellectual Freedom Committee Biennial Report

1. Responded to requests for information from North Carolina librarians in Chapel Hill, Morganton, Fayetteville, Greenville, Edenton, Charlotte, Fremont, Carthage, Raleigh, Greensboro, Pembroke, Asheville, Louisburg, Hiddenite, Point Harbor, Taylorsville, Hickory, Rocky Mount, Stoneville, Rockingham, Winston-Salem, Lucama, Salisbury, Kinston, Wilson, Eden, Wilmington, Clemmons, Trinity, North Wilkesboro, Goldsboro, Pikesville, Wake Forest, Raleigh, Farmville, Burlington, New Bern, Kernersville, and Durham.

2. Responded to requests for information from out of state in Oklahoma City, Memphis, Milwaukee, New York, Chicago, Winter Park, Jacksonville, AL, Washington, Madison, Des Moines, Manhattan, KS, Roanoke, New Brunswick, Virginia Beach, Brooklyn, Los Angeles, Minneapolis, Atlanta, Norfolk, Birmingham, Phoenix, Orono, Lansing, Santa Fe, Dallas, Houston, Providence, and Port Arthur, TX.

3. Committee members were involved in intellectual freedom workshops in Waynesville, Lenoir, Kinston, Burlington, Carthage, Winston-Salem, Greensboro, Asheville, and Greenville.

4. Chairman gave intellectual freedom presentations/speeches in Greensboro, Wilson, Charlotte, Columbia, SC, Rocky Mount, Greenville, Raleigh, Chapel Hill, Boone, Roanoke, VA, Chicago, IL, Atlanta, GA, Lillington, Farmville, Norfolk, VA, Birmingham, AL, Asheville, Washington, DC, Phoenix, AZ, Houston, TX, Santa Fe, NM, Dallas, TX, Syracuse, NY, Cullowhee, and Rome, GA. Future presentations have been scheduled in Lansing, MI, Jekyll Island, GA, Greenville, Detroit, MI, Providence, RI, High Point, and Chicago, IL.

5. Chairman appeared on television and radio supporting intellectual freedom in Greenville, Washington, New Bern, Albuquerque, NM, Santa Fe, NM, Kinston, Winston-Salem, Raleigh, Atlanta, GA, Syracuse, NY, Waco, TX, San Francisco, CA, New Orleans, LA, Greensboro, Wilmington, and High Point. He also was interviewed for numerous newspaper articles.

6. Chairman had articles/chapters published on intellectual freedom in *North Carolina Libraries* (edited Fall, 1987, issue on intellectual freedom), *Intellectual Freedom Manual* (3rd edition published by ALA), *Sociology: An Introduction*

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(published by Random House), *Newsletter on Intellectual Freedom* (book review), *School Library Media Quarterly* (book review), *Texas Library Journal*, and *Free Speech Yearbook* (Volume 27 published by Southern Illinois University Press).

7. Chairman elected as Chairman of the Board of Advisors of People for the American Way in North Carolina and helped form coalition with NCLA IFC resulting in conferences/seminars on intellectual freedom in Raleigh, Asheville, and Winston-Salem; the establishment of a censorship hotline (1-800-768-7329); the establishment of a writers' and speakers' bureau; establishment of newsletter, *The North Carolina Connection*, going to over 5000 members in the state; a Salute to Liberty fundraiser at Biltmore Estate in Asheville; television promos featuring board member Maya Angelou for Banned Books Week; and an evening reception featuring actresses Elizabeth McGovern and Natasha Richardson reading banned passages from Shakespeare.

8. Maintained chronological notebooks of newspaper clippings forwarded by committee members to the chairman on intellectual freedom to help track trends in censorship.

9. Reported on NCLA IFC activities at "Roll Call of the States" at annual conference of the American Library Association in New Orleans and Dallas.

10. Negotiated with Social Issues Resources Series, Inc., to again give the cash award to accompany the NCLA Intellectual Freedom Award at the biennial conference of the North Carolina Library Association; to develop a brochure gratis on the NCLA and SIRS Intellectual Freedom Awards describing the award and listing IFC members, their addresses, and telephone numbers for distribution at the conference; and to give an all-conference reception honoring intellectual freedom in North Carolina.

11. Cooperated with Paulette B. Bracy in planning and conducting an intellectual freedom preconference.

12. Monitored censorship attempts on many titles including: *Flowers for Algernon*; "The Miller's Tale" from *Canterbury Tales*; *I Know Why the Caged Bird Sings*; *What's the Matter, Silvie? Can't You Ride?*; *Angel Dust Blues*; *Run, Shelley Run*; *Ordinary People*; *This School is Driving Me Crazy*; *What Kind of Guy Do You Think I Am?*; *Light in the Attic*; *Vogue, Mademoiselle*, *Cosmopolitan*, *Glamour*, *Life*; *Top Dog, Bottom Dog*; *Foster Child*; *Monsters and Vampires*; *Crossroads* (movie); Library program on ESP and healing; Brochure on Guidelines for AIDS Risk Reduction; *It's Not the End of the World*; *The Great Gilly Hopkins*; *One Flew Over the Cuckoo's Nest*; *Encounter* (textbook); *The Chocolate War*; *Magical Changes*; *Moondial*; *No Place for Me*; *The Three Robbers*; *Abortion and the Conscience of the Nation*; *The Last Temptation of Christ* (movie); *Annie on My Mind*; *The Four Major Cults*; *Pregnancy Support Services* (exhibit); *Less Than Zero*; *The Anarchist's Handbook*.

Gene D. Lanier

Junior Members Round Table Biennial Report

The activities of the Junior Members Round Table during the past two years include sponsoring a program and an exhibit at the 1987 Biennial Conference; presenting the Baker & Taylor Grassroots Grant, Young Librarian Award, and the Friendly Booth Award at the 1987 Biennial Conference; participating in the 1989 Career Fair at the University of North Carolina at Chapel Hill; revising our bylaws; and planning for our program at the 1989 biennial conference.

For the 1987 Biennial Conference, the JMRT along with the Children's Services Section and the Round Table for Ethnic Minority Concerns sponsored the program "A Sample of NCLA."

During the program JMRT presented the Baker & Taylor Grassroots Grant to Jill Gregory and the Young Librarian's Award to Susie Speer. JMRT also gave a Friendly Booth Award to Vtek.

Despite losing several officers during 1988 and 1989, the Round Table's executive board worked on revising the bylaws so that our bylaws would be in line with those of ALA/JMRT. These changes included redefining eligibility requirements for members and clarifying the duties of the Secretary/Treasurer and Director of Information. The board has also proposed that the name of the Round Table be changed to New Members Round Table. The general membership will vote on this change at the business meeting to be held at the 1989 conference. Board members also planned a program on mentoring to be held at the 1989 conference and sponsored a small exhibit at the UNC-CH Career Fair for library science students. The Round Table was successful in recruiting new members at this event.

Rhonda Hunter

North Carolina Association of School Librarians Biennial Report

For the 1987-89 biennium NCASL's image has been shining. For the first time ever, membership broke 1000 (highest count 1124). New ground was broken in other areas as well. The Executive Board and committee chairs participated in an overnight retreat to plan long- and short-range goals for the Association. The School Library Media Coordinator of the Year Award was established. NCASL sponsored a statewide teleconference on *Information Power*, the new Guidelines for School Media Programs. The NCASL Legislative Committee was created. The NCASL Bulletin was given a facelift and set new standards for itself. A liaison person was appointed to coordinate activities with the NC High School Library Media Association. Even in these transition months to a new biennium NCASL is planning to take on the sponsorship of a statewide competition among middle schools called *Battle of the Books*.

In spite of all the "new" activity, "business as usual" did not suffer. An excellent statewide conference was very successful according to evaluations. Vice-chair Laura Benson led the planning for the 1988 program, "Information Power: Building Partnerships for Tomorrow." The 1989 program at NCLA promises to be equally exciting with author Alvin Schwartz featured.

Other accomplishments include major Handbook revision, yearly School Library Media Day events, AASL involvement by many of the members of NCASL, participation in ALA Legislative Day in Washington, DC, issuance of new stationery bearing the adopted NCASL logo, participation in initial planning for the next White House Conference on Libraries and Information Science.

NCASL has been very proud of its award recipients:

Superintendent of the Year:

Larry Ivey, Montgomery County Schools

School Library Media Coordinator of the Year:

Libby Pitts, Greensboro City Schools

Mary Peacock Douglas Award:

Emily Boyce, East Carolina University

In addition to the above, scholarships and research grants are given annually to several applicants.

Only the highlights have been mentioned. Hundreds of committee members put in thousands of volunteer hours to make it all possible—and more too!

Carol Southerland

North Carolina Library Paraprofessional Association Biennial Report

In December 1987, President Patsy Hansel appointed a committee to explore the issue of paraprofessional participation in NCLA. Ann Thigpen of Sampson-Clinton Public Library, Judie Stoddard of Onslow County Public Library, and Meralyn Meadows of Stanly County Public Library made up this committee with Mrs. Thigpen serving as Chair. The first step taken by this committee was querying all paraprofessionals in public, academic, and school libraries. Using the *American Library Directory* as a guide, a survey was mailed to 292 libraries. In April 1988, tabulation results of the survey showed a response from 726 paraprofessionals, with only 61 of those respondents being members of NCLA. However, 481 of those respondents were interested in joining a paraprofessional round table.

With such a positive response from the survey, a petition with 100 signatures of NCLA members supporting the formation of a round table on paraprofessional participation was presented to the Executive Board of NCLA at the July 29, 1988, meeting. Round table status was granted.

The North Carolina Library Paraprofessional Association was the name chosen by a majority of paraprofessionals at an organizational meeting held on November 10, 1988, at the Durham County Public Library in Durham, North Carolina. More than 120 paraprofessionals from across the state attended this meeting. Debbie Wolcott, Chair of the Paraprofessional Forum of the Virginia Library Association was the keynote speaker. In an effort to learn the areas of concern of paraprofessionals and the direction this round table should pursue, participants were divided into groups to discuss their concerns with a spokesperson from each group. Some of those concerns included:

- Limited travel funds for paraprofessionals to attend meetings and workshops.
- Communication. Paraprofessionals don't always receive communication from above.
- Respect for the paraprofessional—especially from professionals on the same staff—and assertiveness training.
- Job descriptions that do not accurately reflect the work being done.
- Temporary upgrades for paraprofessionals taking over responsibilities of vacant professional positions.
- Advocacy for paraprofessionals.
- Improvement of work performance through workshops.
- Need to learn procedures for requesting reclasses, upgrades, etc., to relieve salary discrepancies.
- Supervision by paraprofessionals of coworkers and friends when the professionals are absent.
- Recognition for work well done, in addition to salary increases.
- Discrepancies in job classifications in different institutions.

This round table hopes to address these concerns through workshops and training sessions. The results should be a more productive and efficient paraprofessional staff, one that contributes to the overall success of the library.

On January 16, 1989, at Elon College a steering committee met to elect interim officers to guide the activities of this new round table for the remainder of the biennium. Those officers are Ann Thigpen, chair, Edna White, secretary, and Sandra Hope, treasurer.

On May 25, 1989, a workshop, "Improving Staff Communications," sponsored by NCLPA was held at Wilson County Public Library with 75 participants. Dr. Ernie Tompkins, Director of Training for the City of Winston-Salem was the presenter. A repeat of the same workshop was held on May 31 at Appalachian State University in Boone with 52 participants. Duncan Smith, of

North Carolina Central University, served as program coordinator. These workshops were funded in part by LSCA Title III.

As of July 1989 this round table has also printed three newsletters.

The NCLPA has engaged Ms. Kathleen Weibel, Director of Libraries, Ohio Wesleyan University to be our keynote speaker at the 1989 NCLA convention. Ms. Weibel will present a program on Wednesday, October 11, and again on Friday, October 13.

Since the formation of this round table, we have had inquiries from other states concerning our Association. There seems to be a national movement toward an organization within ALA geared to the library paraprofessional.

Ann H. Thigpen

Public Library Section Biennial Report

During this biennium one committee, Automated Services, was created in Planning Council, and two committees appeared to be headed for status as NCLA committees: Literacy and Genealogy & Local History.

In efforts to further public librarianship, the Personnel Committee was active in recruitment efforts such as the UNCH Career Day. The Development Committee created the \$500 Public Library Development Award intended to reward individual initiative and creativity.

The YA Committee's *Grassroots* was revised and a new publication, *The Public Image*, was published by the PR Committee. The Audiovisual Committee's *A.V. Directory and Resource Guide* will be out shortly.

The section co-sponsored the General Assembly Library Legislative Day Breakfast in Raleigh, which appeared to be quite effective, although a roll call affected attendance. Two representatives of PLS attended National Legislative Day in Washington.

Staff development opportunities were offered by committees of the Public Library Section, including "How to Deal With



Noted author and storyteller Alvin Schwartz entertained North Carolina Association of School Librarians at their annual conference luncheon in Charlotte.

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the Media" (PR Committee), "A.V. Equipment Maintenance and Repair Workshop" (AV Committee), a "Bookmobile Workshop" (Adult Services), and others. A major effort was "Libraries Opening Doors to Literacy" held in conjunction with the N.C. Literacy Association Conference in Boone by our Literacy Committee.

The members of the Genealogy Committee were responsible for organizing the new NCLA Round Table on Special Collections. Our Literacy Committee is also the NCLA Literacy Committee.

Will Manley will be the Conference Speaker on October 13, 1989. The State Library was invited to send a representative to Planning Council and either Howard McGinn or John Welch attended.

Finally, the Section has been asked to use \$5000 of available LSCA money to prepare an RFP to accomplish a comprehensive study of public library development in the state. We plan to do so and to investigate the possibility of co-sponsoring a lobbyist in the General Assembly. Much was accomplished and much individual effort was expended by the members of each of our committees. We feel that the Public Library Section had a very successful biennium.

David G. Fergusson

Public Library Trustee Section Biennial Report

Achievements for the past two years

1. Established the North Carolina Public Library Trustee Institute as a jointly sponsored program of the State Library of North Carolina, The North Carolina Library Staff Development Program, North Carolina Public Library Directors Association, and NCLA Public Library Section.

The Friends of North Carolina Public Libraries became a co-sponsor of the Institute in 1989.

2. Sponsored two very successful Trustee Conferences through the North Carolina Public Library Trustee Institute in May 1988 and May 1989.

Highlights of the conferences were:

1988

"The Future of Economic Development in the South"—Jesse L. White, Jr.

"Books that Develop the Mind"—Dudley Flood

"Fiscal Responsibilities of Trustees"—Ronald A. Dubberly

1989

"Shaping Economic and Education Growth in Communities"—Robert H. McNulty, President, Partners for Livable Places

"Planning for Automation and Communication Networks"

"Building and Renovating for Effective Service"

"Fiscal Responsibilities: The Growth of Money, Making the Most of It"

3. Participated in the Annual Legislative Day in Washington, D.C., April 1988 and 1989.

4. Co-sponsored preconference on censorship and intellectual freedom at the NCLA Biennial Conference, October 10, 1989.

5. Sponsoring session on trustees' role in promoting literacy in local communities for educational and economic growth and stability at the NCLA Biennial Conference, Thursday, October 12, 1989.

Summary and Acknowledgements:

The Public Library Trustee Section has been successful in fulfilling its goals and objectives for the 1987-1989 biennium. The section has planned and sponsored two significant continuing education programs for its members and public library leaders in North Carolina. These programs have received national and regional recognition, and requests have been made from several

state libraries for materials used in planning and implementing them.

Special appreciation is accorded the State Library of North Carolina for its role in establishing the North Carolina Public Library Trustee Institute and to Dr. Benjamin F. Speller, Jr., Dean of the School of Library and Information Sciences, for providing the facilities and resources at North Carolina Central University needed to make this important milestone in the history of this section a reality. Special thanks are made to Bill Roberts and the staff of the Forsyth County Public Library for their support during my tenure as Chair of the Public Library Trustee Section.

Irene P. Hairston

Reference and Adult Services Section Biennial Report

The non-Conference highlight of this biennium was the September 9, 1988, workshop, "New Visions: Challenges to Information Professionals," held at the Forsyth County Public Library. Our presenters, a mix of librarians and non-librarians representing vastly different backgrounds, reflected the exciting diversity of RASS supporters.

Our presenters offered challenges to modern librarians. Forsyth County Manager Graham Pervier told us to go out and make some mistakes; Information USA President Matthew Lesko told us to look outside our organizations, especially in non-traditional places, for what our clients need; Winston-Salem attorney Meyressa Schoonmaker told us to stay in touch with the heart of our communities, to remember powerful information as the great equalizer among unequals; College of William and Mary librarian Jim Rettig persuaded us to ask ourselves daily why we were at our jobs and to make the complex simple for our public; Duke University librarian Kathleen Jackson told us to be non-conformists and to question all the basic cataloging rules; North Carolina Library Staff Development Coordinator Duncan Smith told us that continuing education was the best management tool possible and affirmed the value of "time to think."

And, most exciting of all, the audience challenged the challengers. The discussion was terrific, confirming our notion that, above all, RASS needs to offer a forum for exchange between professionals of different North Carolina communities on the heart of this matter of adult library services and information providing. (We are sure automation is not the sole subject of professional concern!)

One new form of exchange has been spearheaded by Charles Montouri, at the State Library. RASS has begun electronically networking reference and adult services information, the "people, places, events, bibliographies, reports" of our North Carolina library world. These librarians will cover their areas of the state: Southwest Region, Laurel Hicks, Gaston County Public (editor-in-chief); Central Region, Nancy Rountree, Sandhills Community College; Northwest Region, Barry Miller, R.J. Reynolds Tobacco Co.; Western Region, Anna Donnally, Asheville-Buncombe Library; Southwest Region, Betty Holmes and Elaine Franz, St. Andrews Presbyterian College; and Northeast Region, Mike Gluck, East Carolina University.

Conference planning, chaired by Johannah Sherrer, has centered on our values of diversity and collegial exchange. Main presenters on the human dynamics of reference service (what we call "Life in the Fast Lane") at the October 1989 Biennial Conference, are public library director Will Manley and university library director Kaye Gapen. Following the main presentations, audience can choose to participate in discussions of CD Roms: Effective Care and Feeding Techniques; Ethics of Treating Different Patrons Differently; Roadblocks to Reference Service

Created by Librarians; Meatball Reference: Techniques for Maintaining Quality during Rush Periods; Library Instruction: Techniques for Keeping it Fresh; and Selling Your Library at the Reference Desk.

RASS has had its best planning meetings when everyone who expressed an interest in the Section was invited to join the Board. Thank you, everyone. Thank you, especially, to Vice Chair Johannah Sherrer, Secretary/Treasurer Anna Donnally, directors at large Anne Marie Elkins and Debora Hazel, college and university director Cindy Adams, community college director Barbara Miller, special director Joyce Throckmorton, public director Joan Sherif, *North Carolina Libraries* rep Ilene Nelson, and past chair Jean Amelang.

Barbara Anderson

Resources and Technical Services Section Biennial Report

The RTSS section of NCLA has had a successful and very active biennium. First, the section held its biennial Mini-Conference at Southern Pines, "Technical Services as Public Services," which more than one hundred members attended. By all accounts, the program was a major success, offering new insights and methods for integrating the two services.

In addition, at the Mini-Conference, we experimented with a pre-conference cataloging workshop for alternate formats, which drew more than twenty attendees. Because this was such a successful addition to our program, we have added this format to the RTSS contribution to the upcoming NCLA Fall Conference.

At the NCLA Fall Conference, the Association is sponsoring two general speakers: Sandy Berman, head of cataloging at the Hennepin County (Minnesota) Public Library, who will discuss "Everything About Cataloging You Probably Did Not Learn in Library School," and Tom Broadfoot, a Wilmington (NC) rare book dealer, who will talk about "Old and Rare Books Simplified—Care, Protection, Evaluation and, Yes, Even Discarding." We will also repeat our traditional breakfast and awards meeting.

During the biennium, RTSS has established a new award, in addition to the two previously offered. The "Significant Contribution" award was designed to recognize the individual who has, in some way, made a major improvement in the field of Technical Services in the state of North Carolina.

All in all, this has been a busy biennium for RTSS: holding a successful Mini-Conference, contributing to the overall NCLA Conference, and expanding areas in which we recognize and award contributors to our own field.

Harry Tuchmayer

Round Table on Ethnic and Minority Concerns Biennial Report

REMCo proposed workshops on the following topics for the biennium:

1. The Interviewing Process
2. Branch Library Services
3. Recruiting
4. Afro-American Genealogy
5. Working Relations from a Minority Perspective

It successfully accomplished the following:

1. Workshop on Afro-American Genealogy
2. Workshop on Mentorship conducted by Arniece Hilliard Bowen, N.C. A&T State University, Greensboro

3. Participation in the NCCU's workshop on Mentorship and Networking

REMCo conducted regular meetings and received a report on the status of Black Librarianship by Carolyn Gill, NCCU circulation librarian, Durham, during a regular meeting held at Nash Community College, Rocky Mount, on March 4, 1988.

REMCo received a NCLA grant to sponsor Ann Allen Shockley, newspaper staff writer and columnist, librarian, consultant, and writer, Nashville, TN; and Casper LeRoy Jordan, deputy director, Atlanta-Fulton Public Library, Atlanta, GA, as speakers at the NCLA 1989 Conference. The session "Road Builders—Librarians Who Paved the Way" will honor outstanding minority librarians in academic, public, school, and special libraries and library education. Announcements of the award and guidelines for nominations will be mailed to the entire membership.

REMCo co-sponsored Maya Angelou, renowned author, lecturer, and Wake Forest University professor, as a keynote speaker at the 1987 NCLA Conference.

The REMCo Newsletter was edited and published twice during the biennium.

Geneva B. Chavis

Round Table on the Status of Women in Librarianship Biennial Report

The Round Table presented two workshops this biennium, both funded from LSCA Title III. The first, entitled "Become a More Effective Communicator," was presented in two locations, June 3, 1988, in Fayetteville and June 10 in Winston-Salem. A total of forty-one participants attended. We heard Dr. Loleta Wood Foster's presentations on verbal and non-verbal communication styles, strategies, and techniques to sharpen skills. We shared several public speaking assignments in a large group setting and exercises in a small group setting; and each participant was videotaped in an interview situation. Evaluations were generally good, with positive reviews of the videotape experience.

The second workshop was called "Money and Librarians" and held in Chapel Hill at the School of Information and Library Science on March 16, 1989. Thirty-five participants from all areas of the profession, including public, school, academic, and special libraries, heard Alice Sizer Warner of the Information Guild, a financial management and consulting firm, address topics such as the budget process, feeling comfortable talking about money, alternate funding sources, and entrepreneurship in the information business. Evaluations were fairly good; some participants wanted a more in-depth presentation. The Round Table is reconsidering the tactic of having a one-day workshop so that librarians would not have to stay overnight versus having too much material to cover in one day.

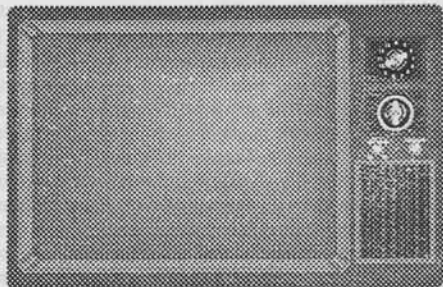
Our newsletter MsMANAGEMENT was published and mailed three times per year for a total of six issues. We completed Volume 4. Interviews this biennium included Jinx Melia, our speaker at the NCLA Biennial Conference; Mary Jo Godwin of *Wilson Library Bulletin*; Dean Evelyn Daniel of UNC-Chapel Hill School of Information and Library Science; Elinor Swaim of the North Carolina State Library Commission; Marion Johnson, retired from the State Library; Rose Simon of Salem College; and Mary McAfee of Forsyth County Public Library, our most recent Past-President.

We are sponsoring a major speaker at the Biennial Conference in Charlotte, Jinx Melia, author of *BREAKING INTO THE BOARDROOM*, formerly titled *WHY JENNY CAN'T LEAD*. Ms. Melia is founder of Operational Politics, Inc., a program designed to teach men and women how to recognize the operational sys-

tems at work in business, community and politics. She has taught courses in the development and use of power for the CIA, U.S. Naval Academy, and other top government agencies. She has appeared extensively in the media, including *TIME* magazine, the *TODAY* show, and *DONAHUE*. The Social Issues Resources Services Series, Inc., donated \$500 toward Ms. Melia's expenses.

We are co-sponsoring a reception at Discovery Place with the Children's Services Section on Thursday evening at the conference. Instead of MsMANAGEMENT t-shirts (which are still on sale through the newsletter), we are offering pink MsMANAGEMENT notepads for sale at the conference.

Patrice Ebert



NCLA Minutes

North Carolina Library Association

Minutes of the Executive Board

July 28, 1989

Barbara Anderson	Gloria Miller
Barbara Baker	David Paynter
Amanda Bible	Nancy Ray
Frances Bradburn	Karen Seawell
Doris Anne Bradley	Cal Shepard
Nancy Brenner	Frank Sinclair
Waltrene M. Canada	Gorda Singletary
Melanie Collins	Carol Southerland
Patric Dorsey	Sylvia Sprinkle-Hamlin
Patrice Ebert	Susan Squires
David Fergusson	Renee F. Stiff
Nancy Fogarty	Rebecca Taylor
Ray Frankle	Beverly Tetterton
Janet Freeman	Ann H. Thigpen
David Gleim	Jerry Thrasher
Jim Govern	Harry Tuchmayer
Patsy Hansel	Susan Turner
Irene Hairston	Art Weeks
Ruth Hoyle	John Welch
Michael LaCroix	Lauren S. Williams
Patricia Langelier	

The Executive Board of the North Carolina Library Association was called to order by President Patsy Hansel at 10:05 a.m., July 28, 1989. The above persons were present at New Hanover County Public Library. Rebecca Taylor, Harry Tuchmayer, and Director David Paynter brought greetings.

President Hansel recognized newly elected officers, new chairs-elect, and other guests.

Minutes of the April 28, 1989 meeting were approved with two minor corrections.

Treasurer Nancy Fogarty's exhibits showed \$5,262.82 in the checking account and \$90,261.97 in the Cash Investment Account; disbursements totaled \$46,690.91 from April 1 to June 30, 1989; and *North Carolina Libraries* had a June 30 balance of \$38,052.04. Treasurer Fogarty noted that NCLA was spending money, but not nearly fast enough.

Barbara Baker distributed a draft of the conference program. On August 15, preconference information will be mailed, and another mailing will occur September 1. She mentioned that 70 vendors had registered and more were expected.

President Hansel asked for volunteers to work as "Expert Advisors" at the Placement Center on October 11 and 12.

Editor Frances Bradburn reported that the summer issue of *North Carolina Libraries* was mailed July 20. She attended the Chapter Editors meeting in Dallas and noted that the Chapter Editors Subcommittee was an official subcommittee of the American Library Association Chapter Relations Committee. During August, the NCL editorial board will identify the recipient of the Ray Moore Award, an award presented at the NCLA Conference to the author of the best article about public librarianship during the preceding biennium. Themes for upcoming issues starting with Fall, 1989 and ending Spring, 1990 are "Technology," "Conference Issue," and "Library Humor." In addition, Editor Bradburn praised the work of the NCL editorial board.

Kieth Wright, ALA Council Representative, was absent. However, he submitted a report indicating that more than 17,000 people attended the annual conference, membership increased 15% since 1985, information literacy continues to be discussed, any dues increase will be postponed until 1991, the new Executive Director is Linda Crismond, and ALA divisions will pay a greater share of the costs they incur. The report further stated that copyright of computer software legislation has been amended to exempt nonprofit libraries and libraries in educational institutions from restrictions on lending of such materials.

Jerry Thrasher passed out the new dues structure for the Southeastern Library Association which ranges from \$10 to \$30 based on salaries, \$40 for sustaining and \$60 for contributing members. The membership committee of SELA recommended raising additional Section/Round Table selections from \$2 to \$4 each. The theme for the SELA Biennial Conference in Nashville is "Southern Harmony: Libraries in Tune with the Future."

Before reports from committee chairs, Secretary of Cultural Resources Patric Dorsey brought greetings from the State Library. Funding for the Library for the Blind and Physically Handicapped continues to be a concern although she was assured that additional money would be available.

It was reported that State Librarian Howard McGinn received the Exceptional Achievement Award from the Association of Specialized and Cooperative Library Agencies. The award recognized his leadership in the development of state libraries.

Reporting for the College and University Section was Susan Squires who said that the spring workshop, "Term Papers to Terminals: Solutions to Problems in BI," had approximately 100 participants. Small group sessions included Hypercard and CD-ROM, burnout, and graphics. Personnel from the Center for Creative Leadership in Greensboro will present leadership issues at next year's program. Jesse Carney Smith from Fisk University will present the program in Charlotte.

The recently organized Advisory Committee on Automation and Networking, chaired by Marti Smith of Saint Mary's, hosted a meeting for representatives of all the independents at Guilford College on June 20. They were encouraged to continue efforts to foster communication and cooperation with public institutions of higher education and with the State Library. Leland Park, Davidson College, will host the first meeting of the Library Directors' group. The independents will meet the morning of October 12 at the Tower Club.

R. Frank Sinclair reported that the Community and Junior College Section has only 65 individual members, making it one of the smallest sections. The section mailed a letter encouraging personnel who should be members to join and reminding current members to renew. The section is sponsoring a joint program with the College and University Section. Jesse Carney Smith, Academic Librarian of 1988, will speak. The Nominating Committee presented a slate of officers for the next biennium: Chair, Susan Janney; Chair-Elect, Alice Wilkins; Secretary, Sheila Core; and Directors, Betty Williamson and David Stewart.

The May 5 workshop sponsored by the Documents Section was informative and successful according to Lauren Williams, Chair. A membership vote for adoption of the revision of the Section's Bylaws will be taken during the section's business meeting. Donna Seymour, Ridley Kessler, Carol Lewis, and pairs of depository librarians and school library media specialists will present "Documents in the Schools" on October 13. The North Carolina Depository System Board recommended to the State Librarian that three more libraries be designated as depositories. Senate Bill 62, "State Publications Policy," has gone to conference committee.

The Junior Members Round Table continues to work on their conference program. There will be a pub crawl, and T-shirts will be made available according to Melanie Collins.

The Round Table on Ethnic Minority Concerns (REMC) gave information on the "Roadbuilders" award(s) which will recognize an ethnic minority librarian who has served as a pioneer in librarianship and as a positive role model for ethnic minority librarians.

The repeated workshop, "Improving Staff Communications," offered by the North Carolina Library Paraprofessional Association, was successful.

The Round Table on Special Collections' conference agenda includes a slate of officers for the membership to consider, a slide/lecture program by Don Etherington on "Some Answers to Library Preservation Problems," and strategies for recruiting new members.

The North Carolina Association of School Librarians elected officers for the 1989-91 biennium: Nona Pryor, Vice-chair/Chair-elect; Susan Cannady, Secretary; and Libby Pitts, Treasurer. Carol Southerland noted that corrections and additions were made to Bylaws. Dr. Ben Carson, Superintendent of Statesville City Schools, is the School Administrator of the Year, and Battle of the Books is a fall project for grades 6-8.

The Public Library Trustees' Conference on May 18 and 19 featured Robert H. McNulty from Partners for Livable Places, The Honorable Major Owens, Congressman from New York, Dr. Bernard Vavrek, Center for the Study of Rural Librarianship at

Clarion State University, and Gloria T. Glaser, Past President of the American Library Trustee Association. Irene Hairston reminded the board that the Trustee Section is co-sponsoring the preconference program, "Meeting the Censor: A Skills Development Workshop," with the Intellectual Freedom Committee. Information on the luncheon and other conference events will be mailed.

The Public Library Section helped sponsor the May 4 General Assembly Legislative Day. The Audiovisual Committee has nearly completed the AV Directory and Resource Guide. Workshops included the Bookmobile Conference, AV Equipment and Repair, and Literacy. The Section endorsed formation of an NCLA Literacy Committee which will have a representative to the Public Library Section.

Barbara Anderson, reporting for the Reference and Adult Services, talked about the upcoming program, "Life in the Fast Lane: The Human Dynamics of Reference Service," featuring Kaye Gopen and Will Manley. Work on the RASS electronic bulletin board is progressing well, and the State Library agreed, via Charles Montouri, to provide training. Libraries participating in the NCIN Network will have access to the electronic newsletter.

Harry Tuchmayer noted that Resources and Technical Services will issue three awards—a first conference attendee, a merit award to recognize a person who has contributed significantly to resources and technical services in North Carolina, and the Dorilyn J. Hickey Award for a significant article in *NCL* on a subject related to resources and technical services. The section will sponsor cataloging workshops on October 11 and a program meeting on October 12.

According to Patrice Ebert, chair of the Round Table on the Status of Women in Librarianship, the board met in Asheville and discussed plans for the upcoming biennial meeting. They will sell pink MsMANAGEMENT notepads instead of T-shirts. Two more issues of MsMANAGEMENT will be published this biennium.

Nancy Ray asked for identification of leaders in personnel training and management, organizational structure, financial administration, facilities, equipment, and public relations for the Library Administration and Management Section. The Bylaws will be presented, and officers will be elected during the business meeting following Dr. Jerry Campbell, the keynote speaker.

The Constitution, Codes, and Handbook Revision Committee continues to work on information to be distributed to the incoming board. Doris Anne Bradley emphasized the need for consistency in Bylaws and urged chairs to check with the committee when proposing changes. She reminded members of the importance of sending a copy, after voting, for inclusion in the Handbook.

Rebecca Taylor, Chair of the Finance Committee, gave details about Grant Funds. She confirmed that the total amount of Section Grants would not automatically transfer into the Section/Committee account. Check request procedures were emphasized, and Taylor encouraged outgoing chairs to send a budget summary and a program evaluation to her by November 13. Expenses, with supporting receipts, should be sent to Nancy Fogarty within 30 days of the date of the program.

The Government Relations Committee held a breakfast in May and has several things in the hopper.

The Honorary and Life Membership Committee recommended 10 new life members and two honorary members. The report was accepted as presented by Chair Waltrene M. Canada after a motion was made by Barbara Baker and seconded by Ray Frankle.

Reporting for the Literacy Committee was Ruth Hoyle who said that no definite plans had been made to present a program in Charlotte because all energy had been directed toward the June 8-9 conference attended by approximately 50 members. Evaluations indicated a successful conference aimed at alleviating

ting adult illiteracy although no new solutions were found. The committee felt that future conferences should be planned with the Literacy Association as one conference instead of two separate conferences. The committee is pursuing the feasibility of a library person in the NC Literacy Association Office, looking at state funding of literacy, and seeking space in *NCL* for related issues.

Art Weeks said that the Marketing and Public Relations Committee met in June and discussed marketing the librarian as a professional information specialist in order to instill a high level of confidence in the information the librarian provides, to have potential library users think of the library as the first stop for information, and to distinguish between the librarian and the library support staff. At the Dallas meeting, the committee learned that a report is due in October from SLA. The committee will develop a marketing strategy based on the findings of SLA. In appointing a new committee for the next biennium, the present committee requests that a marketing/public relations specialist be considered.

Membership Committee chair Ray Frankle thanked new section chairs for statements they provided for the new brochure which will be ready for the conference.

In the absence of the Nominating Committee Chair Leland Park, President Hansel gave election results: Vice-President/President-Elect, Janet L. Freeman; Treasurer, Michael J. LaCroix; Secretary, Amanda Bible; Directors, Sylvia Y. Sprinkle-Hamlin and H. David Harrington; and ALA Councilor, Patricia A. Langelier.

The Publications Committee has not met, but the two-tiered *NCL* board refinement will be ready soon.

The Recruitment Committee will sponsor a workshop on strategies for recruitment and retention of minorities at the *NCLA* conference and hopes to publish a paper.

President Hansel distributed the list of the 1989 scholarship winners. The Memorial Scholarships went to Jennifer Luxton and Mary Mishler, the Query-Long Scholarship for Work with Children or Young Adults went to Diane Midness, and Gloria McBride was the recipient of the McLendon Loan.

A sample entry for a special collection was shown by the Technology and Trends Committee. The data base is about ready, and a demonstration data base will be near the conference registration site. There will be a stand-alone video teleconference on technology for the 90s at UNCC in January.

John Welch, Assistant State Librarian, reported on changes in the LSCA fundings, that Dorothy Kittel is being replaced by Trish Skaptason as administrative librarian in the Department of Education, that the Chief of the Library Development Section position has been posted, and that he and Patric Dorsey will be going to Portland, Oregon, for a planning meeting for the next White House Conference. Also, the State Library Dynix system will be operational soon.

Friends of the Library met jointly with the Trustees in May. Bob Mowery is the president.

It was moved by Barbara Baker and seconded by Sylvia Sprinkle-Hamlin to provide up to \$20,000 for the establishment of *NCLA's* permanent office at the State Library. The motion carried.

President Hansel praised committee/section chairs who had already submitted biennial reports.

The Distinguished Service Award had 10 nominations according to committee chair Nancy Brenner. It was agreed that the name of the recipient would remain a secret until the conference.

A motion to give the filing cabinet used by Treasurer Fogarty for financial records to UNC-Greensboro was passed.

Before adjourning, President Hansel announced the October 10 meeting prior to Conference.

Gloria Miller, Secretary

CONSTITUTION of the NORTH CAROLINA LIBRARY ASSOCIATION

(Revised October 30, 1987)
(Amended October 13, 1989)

ARTICLE I. NAME

This organization shall be called the North Carolina Library Association.

ARTICLE II. PURPOSE

The purpose of the North Carolina Library Association shall be to promote libraries, library and information services, and librarianship; and to champion intellectual freedom and literacy programs.

ARTICLE III. GOALS

The Association shall pursue the following goals:

1. To provide a forum for discussing library-related issues;
2. To promote research and publication related to library and information science;
3. To provide opportunities for the professional growth of library personnel;
4. To support both formal and informal networks of libraries and librarians;
5. To identify and help resolve special concerns of minorities and women in the profession.

ARTICLE IV. MEMBERSHIP

1. Membership in the North Carolina Library Association shall consist of five classes: individual membership, institutional membership, contributing membership, honorary membership, and life membership. Only individual and life members shall have voting privileges.
2. *Individual.* Any person who is or has been officially connected with any library in a professional, nonprofessional, or clerical capacity, or any member of a library's governing or advisory body, or any student in a school of library science, may upon payment of dues, be entitled to individual membership as stated by the Bylaws and will have the right to vote.
3. *Institutional.* Any institution may become an institutional member upon payment of dues.
4. *Contributing.* Any individual, firm or organization may, upon payment of dues, be entitled to contributing membership as stated in the Bylaws.
5. *Honorary.* The Honorary and Life Membership Committee may recommend to the Executive Board for honorary, non-voting membership non-librarians who have made unusual contributions to library services. Such nominees may be elected by the Executive Board.
6. *Life.* The Membership Committee may recommend to the Executive Board for life membership, *with voting privileges*, persons who are no longer actively engaged in library work. Such nominees may be elected by the Executive Board.

ARTICLE V. OFFICERS

The officers of the Association shall consist of a President; a Vice-President, who shall be the President-elect; a Secretary; a Treasurer; and two Directors-at-large.

ARTICLE VI. EXECUTIVE BOARD

1. The officers of the Association, the past President, the representative of the Association to the American Library Association Council, the North Carolina member of the Executive Board of the Southeastern Library Association, the Editor of *North Carolina Libraries*, and the chairman of each section and round table shall constitute the Executive Board. A parliamentarian may be appointed by the President as a non-voting member.
2. Members of the Executive Board shall serve until their successors take office.
3. The President of the Association shall be the Chairman of the Executive Board.
4. *Powers and Duties.* The Executive Board shall have the power:
 - a. To consider and develop plans for the general work of the Association;
 - b. To appoint in case of a vacancy in any office a member from the Association to fill the unexpired term until the next regular election;
 - c. To transact the business of the Association within the limits of a budget system.
5. Business of the Association may also be transacted by the Executive Board through correspondence, provided that the proposed action be submitted in writing by the President to the members of the Executive Board, and that it be approved by a quorum of the Board.
6. The Executive Board shall act for the Association in intervals between meetings, make arrangements for the biennial meeting, and authorize the organization of sections or round tables by specialized interests within the Association.
7. The Executive Board shall direct and provide for the publications of the Association and may have power to contract for such publications as may seem desirable for furthering the interests of the Association.
8. *Representatives to the North Carolina Public Library Certification Commission.* The Executive Board shall nominate any individual who has been selected by the Public Library Section to be named by the Governor to serve, with the chairman of the Public Library Section and the chairman of the North Carolina Public Library Trustees Association, as a member of the Public Library Certification Commission as required by the General Statutes of North Carolina (G.S. 143B-68).
9. *Quorum.* A majority of the voting members of the Executive Board shall constitute a quorum.

ARTICLE VII. FINANCES

1. The Executive Board shall approve all encumbrances (any claims on property) and expenditures of Association funds, but may delegate to the President authority to approve encumbrances and expenditures.
2. The Executive Board shall administer the business affairs of the Association, and it shall have power in the intervals between meetings of the Association to act on all matters on which a majority of the members reach agreement.
3. The finances of the Association shall be handled under a budget system.
4. Funds shall be available to the President or his representative toward attending meetings to represent the Association. These funds must be included in the budget and approved by the Executive Board.
5. Funds shall be available to the Executive Board to administer the affairs of the Association.
6. No officer, committee, or member of the Association shall receive any funds or incur any expense for the Association not provided for in the Constitution unless authorized in writing by the President; nor shall the Treasurer or other authorized person make any payment except for expenditures which have been so approved.

ARTICLE VIII. AFFILIATIONS

1. The North Carolina Library Association shall hold chapter membership in the American Library Association and shall elect a representative to the ALA Council as provided in the *ALA Constitution and Bylaws*.
2. The North Carolina Library Association shall be a contributing member of the Southeastern Library Association and shall elect its representative to the SELA Executive Board as provided in the *Constitution of the Southeastern Library Association*.
3. The Executive Board of the North Carolina Library Association shall be empowered to enter into other affiliations as deemed beneficial to the Association.

ARTICLE IX. SECTIONS AND ROUND TABLES

1. Sections and round tables of the Association may be organized by application, signed by 100 voting members of the Association, and approved by the Executive Board.
2. Each section shall represent a type of library or field of activity clearly distinct from that of other sections.
3. A round table shall represent a field of librarianship not within the scope of any single section.
4. The officers of the sections and round tables shall be elected by the membership for the section or round table. They shall be responsible for the program meetings and any other business of the section or round table.
5. The President of the Association may appoint officers if the section or round table fails to elect officers.
6. With the permission of the Executive Board, sections and round tables may charge fees for their purposes. Funds received will be earmarked and used at the discretion of the officers of the section or round table.
7. The Executive Board may discontinue a section or round table when in its opinion the usefulness of that section or round table has ceased, except that in the case of a section or round table that is still active the affirmative vote of a majority of members is required prior to the Executive Board's action.

ARTICLE X. COMMITTEES

1. The President, with the advice of the Executive Board, shall appoint committee chairmen and suggest other members except as otherwise provided. The President shall be an ex officio member of each committee with the exception of the Committee on Nominations.
2. *Standing Committees.* The Executive Board may establish standing committees to perform the continuing functions of the Association.
 - a. Standing committees shall include the following:
 - Archives Committee
 - Conference Committee
 - Constitution, Codes, and Handbook Revision Committee
 - Finance Committee
 - Governmental Relations Committee
 - Intellectual Freedom Committee
 - Membership Committee
 - Publications Committee
 - Scholarships Committee
 - b. Standing committees shall report to the Executive Board.

3. *Special Committees.* Special committees for specific purposes may be appointed at any time.
 - a. The Committee on Nominations, to be appointed by the President each biennium, shall be considered a special committee.
 - b. Special committees shall function until their purposes have been fulfilled.

ARTICLE XI. MEETINGS

1. There shall be a biennial meeting of the Association at such place and time as shall have been decided upon by the Executive Board.
2. Special meetings of the Association may be called by the President, by a quorum of the Executive Board, or on request of 50 members of the Association.
3. At least 30 days' notice shall be given for special meetings, and only business mentioned in the call shall be transacted.
4. Meetings of the Executive Board shall be held upon the call of the President, or at the request of a quorum of the members of the Executive Board.
5. There shall be a minimum of four meetings of the Executive Board during the biennium.
6. *Quorum.* One hundred voting members, representing at least 10 institutions, shall constitute a quorum of the North Carolina Library Association.

ARTICLE XII. AMENDMENTS

1. Amendments to the Constitution may be voted on only when a quorum of the Association is present, and shall require a two-thirds vote of the members present.
2. Notice of the proposed changes in the Constitution shall be mailed to the membership at least 30 days prior to the meeting at which a vote is to be taken on the proposed changes.



BYLAWS

of the

NORTH CAROLINA LIBRARY ASSOCIATION

(Revised October 30, 1987)

ARTICLE I. ELECTIONS

1. The President, with the approval of the Executive Board, shall appoint a Committee on Nominations, which shall include representatives of the various types of libraries in the North Carolina Library Association, insofar as is practical.
2. *Officers.* The Committee on Nominations shall present, by November 1 of the year preceding the election, the names of two candidates for each office to be filled: Vice-President, Secretary, Treasurer (every four years) and two Directors-at-large. In case the previously elected Vice-President is unable to assume the presidency, the Committee on Nominations shall present the names of two candidates for the office of President.
3. *American Library Association Council Member.* The NCLA representative to the ALA Council shall be elected for a four-year term as provided in the *ALA Constitution and Bylaws*. The Committee on Nominations shall present for this office the names of two candidates who are members of ALA and shall send to the American Library Association the name of the duly elected representative.
4. *Southeastern Library Association Executive Board Member.* The NCLA member of the Southeastern Library Association Executive Board shall be elected for a four-year term as provided in the Constitution of the Southeastern Library Association. The Committee on Nominations shall present for this office the names of two candidates who are members of SELA and shall send to the Southeastern Library Association the name of the duly elected representative.
5. The list of nominees shall be published in *North Carolina Libraries*.
6. Any member wishing to be placed on the ballot for any office shall obtain a minimum of fifty signatures of NCLA members and submit them to the Chairman of the Committee on Nominations by April 1 of the year of election. The Treasurer will verify the fifty signatures and notify the member that he will be placed on the ballot.
7. Consent of nominees shall be obtained.
8. A ballot containing spaces for write-in candidates shall be mailed to voting members of the Association by May 1 prior to the biennial meeting.
9. Ballots shall be marked and returned by June 1.
10. Candidates receiving the majority of votes shall be declared elected and shall take office at the close of the biennial meeting.
11. In case of a tie vote the successful candidate shall be determined by lot.
12. Election results shall be announced in *North Carolina Libraries*.
13. The term of office of all officers except the Treasurer shall commence at the adjournment of the biennial meeting following their election, or if the biennial meeting cannot be held, upon their election. The term of office of the Treasurer shall commence at the end of the fiscal year following his election.

ARTICLE II. DUTIES OF OFFICERS

1. *President.* The President shall preside at all meetings of the Association and of the Executive Board. He shall, with the advice of the Executive Board, appoint the Editor of *North Carolina Libraries* and all committee chairmen and suggest other committee members. Committees shall be appointed for special purposes and shall serve until the purposes are achieved. The President may execute mortgages, bonds, contracts, or other instruments which the Executive Board has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Executive Board or by the Constitution, Bylaws, or by statute, to some other officer or agent of the Association. In general he shall perform all duties as may be prescribed by the Executive Board. The President is an ex officio member of all committees except the Committee on Nominations.
2. *Vice-President/President-Elect.* The Vice-President serves as President-elect and presides in the absence of the President. If it becomes necessary for the Vice-President to complete the unexpired term of the President, he shall also serve his own term as President. In the event of the Vice-President becoming President during the unexpired term of the elected President, the Executive Board shall appoint a Vice-President to serve until the next regular election is held.
3. *Secretary.* The Secretary shall keep a record of the meetings of the Executive Board, the biennial meetings, and any special meetings of the Association. The Secretary shall be responsible for receipt of and deposit in the Association archives all correspondence, records, and archives not needed for current use. In case of a vacancy, the Executive Board shall appoint a Secretary to serve until the next regular election is held.
4. *Treasurer.* The Treasurer shall assist in the preparation of the budget and keep whatever records of the Association the President and the Executive Board deem necessary. He will collect and disburse all funds of the Association under the instructions of the Executive Board and keep regular accounts, which at all times shall be open to the inspection of all members of the Executive Board. He shall handle and keep all membership records. He shall execute a bond in such sum as shall be set by the Executive Board, the cost to be paid by the Association. He shall serve as a member of the Finance Committee. He shall perform such other duties and functions as may be prescribed by the Executive Board. The term of office shall be four years. In case of a vacancy, the Executive Board shall appoint a Treasurer to serve until the next regular election is held.
5. *Directors-at-large.* The Directors shall serve as co-chairmen of the Membership Committee and shall assume such other duties as are assigned by the President. In case of a vacancy, the Executive Board shall appoint a Director to serve until the next regular election is held.

ARTICLE III. MEMBERSHIP

1. Dues shall be collected on a biennial basis according to a schedule recommended by the Executive Board. Categories of membership shall include individual, institutional, contributing, honorary, and life. Honorary and life members are not assessed dues.
2. Each member is entitled to the choice of one section or round table at no additional cost.
3. Association members may be members of more than one section or round table by paying additional dues for each additional section or round table.

4. The fiscal year and the membership year shall be the calendar year.
5. Members whose dues are in arrears after April 1 of the last year of the biennium shall be dropped from the membership roll.
6. New memberships paid during the last quarter of the fiscal year shall be credited to the following year.
7. *Publications.* All members of the North Carolina Library Association shall receive the official periodical publication of the Association and any other publications that may be so designated. Subscriptions to *North Carolina Libraries* and single issues are available to non-members at a rate recommended by the Editorial Board and approved by the Executive Board.
8. No changes in the dues structure or policies regarding membership shall be made without approval of the membership by a mail vote. A majority of the votes cast shall be required to make any such change. The Executive Board or the membership at any duly constituted meeting may initiate such procedure.

ARTICLE IV. SECTIONS AND ROUND TABLES

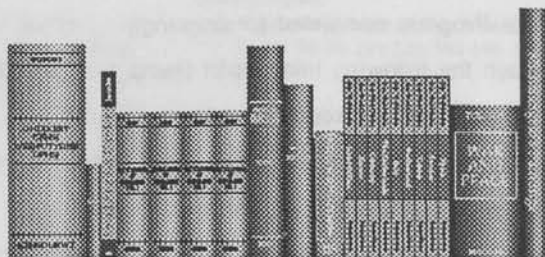
1. Sections and round tables must secure the approval of the Executive Board before making any declaration of policy which involves the Association as a whole, before soliciting or receiving funds, or before incurring any expense on behalf of the Association.
2. The secretaries of the sections and round tables shall submit copies of their important papers and reports to the Association archives located in the North Carolina State Library.
3. Sections and round tables shall adopt Bylaws which meet the approval of the Executive Board of the Association.
4. The chairmen of the sections and round tables shall submit all bills to the Treasurer for payment from their allocated funds. Bills in excess of allocated funds must have the prior approval of the Executive Board.

ARTICLE V. AMENDMENTS

1. Amendments to the Bylaws may be voted on only when a quorum is present and shall receive a majority vote of the members present.
2. Notice of the proposed change in the Bylaws shall be mailed to the membership at least 30 days prior to the meeting at which a vote is taken on the proposed change.

ARTICLE VI. PARLIAMENTARY AUTHORITY

The latest edition of *Robert's Rules of Order, Newly Revised*, shall be the governing authority in any matter not specifically covered by this Constitution and Bylaws.



SELA OUTSTANDING LIBRARY PROGRAM AWARDS

NOMINATION FORM

Purpose: To recognize an outstanding program of service in any academic, public, school or special library in any state of the SELA.

Criteria

1. Any academic, public, school or special library in the member states of the SELA may be cited for an outstanding program of service. Programs of service may include but are not limited to library activities, projects or programs.
2. The programs of service must take place during the biennium in which the nomination is made.
3. The minimum time span for a nominated library program must not be less than three months, including the development and evaluation stages of the program.
4. Person nominating a program must be a member of SELA.

Past Winners

"Iberia Parish' Summer Reading Program," Iberia Parish Library, New Iberia LA. (1988)
"The Imaginative Spirit: Charlotte-Mecklenburg Library Heritage," Charlotte-Mecklenburg Public Library, Charlotte, NC. (1986) was a floating exhibit used at all branches in the library system.
"The Tobie Grant Homework Center," Dekalb Library System, Decatur, GA. (1984) was the result of a branch renovation from the traditional library concept to one that fit the needs of the community; it became a home-work headquarters library with education resources and equipment chosen specifically for this purpose.
"Library Network Committee," Fairfax, VA. (1982) an in-service training program for paraprofessional library employees and volunteers of the member libraries of the Networking Committee of the Consortium for Continuing Higher Education in Northern Virginia.
"Catch Them in the Cradle," Orlando Public Library, Orlando, FL (1980) was a program aimed at parents-to-be and parents of newborns and infants consisting of both workshops and pamphlets delivered to hospital maternity wards which recommend books for small children and their parents and other services and activities for both groups.

Submit nominations to Outstanding Library Program Awards Committee Chairperson by April 1, 1990: Jeanne Moellendick, Department of Education, Bldg. 6, Room B318, 1900 Kanawha, Charleston, WV 25305

Category (type of library):

Name of Library:

Address:

Telephone No.:

Name and position of Program/Project Director:

Date Program Began:

Date Program completed (or ongoing):

Attach the following information (items 1-3) limited to more than 3 pages:

1. Description of Program
2. Goals of Program and steps taken to achieve them
3. Special contribution of Program/Project
4. Attach supporting documents concerning program publicity (newspaper clippings, brochures, pictures, etc.)