

NCLA Conference: Reports of Meetings

**Report of the Documents Section meeting,
NCLA Biennial Conference, Oct. 30, 1987,
Winston-Salem, N.C.**

Theme: State Documents Showcase

The meeting focused on the new North Carolina Documents Depository Act (ch. 771, 1987 Session Laws) that was enacted in August 1987. Pat Langelier, Chair of the Depository System Committee, thanked Jane Williams, the State Librarian, for her support in obtaining LSCA funds to conduct a study of the scope of government publishing and a survey of the interest of libraries in becoming depositories. Pat stated that the Depository Systems Committee would remain in operation as an unofficial advisory committee and as a means to develop a continuing education network, especially among school and public librarians.

Jane Williams, the State Librarian, reported that the Division of State Library is currently defining the job duties and other aspects of carrying out the law, including document delivery, transmission of documents in electronic format, establishing contacts with state agencies, and duplicating documents for distribution to depositories. No depositories have been designated yet, although libraries interested in applying for depository status should write to David Bevan at the State Library.

The last speaker, Eileen McGrath (North Carolina Collection, UNC-CH), stated that state agencies publish more than documents of interest only to themselves. She enumerated five areas in which state agencies publish material of interest to the public: business, education, family life, leisure activities, and government activities.

Ridley Kessler, the Regional Depository Librarian, has been appointed to a two-year term on the Depository Library Council to the Public Printer. He encouraged us to bring our concerns about GPO, the depository system, or other library-related Federal government matters to him to bring before the Depository Library Council (DLC). The spring DLC meeting will be in Charleston, S.C., and he would like to see a large turnout from North Carolina.

Michael Cotter, J. Y. Joyner Library, East Carolina University.

Round Table on Ethnic Minority Concerns Biennial Conference Summary

The programs sponsored by REMCo at the Biennial Conference in Winston-Salem were extremely successful and well received by librarians attending the sessions.

Maya Angelou, speaker at the Opening Session on Wednesday, October 28, was enthusiastically received by a capacity crowd. Her message dealing with the importance of Black literature was highlighted with poetry and song and spiced with anecdotes of her life. The program was sponsored by REMCo, the Round Table on the Status of Women in Librarianship, the Public Library Section, and partially funded by the Library Services and Construction Act.

On Thursday, October 29, REMCo sponsored a session entitled "Ethno-cultural Minorities: Developing Library Services and Intercultural Communication Services." The speakers for the session were Beverly Lancaster, Coordinator of the English as a Second Language Program (ESL), Winston-Salem/Forsyth County Schools and Lee Krieger, Director of the N.C. Foreign Language Center. Ms. Lancaster described the programs available to language minority students in the Forsyth County Public Schools, and Mr. Krieger described the collections and services of the N.C. Foreign Language Center. Both presentations provided librarians with ideas and resources for serving minority language populations.

Members of REMCo participated in several Talk Tables on Friday, October 30. The Talk Tables provided participants the opportunity to discuss specific library topics in a small group. Sessions on " wooing Professional Minority Job Candidates," "Library Service to Low Income Populations," and "Closing the Missing Link: African American Genealogy" were the subjects of Talk Tables manned by REMCo members.

The 1987-89 Executive Board of REMCo was elected at the business meeting of the group on October 28, 1987. The officers are as follows:

<i>Chair:</i>	Geneva B. Chavis Dean, Learning Resources Nash Technical College
<i>Vice Chair/ Chair-Elect:</i>	Renee F. Stiff Documents Librarian North Carolina Central University
<i>Director:</i>	Linda Simmons-Henry Circulation Librarian St. Augustine's College
<i>Director of Technical Services</i>	James Jarrell Acquisition Librarian N.C. A&T State University

JMRT: "A Sample of NCLA"

The Junior Members Round Table presented a program on Wednesday, October 28, at 3:30 p.m. aimed toward first time conference attendees. Laura Osegueda, chairman-elect of JMRT, presided over the program. Talks were made by Mary McAfee, chairman of the Round Table on the Status of Women in Librarianship, and Rebecca Taylor, chairman of the Children's Services Section. Information about programs and activities at the conference and how to become an active member of NCLA was presented.

The JMRT/B&T Grassroots Grant was presented to Jill Gregory, a NCCU student and librarian with Harnett County Schools. The award, which consists of a plaque and a check for \$250, was presented by Melanie Collins of JMRT and Jane Matusak of The Baker & Taylor Companies.

The JMRT Young Librarian Award was presented to Susan Speer of ECU's Health Sciences Library by Judi Bugnizet. The award recognizes a young librarian who is making outstanding

contributions to the library profession and includes a plaque and a \$25 check.

During the JMRT Business Meeting the officers for the upcoming biennial were introduced:

Laura Osegueda, Chairman
Melanie Collins, Vice Chairman/Chairman-Elect
Gail Neely, Secretary
Dorothy Davis, Director of Information
Judi Bugniazet, Director of Programming

JMRT also had a booth at the conference and awarded a "Friendly Booth Award" to COMEX.

College and University Section

The College and University Section program had as program speaker Dr. Joanne R. Euster, director of libraries at Rutgers and current president of the Association of College and Research Libraries. She is highly regarded for her leadership in the areas of collection development, improvement of programs and services, management systems and personnel policy, and public relations.

Dr. Euster spoke on research libraries, "Creative Leadership in Academic Libraries: Everybody's Responsibility." She stated at the beginning that creative leadership is everybody's responsibility and emphasized the following points: the seriously perceived image of leadership; stress and pressure in higher education; library information and technology; and human expectation. As librarians we must continue to meet faculty research needs for traditional services. Research differs between leadership and management. You can have management without leadership; however, one must have management for leadership. Throughout her discussion she shared three books for our consideration: (1) *The Closing of the American Mind* by Bloom, (2) *The Economics of the Research Library* by Cummings, and (3) *The Knowledge Executive* by Cleveland.

Clarence Toomer

Reference and Adult Services Section

"Do We Serve Patrons or Customers?" Fred Goodman and Matthew Lesko responded to that topic for a standing room only audience during the RASS program on Thursday morning.

Fred Goodman, president and CEO of Porta Structures, challenged the audience with the question, "What does marketing have to do with libraries?" His answer—it means the difference between our success and failure. According to Goodman, librarians are in the people business as well as the information business. And that means marketing. We've been guilty of selling our services—trying to convince library users that they want what we have; when marketing, creating services tailored to the needs and desires of potential library users, would draw a larger clientele. "Good-by patrons, hello customers!"

Matthew Lesko, the fast-paced and flamboyant president of Information USA, exhorted reference librarians to shake off the dust of tradition and exploit the universe of free, non-traditional sources that are no more than seven phone calls away. "Quit buying books and increase the phone budget!" Mr. Lesko repeatedly asked the audience, "Why am I making money selling what you can give away?" He insisted it's because society's winners are taking advantage of non-traditional access to information. Mr. Lesko accused librarians of getting hung up on process, ignoring people and their problems. His advice—"Get out into the community."

Ilene Nelson

Instructions for the Preparation of Manuscripts for North Carolina Libraries

1. *North Carolina Libraries* seeks to publish articles, book reviews, and news of professional interest to librarians in North Carolina. Articles need not be of a scholarly nature, but they should address professional concerns of the library community in the state.
2. Manuscripts should be directed to Frances B. Bradburn, Editor, *North Carolina Libraries*, Central Regional Education Center, Gateway Plaza, 2431 Crabtree Boulevard, Raleigh, N.C. 27604.
3. Manuscripts should be submitted in triplicate on plain white paper measuring 8½" x 11".
4. Manuscripts must be double-spaced (text, references, and footnotes). Manuscripts should be typed on sixty-space lines, twenty-five lines to a page. The beginnings of paragraphs should be indented eight spaces. Lengthy quotes should be avoided. When used, they should be indented on both margins.
5. The name, position, and professional address of the author should appear in the bottom left-hand corner of a separate title page.
6. Each page after the first should be numbered consecutively at the top right-hand corner and carry the author's last name at the upper left-hand corner.
7. Footnotes should appear at the end of the manuscript. The editors will refer to *The Chicago Manual of Style*, 13th edition. The basic forms for books and journals are as follows:
Keyes Metcalf, *Planning Academic and Research Library Buildings*. (New York: McGraw, 1965), 416.
Susan K. Martin, "The Care and Feeding of the MARC Format," *American Libraries* 10 (September 1979): 498.
8. Photographs will be accepted for consideration but cannot be returned.
9. *North Carolina Libraries* is not copyrighted. Copyright rests with the author. Upon receipt, a manuscript will be acknowledged by the editor. Following review of a manuscript by at least two jurors, a decision will be communicated to the writer. A definite publication date cannot be given since any incoming manuscript will be added to a manuscript from which articles are selected for each issue.

Issue deadlines are February 10, May 10, August 10, and November 10.



NCLA Minutes

North Carolina Library Association Minutes of the Executive Board July 24, 1987

The Executive Board of the North Carolina Library Association met on July 24, 1987 at 10:00 a.m. at the Pine Crest Inn in Pinehurst, North Carolina. Board members present were President Pauline Myrick, Past president Leland Park, Rose Simon, Dorothy Campbell, Nancy Fogarty, Jerry Thrasher, Ariel Stephens, Benjamin Speller, Rebecca Taylor, Elizabeth Smith, Mary Avery, Walrene Canada, Jean Amelang, April Wreath, Helen Tugwell, Nancy Massey, Laura Osegueda, Sylvia Sprinkle-Hamlin and Dale Gaddis. Committee chairpersons and other representatives present were Eunice Drum, Doris Anne Bradley, David Fergusson, Howard McGinn, Nancy Bates, Judith Sutton, and Cal Shepard. Also present were Barbara Baker, newly elected vice-president/president-elect, Secretary of Cultural Resources Patric Dorsey, and Jennifer Timmerman.

President Myrick welcomed everyone and acknowledged the presence of newly chosen board members Barbara Baker, Howard McGinn and Cal Shepard as the incoming first vice-president/president-elect, incoming Association director, and incoming chair of the Children's Services Section, respectively. After being recognized by President Myrick, Secretary of Cultural Resources Patric Dorsey greeted the board and urged that legislators be provided information regarding funds needed for library services.

The minutes of the meeting of April 24, 1987 were approved as presented by the secretary. In the minutes of the meeting of April 25, 1987, the word "second" was inserted in line 5 of page 3 to show reference to the position of second vice-president. The minutes were then approved as corrected.

The treasurer's report for the period April 1, 1987 - June 30, 1987 was presented and reviewed by Nancy Fogarty, treasurer.

David Fergusson reported for the 1987 NCLA Biennial Conference Committee. He urged that final information about programs be sent to him no later than this month.

Mrs. Myrick stated that all persons chosen to receive honorary and life memberships have responded enthusiastically to the association's invitation to accept the awards.

The report for *North Carolina Libraries* was given by Howard McGinn. He informed the board that topics and guest editors chosen for upcoming issues are as follows: Intellectual Freedom, Gene Lanier—Fall 1987; School Libraries, Katherine Cagle—Spring 1988; Genealogy, Maurice York—Summer 1988; Marketing of Library Services, Howard McGinn—Fall 1988; Reference Services, Ilene Nelson—Winter 1989; Economics of Librarianship, Larry Alford—Spring 1989; Public Libraries, Bob Russell—Summer 1989. Also scheduled are the Conference Issue, Winter 1987; Technology, Fall 1989; and the Conference Issue, Winter 1989.

President Myrick called for committee reports.

Eunice Drum, chair of the Finance Committee, presented the committee's report. Discussion followed concerning the graduated dues structure recommended by the committee.

The meeting was adjourned for lunch at 12:00 noon and reconvened at 1:20 p.m.

President Myrick called for continuation of the consideration of the Finance Committee's recommendations. Eunice Drum presented and moved the acceptance of the following revised recommendation: That the following biennial dues structure, to become effective January 1, 1988, be submitted to the membership for a mail vote prior to the October 1987 Conference:

Type of Membership:	
Fulltime Library School Students	
(One biennium only)	\$ 15.00
Retired Librarians	\$ 20.00
Non-library Personnel	
(Trustees, "Friends of Libraries" members, non-salaried)	\$ 25.00
Library Personnel:	
Earning up to \$15,000	\$ 25.00
Earning \$15,001 to \$25,000	\$ 40.00
Earning \$25,001 to \$35,000	\$ 50.00
Earning \$35,001 and above	\$ 60.00
Institutional (Libraries and library/education-related businesses)	\$ 75.00
Contributing (Individuals, associations, firms, etc., interested in the work of NCLA)	\$100.00
Sections: One (1) included in basic dues	
Each additional	\$ 7.00
Honorary and Life Members	No dues

The said motion was voted upon and passed.

Eunice Drum then presented the following committee recommendations regarding dues and budget:

1. That the current budget be amended to pay up to \$2500 for the 1988 calendar year for accounting and clerical assistance for the treasurer.
2. That effective immediately, the treasurer be instructed to establish a reserve account of \$10,000 for extraordinary expenses, to be called "Operating Reserve," and to be used only by approval of the Executive Board.
3. That sections and round tables shall receive a flat amount for each person who joins the section or round table. This amount shall be approved by the membership. Said amount shall be deducted from the member's dues, with the remaining dues going to the association.
4. That for the next biennial budget the Finance Committee be instructed to create two separate budgets, one for the administration of the association, and one for the administration of the conference.
5. That the treasurer for the biennial conference be bonded as an expense of the conference.
6. That Article II (Membership) of the by-laws be updated to reflect current dues and dues distribution.

The said recommendations were then discussed. On motion of Eunice Drum, seconded by Ariel Stephens and passed, the board accepted the following revised Recommendation No. 4: That for the next biennial budget the Finance Committee be instructed to create two separate budgets, one for the administration of the association, and one for the administration of the confer-

ence, with a reserve conference fund of \$20,000 from the previous conference. Upon motion of Nancy Massey, seconded by Eunice Drum and passed by majority vote, Recommendations 1, 2, 3, 5 and 6 were accepted as presented.

Reporting for the Constitution, Codes & Handbook Revision Committee, Chairperson Doris Anne Bradley stated that the committee's charge was to add a goals section and eliminate the office of second vice-president. She distributed copies of the constitution and the bylaws marked to show changes recommended by the committee and a summary sheet of the proposed changes. She pointed out the insertions, changes and re-numbered articles and sections. The duties of the directors were discussed. Upon motion made by Jerry Thrasher, seconded by Arial Stephens and passed, the committee was charged with amending the constitution and bylaws to include a statement of the duties of the association's two directors to read: Directors of the association shall be co-chairpersons of the Membership Committee and carry out all other duties assigned by the President of the Association.

President Myrick then charged the Constitution, Codes & Handbook Revision Committee with the task of preparing the updated information as approved by the Executive Board and mailing copies to the membership thirty (30) days prior to the NCLA Business Meeting scheduled to be held on October 30, 1987. The membership will vote during this meeting.

President Myrick distributed copies of the report on the election of officers for the 1987-1989 biennium submitted by the Nominating Committee chair, Mertys Bell. The officers are Barbara Baker, first vice-president/president-elect; Ray A. Frankle, second vice-president; Gloria Miller, secretary; Janet L. Freeman and Howard F. McGinn, directors.

Reporting for the Literacy Committee, Chairperson Nancy Bates presented the following charge and position statement prepared by the committee in response to the association's request:

NCLA LITERACY COMMITTEE CHARGE:

Identify ways in which North Carolina libraries can aid in improving the state's literacy rate and suggest approaches that can be taken by libraries to combat adult illiteracy. Identify, promote and support continuing education activities to increase libraries' awareness of the problems of the adult illiterate in North Carolina.

NCLA LITERACY POSITION AND POLICY STATEMENT:

The North Carolina Library Association joins with the American Library Association and other organizations in supporting the achievement of national literacy through educational activities utilizing the historical and cultural experience of libraries and librarians.

The statement was then favorably accepted by the board. Bates then informed the board of the committee's plans for the 1987 conference. She requested additional funds to support the planned activities. By vote of the board it was decided that an additional allotment of two hundred dollars (\$200) shall be made to the Literacy Committee.

Reporting for the Membership Committee, Dr. Rose Simon stated that a revised membership brochure will soon be ready for use.

The report of the ALA Annual Conference of 1987 and information packets prepared by Kieth Wright, NCLA/ALA Councilor, were distributed.

Southeastern Library Association Representative Jerry Thrasher informed the board that the theme chosen for the SELA Biennial Conference scheduled to be held in Norfolk, Virginia, October 26-28, 1988 is "The Creative Spirit: Writers, Words

and Readers." Thrasher stated that he will welcome volunteers to help staff the SELA Membership table at the NCLA Conference.

President Myrick called for reports of sections. Rebecca Taylor greeted the board on behalf of the Children's Services Section and submitted a written report of recent activities. A report for the College and University Section was received from Elizabeth Smith, chair of the section. Mary Avery, chair of the Community and Junior College Section, stated that plans for the section's program to be presented at the 1987 NCLA Biennial Conference have been completed. Jean Amelang reported for the Reference & Adult Services Section.

The report of the Documents Section was given by Waltrene Canada, chairperson. President Myrick stated that it has been suggested that the association consider using the stationery design used by the Documents Section. The idea was discussed. Leland Park moved that the proposed logo/letterhead be the official one of NCLA and that all publications of the association and sections be encouraged to use it when possible. The motion was seconded by Benjamin Speller and passed.

Laura Osegueda, vice-chair/chair-elect of the Junior Members Round Table, informed the board of the round table's plans for the NCLA 1987 Biennial Conference.

Helen Tugwell, chair of the North Carolina Association of School Librarians, announced that NCASL will return to Winston-Salem for the October 26-28, 1988 conference. She stated also that the Administrator of the Year is Jeffrey Albarty, principal of Mocksville Elementary School. A new NCASL logo will appear on a banner and on T-shirts during the 1987 NCLA Biennial Conference.

The report of activities of the Public Library Section was received from Nancy Massey, chair.

Reporting for the Resources and Technical Services Section, Chairperson April Wreath reviewed plans for the section's programs to be presented during the 1987 NCLA Biennial Conference.

Sylvia Sprinkle-Hamlin, chair of the Round Table on Ethnic Minority Concerns in Librarianship, reported that a LSCA grant of \$2,500 has been received to support the program to be co-sponsored during the 1987 NCLA Biennial Conference.

President Myrick informed the board that John F. Blair, Publisher has proposed to donate to NCLA 40,000 volumes of out-of-print books to be given away during the 1987 Biennial Conference. She asked for ideas as to how this might be handled. Barbara Baker volunteered to serve as chair of a committee to work out plans for this project. David Fergusson volunteered to serve on the committee.

Nancy Fogarty reminded the board that she had been asked to find a management firm which would have interest in serving the association. She then recommended that the association hire Business Data. The recommendation was favorably accepted by the board.

President Myrick announced that the next meeting will be held on October 27 in Winston-Salem. She expressed appreciation for the group's cooperation and for the many fine things accomplished during this biennium.

There being no further business, the meeting was adjourned at 2:30 p.m.

Dorothy W. Campbell, Secretary

Approved, October 27, 1987.



CHANGE YOUR MIND

CONSTITUTION

of the

NORTH CAROLINA LIBRARY ASSOCIATION

(Revised October 30, 1987)

ARTICLE I. NAME

This organization shall be called the North Carolina Library Association.

ARTICLE II. PURPOSE

The purpose of the North Carolina Library Association shall be to promote libraries, library and information services, and librarianship; and to champion intellectual freedom and literacy programs.

ARTICLE III. GOALS

The Association shall pursue the following goals:

1. To provide a forum for discussing library-related issues;
2. To promote research and publication related to library and information science;
3. To provide opportunities for the professional growth of library personnel;
4. To support both formal and informal networks of libraries and librarians;
5. To identify and help resolve special concerns of minorities and women in the profession.

ARTICLE IV. MEMBERSHIP

1. Membership in the North Carolina Library Association shall consist of five classes: individual membership, institutional membership, contributing membership, honorary membership, and life membership. Only individual and life members shall have voting privileges.
2. *Individual.* Any person who is or has been officially connected with any library in a professional, nonprofessional, or clerical capacity, or any member of a library's governing or advisory body, or any student in a school of library science, may upon payment of dues, be entitled to individual membership as stated by the Bylaws and will have the right to vote.
3. *Institutional.* Any institution may become an institutional member upon payment of dues.
4. *Contributing.* Any individual, firm or organization may, upon payment of dues, be entitled to contributing membership as stated in the Bylaws.
5. *Honorary.* The Honorary and Life Membership Committee may recommend to the Executive Board for honorary, non-voting membership non-librarians who have made unusual contributions to library services. Such nominees may be elected by the Executive Board.
6. *Life.* The Honorary and Life Membership Committee may recommend to the Executive Board for life membership, *with voting privileges*, persons who are no longer actively engaged in library work. Such nominees may be elected by the Executive Board.

ARTICLE V. OFFICERS

The officers of the Association shall consist of a President; a Vice-President, who shall be the President-elect; a Secretary; a Treasurer; and two Directors-at-large.

ARTICLE VI. EXECUTIVE BOARD

1. The officers of the Association, the past President, the representative of the Association to the American Library Association Council, the North Carolina member of the Executive Board of the Southeastern Library Association, the Editor of *North Carolina Libraries*, and the chairman of each section and round table shall constitute the Executive Board. A parliamentarian may be appointed by the President as a non-voting member.
2. Members of the Executive Board shall serve until their successors take office.
3. The President of the Association shall be the Chairman of the Executive Board.
4. *Powers and Duties.* The Executive Board shall have the power:
 - a. To consider and develop plans for the general work of the Association;
 - b. To appoint in case of a vacancy in any office a member from the Association to fill the unexpired term until the next regular election;
 - c. To transact the business of the Association within the limits of a budget system.
5. Business of the Association may also be transacted by the Executive Board through correspondence, provided that the proposed action be submitted in writing by the President to the members of the Executive Board, and that it be approved by a quorum of the Board.
6. The Executive Board shall act for the Association in intervals between meetings, make arrangements for the biennial meeting, and authorize the organization of sections or round tables by specialized interests within the Association.
7. The Executive Board shall direct and provide for the publications of the Association and may have power to contract for such publications as may seem desirable for furthering the interests of the Association.
8. *Representatives to the North Carolina Public Library Certification Commission.* The Executive Board shall nominate any individual who has been selected by the Public Library Section to be named by the Governor to serve, with the chairman of the Public Library Section and the chairman of the North Carolina Public Library Trustees Association, as a member of the Public Library Certification Commission as required by the General Statutes of North Carolina (G.S. 143B-68).
9. Quorum. A majority of the voting members of the Executive Board shall constitute a quorum.

ARTICLE VII. FINANCES

1. The Executive Board shall approve all encumbrances (any claims on property) and expenditures of Association funds, but may delegate to the President authority to approve encumbrances and expenditures.
2. The Executive Board shall administer the business affairs of the Association, and it shall have power in the intervals between meetings of the Association to act on all matters on which a majority of the members reach agreement.
3. The finances of the Association shall be handled under a budget system.
4. Funds shall be available to the President or his representative toward attending meetings to represent the Association. These funds must be included in the budget and approved by the Executive Board.
5. Funds shall be available to the Executive Board to administer the affairs of the Association.
6. No officer, committee, or member of the Association shall receive any funds or incur any expense for the Association.

NCLA Constitution

tion not provided for in the Constitution unless authorized in writing by the President; nor shall the Treasurer or other authorized person make any payment except for expenditures which have been so approved.

ARTICLE VIII. AFFILIATIONS

1. The North Carolina Library Association shall hold chapter membership in the American Library Association and shall elect a representative to the ALA Council as provided in the *ALA Constitution and Bylaws*.
2. The North Carolina Library Association shall be a contributing member of the Southeastern Library Association and shall elect its representative to the SELA Executive Board as provided in the *Constitution of the Southeastern Library Association*.
3. The Executive Board of the North Carolina Library Association shall be empowered to enter into other affiliations as deemed beneficial to the Association.

ARTICLE IX. SECTIONS AND ROUND TABLES

1. Sections and round tables of the Association may be organized by application, signed by 100 voting members of the Association, and approved by the Executive Board.
2. Each section shall represent a type of library or field of activity clearly distinct from that of other sections.
3. A round table shall represent a field of librarianship not within the scope of any single section.
4. The officers of the sections and round tables shall be elected by the membership for the section or round table. They shall be responsible for the program meetings and any other business of the section or round table.
5. The President of the Association may appoint officers if the section or round table fails to elect officers.
6. With the permission of the Executive Board, sections and round tables may charge fees for their purposes. Funds received will be earmarked and used at the discretion of the officers of the section or round table.
7. The Executive Board may discontinue a section or round table when in its opinion the usefulness of that section or round table has ceased, except that in the case of a section or round table that is still active the affirmative vote of a majority of members is required prior to the Executive Board's action.

ARTICLE X. MEETINGS

1. There shall be a biennial meeting of the Association at such place and time as shall have been decided upon by the Executive Board.
2. Special meetings of the Association may be called by the President, by a quorum of the Executive Board, or on request of 50 members of the Association.
3. At least 30 days' notice shall be given for special meetings, and only business mentioned in the call shall be transacted.
4. Meetings of the Executive Board shall be held upon the call of the President, or at the request of a quorum of the members of the Executive Board.
5. There shall be a minimum of four meetings of the Executive Board during the biennium.
6. *Quorum*. One hundred voting members, representing at least 10 institutions, shall constitute a quorum of the North Carolina Library Association.

ARTICLE XI. AMENDMENTS

1. Amendments to the Constitution may be voted on only when a quorum of the Association is present, and shall

require a two-thirds vote of the members present.

2. Notice of the proposed changes in the Constitution shall be mailed to the membership at least 30 days prior to the meeting at which a vote is to be taken on the proposed changes.

PROVISO

The articles in this Constitution dealing with officers and their duties shall take effect with the 1989-1991 biennium.

BYLAWS OF THE NORTH CAROLINA LIBRARY ASSOCIATION

(Revised October 30, 1987)

ARTICLE I. ELECTIONS

1. The President, with the approval of the Executive Board, shall appoint a Committee on Nominations, which shall include representatives of the various types of libraries in the North Carolina Library Association, insofar as is practical.

2. *Officers*. The Committee on Nominations shall present, by November 1 of the year preceding the election, the names of two candidates for each office to be filled: Vice-President, Secretary, Treasurer (every four years) and two Directors-at-large. In case the previously elected Vice-President is unable to assume the presidency, the Committee on Nominations shall present the names of two candidates for the office of President.

3. *American Library Association Council Member*. The NCLA representative to the ALA Council shall be elected for a four-year term as provided in the *ALA Constitution and Bylaws*. The Committee on Nominations shall present for this office the names of two candidates who are members of ALA and shall send to the American Library Association the name of the duly elected representative.

4. *Southeastern Library Association Executive Board Member*. The NCLA member of the Southeastern Library Association Executive Board shall be elected for a four-year term as provided in the Constitution of the Southeastern Library Association. The Committee on Nominations shall present for this office the names of two candidates who are members of SELA and shall send to the Southeastern Library Association the name of the duly elected representative.

5. The list of nominees shall be published in *North Carolina Libraries*.

6. Any member wishing to be placed on the ballot for any office shall obtain a minimum of 50 signatures of NCLA members and submit them to the Chairman of the Committee on Nominations by April 1 of the year of election. The Treasurer will verify the 50 signatures and notify the member that he will be placed on the ballot.

7. Consent of nominees shall be obtained.

8. A ballot containing spaces for write-in candidates shall be mailed to voting members of the Association by May 1 prior to the biennial meeting.

9. Ballots shall be marked and returned by June 1.

10. Candidates receiving the majority of votes shall be declared elected and shall take office at the close of the biennial meeting.

11. In case of a tie vote the successful candidate shall be determined by lot.

12. Election results shall be announced in *North Carolina Libraries*.

13. The term of office of all officers except the Treasurer shall commence at the adjournment of the biennial meeting following their election, or if the biennial meeting cannot be held, upon their election. The term of office of the Treasurer shall commence at the end of the fiscal year following his election.

ARTICLE II. DUTIES OF OFFICERS

1. *President.* The President shall preside at all meetings of the Association and of the Executive Board. He shall, with the advice of the Executive Board, appoint the Editor of *North Carolina Libraries* and all committee chairmen and suggest other committee members. Committees shall be appointed for special purposes and shall serve until the purposes are achieved. The President may execute mortgages, bonds, contracts, or other instruments which the Executive Board has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Executive Board or by the Constitution, Bylaws, or by statute, to some other officer or agent of the Association. In general he shall perform all duties as may be prescribed by the Executive Board. The President is an ex officio member of all committees except the Committee on Nominations.

2. *Vice-President/President-Elect.* The Vice-President serves as President-elect and presides in the absence of the President. If it becomes necessary for the Vice-President to complete the unexpired term of the President, he shall also serve his own term as President. In the event of the Vice-President becoming President during the unexpired term of the elected President, the Executive Board shall appoint a Vice-President to serve until the next regular election is held.

3. *Secretary.* The Secretary shall keep a record of the meetings of the Executive Board, the biennial meetings, and any special meetings of the Association. The Secretary shall be responsible for receipt and deposit in the Association archives all correspondence, records, and archives not needed for current use. In case of a vacancy, the Executive Board shall appoint a Secretary to serve until the next regular election is held.

4. *Treasurer.* The Treasurer shall assist in the preparation of the budget and keep whatever records of the Association the President and the Executive Board deem necessary. He will collect and disburse all funds of the Association under the instructions of the Executive Board and keep regular accounts, which at all times shall be open to the inspection of all members of the Executive Board. He shall handle and keep all membership records. He shall execute a bond in such sum as shall be set by the Executive Board, the cost to be paid by the Association. He shall serve as a member of the Finance Committee. He shall perform such other duties and functions as may be prescribed by the Executive Board. The term of office shall be four years. In case of a vacancy, the Executive Board shall appoint a Treasurer to serve until the next regular election is held.

5. *Directors-at-large.* The Directors shall serve as co-chairmen of the Membership Committee and shall assume such other duties as are assigned by the President. In case of a vacancy, the Executive Board shall appoint a Director to serve until the next regular election is held.

ARTICLE III. MEMBERSHIP

1. Dues shall be collected on a biennial basis according to a schedule recommended by the Executive Board.

Categories of membership shall include individual, institutional, contributing, honorary, and life. Honorary and life members are not assessed dues.

2. Each member is entitled to the choice of one section or round table at no additional cost.

3. Association members may be members of more than one section or round table by paying additional dues for each additional section or round table.

4. The fiscal year and the membership year shall be the calendar year.

5. Members whose dues are in arrears after April 1 of the last year of the biennium shall be dropped from the membership roll.

6. New memberships paid during the last quarter of the fiscal year shall be credited to the following year.

7. *Publications.* All members of the North Carolina Library Association shall receive the official periodical publication of the Association and any other publications that may be so designated. Subscriptions to *North Carolina Libraries* and single issues are available to non-members at a rate recommended by the Editorial Board and approved by the Executive Board.

9. No changes in the dues structure or policies regarding membership shall be made without approval of the membership by a mail vote. A majority of the votes cast shall be required to make any such change. The Executive Board or the membership at any duly constituted meeting may initiate such procedure.

ARTICLE IV. SECTIONS AND ROUND TABLES

1. Sections and round tables must secure the approval of the Executive Board before making any declaration of policy which involves the Association as a whole, before soliciting or receiving funds, or before incurring any expense on behalf of the Association.

2. The secretaries of the sections and round tables shall submit copies of their important papers and reports to the Association archives located in the North Carolina State Library.

3. Sections and round tables shall adopt Bylaws which meet the approval of the Executive Board of the Association.

4. The chairmen of the sections and round tables shall submit all bills to the Treasurer for payment from their allocated funds. Bills in excess of allocated funds must have the prior approval of the Executive Board.

ARTICLE V. AMENDMENTS

1. Amendments to the Bylaws may be voted on only when a quorum is present and shall receive a majority vote of the members present.

2. Notice of the proposed change in the Bylaws shall be mailed to the membership at least 30 days prior to the meeting at which a vote is taken on the proposed change.

ARTICLE VI. PARLIAMENTARY AUTHORITY

The latest edition of *Robert's Rules of Order, Newly Revised*, shall be the governing authority in any matter not specifically covered by this Constitution and Bylaws.

PROVISO

The articles in these Bylaws dealing with officers and their duties shall take effect with the 1989-1991 biennium.