



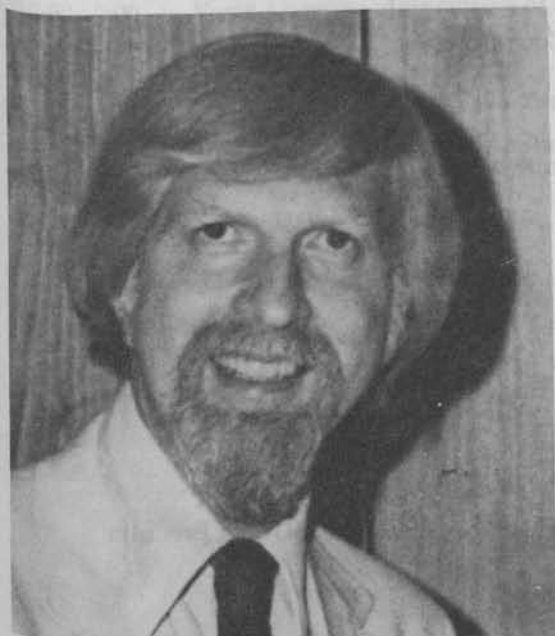
stand up for libraries

NORTH CAROLINA LIBRARY ASSOCIATION

NCLA BIENNIAL CONFERENCE

October 26-28, 1983

Hyatt House Hotel, Conference Headquarters
M.C. Benton Convention Center, Exhibits and Meetings
Winston-Salem, North Carolina



Frederic J. Glazer
Director
West Virginia Library Commission
"Stand Up For Libraries"



Judith F. Krug
Director, Office for Intellectual Freedom
American Library Association
"Stand Up For Intellectual Freedom"

- * dozens of exhibits
- * wine and cheese party for everyone
- * outstanding section programs

Plan to be there and Stand up for Libraries!

1983 NCLA BIENNIAL CONFERENCE

TENTATIVE PROGRAM

Convention Center, Winston-Salem, N.C.

October 25-28, 1983

Tuesday, October 25, 1983

7:00 Executive Board Dinner/Business Meeting

Wednesday, October 26, 1983

7:00- 1:00 Exhibits Open, Ribbon-Cutting
2:00- 4:00 *First General Session*
Speaker: Fred Glazer, State Librarian, West Virginia
4:00- 6:00 *SOLINET Users Group Program*
5:00 Exhibits Close
9:00-12:00 Wine and Cheese Party at Forsyth County Public Library

Thursday, October 27, 1983

7:45- 9:00 *Resources and Technical Services Section Breakfast*
8:00- 5:00 Conference Registration
8:30 Exhibits Open
9:00-10:30 *Roundtable on the Status of Women in Librarianship Program*
9:00-11:00 *Reference and Adult Services Section Program*
9:00-12:00 *Library Resources Committee*
10:30-11:00 *Roundtable on the Status of Women in Librarianship Business Meeting*
11:00-12:30 *Public Library Section Program*
Speaker: Bob Edwards, National Public Radio
11:00-12:30 *Resources and Technical Services Section, Serials Interest Group Program*
Topic: "Electronic Publishing"
12:30- 2:00 *Trustees Section Luncheon*
1:00- 5:00 *Children's Services Section Program*
Topic: "ALA/ALSC Notables for Children"
1:00- 2:00 *Intellectual Freedom Committee Business Meeting*
1:00- 5:00 *Public Library Section, Publicity Committee*
Poster Sessions and Swap 'n' Shop
1:00- 5:00 *Documents Section Program*
Topic: "Access to Government Documents"
2:00- 4:00 *College and Universities Section Program*
2:00- 4:00 *Public Library Section, Adult Services Committee Program*

- 4:00- 5:00 *Roundtable on the Status of Women in Librarianship Reception*
- 4:00- 5:30 *Resources and Technical Services Section, Cataloging Interest Group Program*
Topic: "The Public Catalog: Arrangement, Access and Maintenance"
- 5:00 Exhibits Close
- 5:00- 7:00 Vendors' Hospitality Suite
- 6:30- 7:15 President's Reception
- 7:30- 9:30 *Second General Session and Banquet*
- 9:30 Library School Receptions

Friday, October 28, 1983

- 8:00- 9:00 Resources and Technical Services Section, Acquisitions Interest Group
Business Meeting
- 8:00- NCLA Business Meeting
- 10:00-11:00 *Third General Session*
Speaker: Judith Krug, Director, ALA Office of Intellectual Freedom
- 10:00-10:30 *Junior College Section*
Speaker: Doris Betts
Topic: "The Writer, the Citizen and the Library"
- 12:00- 2:00 *North Carolina Association of School Librarians Luncheon*
Speaker: Lillian Gerhardt
- 2:30- 4:30 *North Carolina Association of School Librarians Program*
- 3:00 Exhibits Close
- 6:30 Executive Board Dinner/Business Meeting

NCLA Minutes and Reports

Legislative Day 1983

1983 Washington Legislative Day was April 19th. Most of the library delegation arrived during the afternoon of the 18th, many of them having left North Carolina in a howling snow storm. We found Washington filled with like-minded delegates from across the country in spring attire, but all filled with hopes that the temperature was not indicative of our success.

The packets were filled with our NCLA materials from the sections and, with the wind chill factor at 14°, we went forth to face a morning briefing in the Dirksen Building. Following the briefing we all headed for the underground and the Rayburn Building where we broke up into two teams, more or less along east-west lines. Appointments had been made with all 13 of our people in Washington beginning at 10:00 and concluding with both teams meeting at 3:00 in the office of Representative Charles Rose. Congressmen seen were: James Broyhill, Walter Jones, Charles Rose, Robin Britt and Tim Valentine, who had his aide call him out of a committee meeting to talk to us. Aides met our teams in the remaining eight congressmen's offices. Following appointments at 3:30, all Legislative Day delegates met in the Rayburn Building for a wrap-up session that seemed quite upbeat in spite of physical burnout which was beginning to set in.

The ALA Washington office and the District of Columbia Library Association hosted a congressional reception from 5 to 7 o'clock for members of congress and their aides. Library delegates had additional opportunity at this gathering to exchange successes and failures, and to talk further with members of congress. An added treat was a visit by Mrs. Barbara Bush during the reception.

NCLA delegates were: Mertys Bell, William G. Bridgman, Lousie V. Boone, David Harrington, Eugene Huguelet, J. K. Killian (Trustee, Sandhill Regional Library), Dr. Annette Phinazee, Paula Short, Judith Sutton, John Thomas and Jane Williams. Dr. Phinazee had her usual contingent of NCCU library school students, along with Dr. Ben Speller.

The general feeling in the North Carolina delegation, and in those contacted from other states, was more positive than last year. The rather grim setting last year seemed replaced by a much lighter and forward-looking mood. Work remains to be done, as always, and nothing can be taken for granted when it comes to funding and congressional budget action.

Louise V. Boone

NCASL Report

March 18, 1983

Ad Hoc Committees

NCASL has three ad hoc committees working on various projects.

1. Research Committee—This Committee is developing a proposal for a process for awarding research grants to school media personnel at the school, system and university level. Their report will be presented to the April 29th meeting of the NCASL Executive Committee.

2. School Media Day Committee—This Committee has met and has formalized recommendations for planning a school media day observance sponsored by NCASL to coincide with American Library Week. Their report will also be placed before the NCASL Executive Committee April 29th.

3. Handbook Revision Committee—This Committee is reviewing the current handbook and will revise and print a new handbook by NCLA Conference next October so new officers may begin with new handbooks.

NCASL Forums

NCASL held three forums this spring in three of the educational regions. These meetings are an attempt to meet school media personnel at the local level in order to discuss mutual interests and concerns. NCASL Executive Committee members will attend as well as school media personnel throughout each region.

Region 1—ECU—March 14, 1983:

Emily Boyce—Contact 4-6 p.m.

Region 4—Scotland High School, March 28, 1983:

Helen Bullard—Contact 4-6 p.m.

Region 5—UNC-G—April 28, 1983:

Nona Pryor—contact 4-6 p.m.

ALA Legislative Day in Washington, D.C.

NCASL had two representatives in the NCLA delegation going to Washington on April 19 for Legislative Day. Paula Short, NCASL Chairman, and David Harrington, Chairman of NCASL Nominations Committee traveled to Washington to speak to legislators.

Paula F. Short

"Information Skills for the Year 2000"

John Lubans will be the featured speaker at the RASS program at the biennial conference, October 27, 1983. Representatives from the College Entrance Board and the Commission on the Future of North Carolina will also appear on the program.

Beginning or Entry Level Salaries In North Carolina Public Libraries

The Personnel Committee of the Public Library Section of NCLA has the following results of a statewide survey of beginning or entry level salaries for North Carolina's public libraries. Questionnaires were sent to 71 library systems; 75 replied, some systems operating with more than one pay plan.

Dave Fergusson, chairman of the committee, notes that twelve libraries begin professionals at the state scale or minimum, and nineteen begin below that figure, for a total of 50 per cent at or below the state minimum. For nonprofessional positions, 17 per cent are paid minimum wage or below.

Nine libraries serving over 150,000 persons responded. All have job descriptions; all have pay plans. Thirty-three libraries serving between 50,000 and 150,000 persons responded. Twenty-eight have job descriptions; twenty-four have pay plans. Thirty-three responding libraries serve fewer than 50,000 persons. Twenty-five have job descriptions; sixteen have pay plans. The accompanying chart summarizes data for beginning or entry level salaries by size of library and type of position.

Beginning or Entry Level Salaries

	Responses	Mean Salary	Low Salary	High Salary
Large Libraries (over 150,000 served)				
Professional	9	14,961	12,090	16,769
Paraprofessional	7	11,704	9,232	13,896
Nonprofessional/Clerical	9	8,244	7,358	9,736
Medium Libraries (50,000-150,000 served)				
Professional	32	13,755	10,000	16,865
Paraprofessional	25	10,032	7,478	14,581
Nonprofessional/Clerical	33	7,903	6,261	11,415
Small Libraries (below 50,000 served)				
Professional	20	13,444	11,000	15,600
Paraprofessional	15	10,288	8,500	11,566
Nonprofessional/Clerical	30	7,707	6,540	9,507
All Libraries				
Professional	61	13,831	10,000	16,865
Paraprofessional	47	10,363	7,478	14,581
Nonprofessional/Clerical	72	7,864	6,261	11,415

RTSS Summer Report

RTSS Biennial Conference Programs

Programs planned by the Resources and Technical Services Section during the NCLA Biennial Conference begin with a breakfast/business meeting on October 27, at which the Best Article Award will be presented and the recipient of the RTSS NCLA Conference attendance grant will be introduced. On October 28, the Serials Interest Group will sponsor a session on electronic publishing presented by Seldon W. Tarrant, Head of Research and Development, Books and Journals Division, American Chemical Society. The Cataloging Interest Group's program, also on October 28, is entitled "The Public Catalog: Arrangement, Access and Maintenance." PLAIN, the Acquisitions Interest Group, plans a continental breakfast and meeting on October 29.

Collection Development Interest Group Formed

RTSS announces the establishment of a Collection Development Interest Group as a follow-up to the 1983 Spring Symposium on Collection Management and Development. Harry Tuchmayer, New Hanover County Public Library, is chairing the group, which will hold its first gathering during

the RTSS breakfast meeting on October 27 during the NCLA Biennial Conference. All interested persons are cordially invited to meet with the group at that time and to participate in planning future activities.

NCLA Scholarships Awarded For 1983

The Scholarship Committee of the North Carolina Library Association announces the award of three scholarships in the amount of one thousand dollars (\$1,000) each for 1983.

NCLA Memorial Scholarship to Joseph C. Tuttle, Raleigh, NC

NCLA Memorial Scholarship to Tammy A. Young, Albemarle, NC

Query-Long Scholarship for Work with Children or Young Adults to Myra K. Hill, Kinston, NC

Four other applicants were selected from the applicants to receive loans of two hundred dollars (\$200) each from the McLendon Loan Fund.

ALA Midwinter Report

When Council convened in San Antonio members faced the fiscal situation in ALA once again. And again, not much was resolved. Executive Director Robert Wedgeworth proposed an increase in dues which was opposed by Council. The arguments which resulted from this proposal were reminiscent of a long standing issue of how the American Library Association manages its finances.

The proposal to raise dues from the current \$50. to \$70. represented a 40% increase as well as coming only three years after the last raise in the dues structure.

COPEs requested that the Association provide Council with a long range plan including documentation from which the Council could make a recommendation. COPEs did not totally reject the idea of a future dues increase.

Council took no formal action on the proposed increase in dues. The subject will be before Council during the annual conference in Los Angeles.

An additional factor in the continuing discussion regarding money was the \$95,000 loan which the Executive Board withdrew from the ALA Endowment fund. The trustees of the Endowment could not endorse this withdrawal, nor could President Nemeyer properly explain this action to Council. A motion was made that any future withdrawals should have a prescribed payment schedule and set interest rates. This motion was passed by Council.

The responsibilities of the vendor and the library in the maintenance of automated systems had implications for us all. The fact that this issue was addressed and discussed was a positive sign for future relationships between these two parties. This dialog will continue.

Library education had its chance with a scheduled hearing hosted by the Committee on Accreditation. Representatives from the COA were present to answer questions. The audience of Deans of Library Schools, faculty members, and other interested people made statements and raised questions.

The Intellectual Freedom Committee worked hard to develop a more realistic and contemporary action program. The problem of the ALA's stance regarding an adopted goal of a legal support system was discussed. Priorities involved training packages for front line librarians, increase OIF Staff and funding, legal training for librarians, etc.

As NCLA's representative, I participated in all Chapter meetings, represented NCLA at a LAMA public relations meeting, attended other ALA committee meetings, and was present at all Council meetings.

Emily Boyce, NCLA/ALA Council Representative

SELA Report

March 18, 1983

The Southeastern Library Association conducted a leadership conference in Atlanta on February 9-11 during which sections, roundtables, and committees planned activities for the biennium.

The Continuing Education Committee expects to circulate periodically to members a regional calendar of events, and SELA hopes to offer C.E.U. credits for workshops that it will sponsor. A national conference on intellectual freedom is planned for Fall of 1983 at Tallahassee. It will be co-sponsored with the Association by Florida University and Florida State with assistance from the Florida State Library. The program is expected to be carried by satellite.

At the Louisville biennial convention in November, the Board learned that SELA was in serious trouble financially. The Budget Committee in December worked on streamlining office procedures, cutting certain costs that have not been effective, and proposing to the Board that an SELA endowment be established. The Committee also advised the Board that *SOUTHEASTERN LIBRARIAN* must continue as a self-sustaining publication and this may call for a less expensive production format. Decisions about the Journal will be made after the new editor has been named.

A balanced budget of \$101,500 for the 1983-84 biennium was approved by the Board on February 10. A net profit from the Louisville conference of \$22,000 exceeded expectations and helped alleviate some of the financial problems of the Association. \$60,000 of the new budget must come from membership dues, and the Budget Committee has been asked to study the present dues structure and make recommendations. The Board wants to place particular emphasis on developing a first rate biennial conference and establishing an endowment for SELA if the membership will approve it.

The biennial conference, which will be a joint meeting with the Mississippi Association at Biloxi on October 15-20, 1984, will be preceded by an afternoon program for state association presidents, vice-presidents, journal editors, and executive secretaries. During the conference week, buses will run regularly between Biloxi and the World's Fair in New Orleans 60 miles away.

SELA will meet in Atlanta in 1986 and in New Orleans in 1988 since Louisiana is a new member state. Louisville is under consideration again by the Conference Site Committee for the 1990 convention, but some Board members believe that the biennial meeting ought to rotate among the member states. If that is done, North Carolina is the logical state to host the 1990 convention, and NCLA has been asked whether it wants to extend an invitation. SELA will receive bids for the convention site until April first.

Rebecca S. Ballentine

Collection Development Workshop: A Report

The 1983 Spring Symposium on Collection Management and Development was held in Southern Pines April 28-29, 1983, sponsored by RTSS and the College and University sections of NCLA. In the opening session, "Duties and Responsibilities for Collection Management and Development," a panel of three participants presented diverse views on the goals and activities involved in selection and maintenance of library collections. Generally, the differences in opinions and recommendations could be divided between the library backgrounds represented.

From an academic library perspective, John Ryland, Librarian of Hampden-Sydney College, criticized the developing trend of collection development as a management func-

tion suffering from short term goal setting, lack of continuity due to job mobility, and dependence on quantification measures for decisions to purchase or retain materials for a collection, stating that "simple-minded managers will come to simple-minded conclusions," reducing the quality of the collection and taking too much time. Ryland recommended that collection development be the major responsibility of a collection development officer. The desirable qualities for this professional are (1) a broad spectrum of knowledge without extensive knowledge in any one area; (2) extensive knowledge of the publishing and bookselling trades; (3) ability to relate well with people (faculty members specifically); (4) ability to make quick decisions; and (5) commitment to the library being served.

Charles Robinson, Director of the Baltimore County Public Library, approached the topic from a perspective that a public library's whole existence depends on the public helpfulness of the library. A collection development policy cannot ignore the quantitative measures if that helpfulness is to be evaluated. In Baltimore County, surveying users and surveying use revealed two different things. The public had said they wanted the same things that librarians had thought they wanted. However, in measuring use of materials, the library discovered that what the public said they wanted was not the same as what they used. Therefore, Baltimore County decided to give the public materials according to their demands, not according to what the librarians thought they should have. This decision has been incorporated into the library's mission statement: To make readily available to Baltimore County residents library materials and information service proportionate to the level of demand and use, and to serve as a point of access to other information sources.

Robinson gave a number of recommendations concerning the qualities of a collection development librarian: (1) practicality, with an honest desire to serve the public; (2) interest in current trends; (3) a restless interest in doing the job better with distrust of the status quo; (4) a reverence for books with a lack of reverence for books as objects; and (5) enjoyment in taking risks. He feels that it is the responsibility of professional education to (1) screen entrants into the profession; (2) lay foundations for library service; (3) present the predominant issues in the field; and (4) develop the process of analytical thinking to make evaluations and rational decisions.

Speaking from the perspective of an active medical library user, Dr. Douglass Thompson, University of Pittsburgh, provided practical recommendations for special libraries. (1) The library needs an in-depth collection for the specialty; (2) the librarian should have college background in the specialty along with the professional library program; (3) the librarian should actively participate in the specialized area to remain familiar with the information needs of the users and be in contact with the users; (4) when possible there should be a selection committee composed of bibliophiles; (5) the relevant cumulative indexes to the specialized literature should be available; and (6) non-specialized materials should be included to enrich the lives of the users.

Dr. Benjamin Speller, moderating the panel, summarized the meeting by identifying the common thread in each presentation: in collection development we are constantly reminded of our missions, goals, and environments, where collection development policies and solutions to problems must be founded.

Keynote speaker Wendell Wray, former Chief of the Schomburg Center for Research in Black Culture, addressed the practical and ideological concerns of Black collections. He defined the scope of Black collections as ranging from everything to regional Afro-American materials. He challenged

the profession to recognize its responsibility to preserve materials relating to Black culture: manuscripts, art, photographs, and also to create material through oral history. We must, he said, become experts in Black bibliography in order to collect and access this material.

Mae Holt, Head Reference Librarian at North Carolina Central University, has prepared a bibliography on resources in Collection Management, which was distributed at the workshop in Southern Pines this past April. Titles included have publication dates between 1980-83. Articles and books concerning collection development in general, policy development, and policy manuals and collection management, including evaluation and weeding, are covered. One section is devoted to serials management and the selection of science books. Also, a list of bibliographies related to collection development, covering literature before 1980, is included. Information on college, public and school media collection management is also included in the bibliography.

For a copy of this bibliography, please send a stamped, self-addressed envelope to Mae L. Holt, Head Reference Librarian, Shepard Memorial Library, North Carolina Central University, Durham, NC 27707.

Resources and Technical Services Resources: An Annotated Bibliography

Benjamin F. Speller, Jr. and Lillie D. Caster, Compilers

This is the initial compilation of studies conducted by library school students, faculty and practicing librarians that fall within the broad categories of resources and technical services. The focus of this and future reports will be on six areas that were identified by a previous survey as being of interest to librarians in North Carolina: acquisitions, automation, cataloging, collection development, management and serials.

The compilers would welcome the receipt of studies to be considered for inclusion in future reports. Abstracts or copies of studies should be sent to: RTSS Research Reports, School of Library Science, North Carolina Central University, Durham, North Carolina 27707.

Acquisitions

Robert B. Kilgore. "The Automated Acquisitions System at the University of North Carolina at Charlotte: A Case Study." A master's paper for the M.S. in L.S. degree, UNC-Chapel Hill, September 1980. 50 pages.

This study investigates the implementation of the Baker & Taylor Automated Buying (BATAB) system at the Atkins Library of the University of North Carolina at Charlotte. Detailed explanations of the functions and operations of the system are given; and these operations are compared and contrasted with the tasks performed under the older, manual acquisitions system by utilizing a step-by-step analysis of the ordering, receiving, and processing procedures employed by the acquisitions unit under the two systems. Conclusions regarding the greater efficiency of the automated system are based on the ability of the system to handle a greatly increased order volume with no additional staff, elimination of many time-consuming manual tasks, and provision of detailed accounting and statistical reports.

Cataloging

Arneice L. Bowen. "A Study to Explore Problems in the Implementation of Rules for Form of Headings in Anglo-American Cataloging Rules Second Edition at the Public Library of Charlotte and Mecklenburg County." A master's paper for the M.L.S. degree, North Carolina Central University, December 1981. 37 pages.

This study investigates the types of entries whose present form conflicts with AACR2 rules for form of heading in the Charlotte/Mecklenburg Public Library Systems. Samples (995) from the card catalog were randomly surveyed and checked against the Library of Congress headings sample. Approximately 45% of those headings were found to be constructed differently in the L.C.'s *Cataloging Service Bulletin*. Tables presenting the types of headings and their percentage of total conflict are displayed. The findings may be helpful in estimating the amount of work loads and the cost of implementing AACR2. Also, the findings provide data which may be useful in the development of policies.

Ian J. Ewing. "Videocataloging with AACR2: A Case Study." A master's paper for the M.S. in L.S. degree, UNC-Chapel Hill, July 1981. 59 pages.

This paper explicates AACR2 videocataloging in the context of a project undertaken for the University of North Carolina Center for Public Television. AACR2 edicts and user needs led to title main entry of all works. A hierarchy of usable sources is specified. A step-by-step guide through Chapter 7, "Motion Pictures and Videorecordings," explains rules and suggests procedures. The paper recommends that catalogers play back video material, although AACR2 does not require it, and make generous use of the note area. Multiple access points are needed to reflect the contributions of persons in several technical and artistic functions. Sample catalog pages appear in an appendix.

Gordon Ellyson Jessee. "Authority Control: A Study of the Concept and Its Implementation Using an Automated Indexing System." A master's paper for the M.S. in L.S. degree, UNC-Chapel Hill, April 1980. 62 pages.

This study examines the concept of authority control in indexing systems and the role of authority files in implementing that concept for a collection of bibliographic records. The different types of synonymy and ambiguity among the headings in an authority file and the entries in a bibliographic record are examined and the possible term relationships that can result from them are analyzed. The bases for interaction between authority files and records in both manual and automated systems are discussed. A procedure is outlined for automatic indexing with an authority file on a selection of bibliographic records drawn from the American Religious Tunebook Collection.

Joanna Ennis Wright. "Impact Analysis of AACR2 on the Periodicals and Serials Department of Wilson Library." A master's paper for the M.S. in L.S. degree, UNC-Chapel Hill, April 1981. 21 pages.

This study describes the percentages and types of changes in serial main entries that the Periodicals and Serials Department can expect as a result of the implementation of the *Anglo-American Cataloguing Rules*, second edition (AACR2). A second part of the study analyzes the average amount of time it takes for each serial record to be changed when a serial is recatalogued to conform to AACR2. It was expected that the new rules would greatly affect the work of the department and that 25 percent of the serial main entries would require changes; however, the conclusions indicate that the percentage would be much higher.

Rebecca C. Knight. "OCLC and Federal Documents Depositories." A master's paper for the M.S. in L.S. degree, UNC-Chapel Hill, April 1981. 64 pages.

This paper examines the impact of OCLC on the *Monthly Catalog of United States Publications* and gives a history of the relationship between OCLC and the Government Printing Office. A user's manual presents an introduction to OCLC searching and emphasizes the special problems involved in federal documents. Three procedures were utilized to judge the usefulness of OCLC for government depositories concern-

NCLA Minutes and Reports

ing: (1) the ability to solve day-by-day problems using OCLC, (2) the time lapse between receipt of Daily Depository Shipping Lists and occurrence of records online, and (3) a comparison of the completeness of a random sample of *Monthly Catalog* entries to the corresponding OCLC records. Includes tables and illustrations.

Collection Development

Martha Marshall Smith. "Cooperative Collection Development in Rare Books among Neighboring Academic Libraries." A master's paper for the M.S. in L.S. degree, UNC-Chapel Hill, December 1979. 36 pages.

This paper studies the characteristics of a multilateral cooperative selection program for small rare book collections at neighboring academic libraries. It then proposes such an agreement for the collecting of books in the history of the printed book between the Rare Book Collection, Wilson Library, University of North Carolina at Chapel Hill, and Special Collections, Jackson Library, University of North Carolina at Greensboro.

Management

Evelyn Carol Hedsbeth. "Optimization of the OCLC System through Standardization of Cataloging Procedures." A master's paper for the M.S. in L.S. degree, UNC-Chapel Hill, December 1979. 74 pages.

This paper studies the detailed procedures involved in cataloging in ten North Carolina libraries that use the Dewey Decimal classification scheme and are also members of the OCLC network. The study is based on a survey of the literature and on original data gathered by the author. Interviews with the librarians at Davidson College, Elizabeth City State University, Fayetteville State University, Mars Hill College, and Meredith College provide detailed data on the policies and procedures of computerized cataloging within these libraries. The study concludes with recommendations and suggested policies regarding optimum procedures for those libraries using the Dewey scheme and the OCLC system.

Susan Cheryl Wood. "Control of Serials in a Health Sciences Library: A Study of Departmental Organization and Record-Keeing Techniques." A master's paper for M.S. in L.S. degree, UNC-Chapel Hill, December 1980. 77 pages.

This paper is designed to give guidelines for evaluating and reorganizing the serials section of a large health sciences library. Evaluation of existing organizational structure is shown useful in planning the reorganization and implementing changes. Staffing is discussed and specific job descriptions are given. Procedures for record-keeping are studied and techniques for improving procedures are described in detail. Emphasis is placed on a central serials file in anticipation of conversion to automated records. A case study documents one library's consolidation of several serials files into one file. Various serials problems are presented and solutions proposed.

Children's Services Section Announces Nominees for 1983-84 Offices

Trish Gwyn, Chairman of the Nominating Committee for the NCLA Children's Services Section, has announced the nominees for 1983-84 Section offices. They include

Chairman-Elect

Nina Lyon, Children's Coordinator, Charlotte-Mecklenburg Public Library

Rebecca Taylor, Branch Librarian, New Hanover County Public Library

Secretary/Treasurer

Hope Gooch, Children's Librarian, Greensboro Public Library

Sue Williams, Children's Librarian, Wake County Public Library

Directors (2 to be chosen)

Dot Guthrie, Children's Librarian, Gaston County Public Library

Linda Hadden, Youth Services Librarian, Edgecomb County Memorial Library

Kathy Woodrell, Children's Librarian, Rowan Public Library

Other members of the Nominating Committee were Eileen Johnson (Sandhills Regional), Vanessa Ramseur (Charlotte-Mecklenburg), and Suzanne Williams (Pack Memorial Library, Asheville).



go for it!



use your library

American Library Association

Treasurer's Report

January 1, 1982 — December 31, 1982

Exhibit A

Balance on Hand — January 1, 1982 — Checking Account	\$ 1,519.16
Receipts:	
Dues and Receipts:	
Association	\$17,189.37
Sections (Schedule 1)	8,965.34
Total Dues and Receipts	\$26,154.71
NORTH CAROLINA LIBRARIES	4,409.05
Reimbursed Expenses	453.65
Spring Workshop Meals	592.50
Refund from ALA Representative	91.20
Transfers from:	
General Savings	\$14,000.00
Scholarship Fund	3,020.00
NCASL Savings	500.00
McLendon Loan Fund Savings	17,920.00
Total Receipts	\$49,621.11
Total Cash to Account For	\$51,140.27
Expenditures (Exhibit B)	51,789.35
Cash Balance, December 31, 1982	(\$ 649.08)

Exhibit B

Cash Disbursements

Executive Office — Expenses:	
Telephone	\$ 285.12
Postage	403.63
Printing and Stationery	123.82
Computer Changes	1,023.42
Duplicating (Raleigh & Jamestown)	242.67
P.O. Box Rent	20.00
Clerical Help	146.25
Mail Processing (SELA Rep. Ballot)	93.33
Audit and Preparation of 1981 Tax Forms	285.00 \$ 2,623.24
President's Expenses	635.39
Other Officers' Expenses	78.84
ALA Representative Expenses	1,701.56
SELA Representative Expenses	966.34
Conference Expenses, 1983	161.61
NORTH CAROLINA LIBRARIES	22,918.70
TAR HEEL LIBRARIES	959.46
Scholarship Awards (3)	3,000.00
McLendon Loans (3)	600.00
ALA Dues for 1983	50.00
SELA Dues for 1982 & 1983	60.00
Executive Board Meals	542.43
Committee Expenses:	
Community Education Committee	\$ 40.71
Governmental Relations Committee	899.84
Membership Committee	403.70
Intellectual Freedom Committee	75.00 1,419.25
Labels for UNC-CH Librns. Assoc., ALA, NC Media	
Council, Serials Interest Grp.	76.76
Spring Workshop	174.58
Spring Workshop Meals & Coffee	616.25
Other Assoc. Expenses	93.15
Transfers to:	
General Savings	\$ 3,000.00
Scholarship Savings	20.00 3,020.00
Section Expenses (Schedule 1)	\$15,116.79
Less RTSS Funds transferred to Special Sav.	3,025.00 12,091.75
Total Cash Expenditures (To Exhibit A)	\$51,789.35

NCLA EXECUTIVE BOARD 1981-83

SECTION/ ROUNDTABLE CHAIRS

President

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North Carolina Libraries, published four times a year, is the official publication of the North Carolina Library Association. Membership dues include a subscription to *North Carolina Libraries*. Membership information may be obtained from the Treasurer, NCLA.

Subscription rates for 1983 are \$20.00 per year or \$5.00 per issue. Backfiles are maintained by the editor. Microfilm copies are available through University Microfilms International. *North Carolina Libraries* is indexed by *Library Literature* and publishes its own annual index.

Editorial correspondence should be addressed to the editor; advertisement correspondence should be addressed to the Advertising Manager. Articles are juried.

North Carolina Libraries is printed by Meridional Publications, Wake Forest, N. C.

Issue Deadlines: February 10, May 10, August 10, November 10

North Carolina Libraries
OFFICIAL PUBLICATION OF THE
NORTH CAROLINA LIBRARY ASSOCIATION
VOLUME 41 SUMMER 1983

NON PROFIT ORGANIZATION
U.S. POSTAGE
PAID
ANN ARBOR, MI.
PERMIT NUMBER 473

Stand up for libraries

NORTH CAROLINA LIBRARY ASSOCIATION

45th Conference
October 26-28, 1983
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P4077
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