

NCLA Minutes

North Carolina Library Association

Minutes of the Executive Board

January 22, 1988

Barbara L. Anderson
Barbara Baker
Frances Bradburn
Doris Anne Bradley
Nelda G. Caddell
Geneva Chavis
Kenneth Crysel
David Fergusson
Nancy Fogarty
Ray Frankle
Janet Freeman
Irene P. Hairston
Patsy Hansel
Patricia Langelier

Mary McAfee
Howard McGinn
Gloria Miller
Pauline Myrick
Caroline Shepard
Frank Sinclair
Martha Smith
Carol Southerland
Ann Thigpen
Jerry Thrasher
Harry Tuchmayer
Jane Williams
Kieth Wright

The Executive Board of the North Carolina Library Association was called to order by President Patsy Hansel at 10:55 a.m., January 22, 1988. The above members were present in the Pate Room, Cumberland County Public Library & Information Center.

Minutes of the October 27 and October 30, 1987, meetings were distributed. After a word omission in the October 30 minutes was noted, the minutes were approved.

Nancy Fogarty, treasurer, distributed the treasurer's report and discussed major points: proposed and adopted budgets, amendments, expenditures, grants, fund balances, and status of sections. Quarterly reports will be mailed in late April. Fogarty further stated that the new dues schedule is in the membership form and brochure.

It was moved by Pauline Myrick and seconded by Kieth Wright that "the Executive Board place \$1000 for expenses of the treasurer that may include trips, mileage, and other needs" for the remainder of the biennium. The motion carried.

Brief introductions were made after a request by Carol Southerland.

The North Carolina Library Association Biennial Conference was a success and drew approximately 1700 attendees as reported by David Fergusson. A complete conference report will be forthcoming and will show a profit.

Planning dates for the 1989 conference in Charlotte were orchestrated by Barbara Baker, Raleigh, Winston-Salem, and High Point will be notified that the site selection for the 1991 conference will be made at the April 8, 1988 meeting.

Frances Bradburn's report on *North Carolina Libraries* identified plans and topics for future issues. Editor Bradburn requested that changes in the Editorial Board be put in writing.

ALA Council Representative, Kieth Wright, gave highlights of Midwinter in San Antonio and made available several handouts. He gave an overview of his responsibilities on the Council which included (1) voting on issues, (2) representing the interests of the chapter, (3) serving as a liaison for activities and

materials, and (4) informing ALA of formal and informal concerns.

Southeastern Library Association's conference will be October 25-27, 1988 in Norfolk, Virginia, as reported by Representative Jerry Thrasher.

President Hansel called for section reports. Program plans, meeting dates, possible topics, and issues of concern were mentioned by the following chairs: Caroline Shephard, Children's Services; Martha Smith, College & University; Frank Sinclair, Community & Junior College; Patricia A. Langelier, Documents; Geneva B. Chavis, REMCo; Carol Southerland, NC Association of School Librarians; Irene Hairston, NC Public Library Trustee Association; David Fergusson, Public Libraries; Barbara Anderson, Reference & Adult Services; Harry Tuchmayer, Resources & Technical Services; and Mary McAfee, Round Table on the Status of Women in Librarianship.

Doris Anne Bradley reported that the Constitution, Codes, and Handbook Revision Committee met November 9 and submitted several recommendations to President Hansel, one of which was to revise the Handbook by the end of current biennium and to format it in machine readable form for easy updating.

The Government Relations Committee sponsored a briefing session prior to National Library Legislative Day previously and thought it would be worthwhile to do again so all delegates would be acquainted with the basics. After some discussion, it was moved by Kieth C. Wright and seconded by Howard McGinn "that orientation for National Library Legislative Day be held following the April 8, 1988, NCLA Executive Board meeting at NC Central University." The motion carried.

Jane Williams reported that the Government Committee on Literacy is sponsoring outstanding literacy programs.

President Hansel reported the appointment of Art Weeks as Public Relations Director. He will serve as a news release advisor for association publicity. The president also noted that a list of all chairs will be compiled and sent to members of the Executive Board.

Arrangements for the Boone meeting on July 29 will be handled by Barbara Baker. The October 21 meeting will be in Charlotte, and arrangements will be made by Gloria Miller and Ray Frankle.

The president requested that all material needing to be distributed by mail should be sent to her at least one month before distribution.

President Hansel then called for old or unfinished business.

It was moved by Cal Shepard and seconded by Harry Tuchmayer that "the board does not have a spring workshop, as we have done in the past, but that a committee be formed to investigate an alternative format with Kieth Wright as chair."

New business included dialogue on (1) the endorsement of NCLA members for national office, (2) whether the association should endorse, and (3) if this had been done in the past. After a discussion, a motion was made by Ray Frankle: "The NCLA Executive Board notes with pride Bill Roberts' candidacy for ALA treasurer and encourages membership to consider his merits and vote accordingly." The motion was seconded by Harry

Tuchmayer. The motion carried.

Howard McGinn moved that "The NCLA Executive Board notes with pride Diana Young and Kitty Smith's candidacy for ALA Council and encourages members to consider their merits and vote accordingly." The motion carried after being seconded by David Fergusson.

There being no further business, the meeting adjourned at 1:15 p.m.

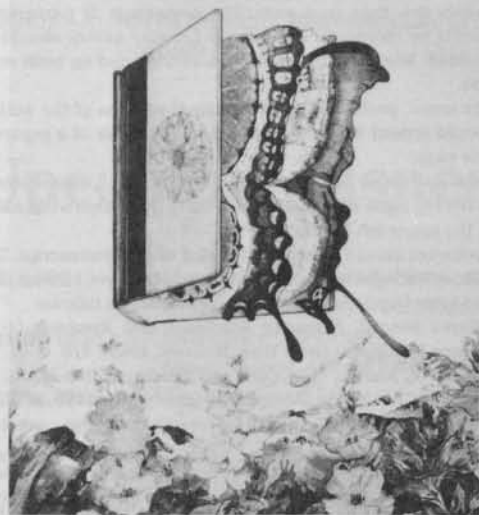
Gloria Miller, Secretary

Annual Regional Media Workshops to be Held During August

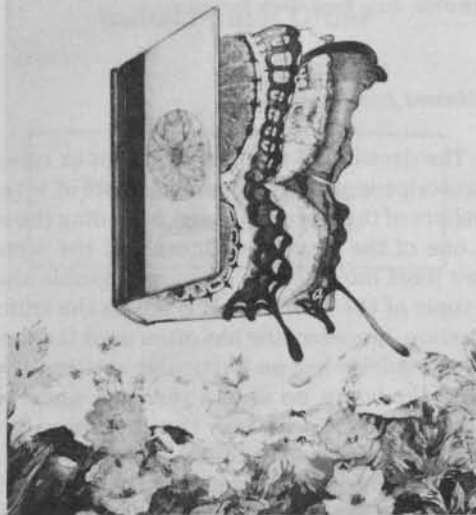
- Region 1** — August 26
Williamston High School
Williamston, NC
- Region 2** — August 16
Richlands High School
Richlands, NC
- Region 3** — August 18
Hunt High School
Wilson, NC

- Region 4** — August 23
Triton Sr. High School
Erwin, NC
- Region 5** — August 17
T. W. Andrews High School
High Point, NC
- Region 6** — August 24
Wingate College
Wingate, NC
- Region 7** — August 10
Wilkes Community College
Wilkesboro, NC
- Region 8** — August 11
Rugby Jr. High School
Hendersonville, NC

While these meetings are sponsored by the State Department of Public Instruction, all North Carolina librarians are invited to attend the annual media workshops. Registration information can be obtained by contacting the Media & Technology Coordinator in your appropriate education region.



UPON A BOOK
BOOK WEEK · NOVEMBER 14-20, 1988



SUEÑA EN UN LIBRO
BOOK WEEK · NOVEMBER 14-20, 1988

Full-color 17 x 22", *Wish Upon a Book* older reader posters by Jerry Pinkney with the theme in either English or Spanish for National Children's Book Week, November 14-20, 1988, sponsored by the Children's Book Council. For an illustrated Book Week brochure that includes prices and ordering information, send a first-class-stamped, self-addressed, #10 envelope to CBC: 67 Irving Place, P.O. Box 706, New York, NY 10276-0706, Attn: Book Week Brochure.



Full-color, 17 x 22", *Wish Upon a Book* poster by Steven Kellogg for 1988 National Children's Book Week, November 14-20, sponsored by the Children's Book Council. For an illustrated Book Week brochure that includes prices and ordering information, send a first-class-stamped, self-addressed, #10 envelope to CBC: 67 Irving Place, P.O. Box 706, New York, NY 10276-0706, Attn: Book Week Brochure.

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The decision of whether to accept or reject a manuscript is usually a joint decision of several members of the editorial board, including the editor, one of the associate editors and the section editor most interested in or knowledgeable about the topic of the article. This is left to the editor's discretion, however. She has often used the entire board to advise her on particular articles. I was part of the board up until a year ago, and I was always impressed with how this process worked. And the board is very much a working board, from soliciting articles to editing them to proofing galleys. The associate editor positions are appointed by the editor, as opposed to the section editors, who are appointed as representatives of the sections.

I hope that this answers your questions. I have appointed a publications committee this biennium to look at the total NCLA publications program to determine how it might be improved. Mary McAfee at Forsyth County Public Library

(919-727-2264) is the chair, if you would like to forward any concerns to her.

Thank you for your interest in NCLA. If I can answer any further questions, please let me know.

Sincerely,

Patsy J. Hansel, President
North Carolina Library Association

Instructions for the Preparation of Manuscripts for North Carolina Libraries

1. *North Carolina Libraries* seeks to publish articles, book reviews, and news of professional interest to librarians in North Carolina. Articles need not be of a scholarly nature, but they should address professional concerns of the library community in the state.
2. Manuscripts should be directed to Frances B. Bradburn, Editor, *North Carolina Libraries*, Central Regional Education Center, Gateway Plaza, 2431 Crabtree Boulevard, Raleigh, N.C. 27604.
3. Manuscripts should be submitted in triplicate on plain white paper measuring 8½" x 11".
4. Manuscripts must be double-spaced (text, references, and footnotes). Manuscripts should be typed on sixty-space lines, twenty-five lines to a page. The beginnings of paragraphs should be indented eight spaces. Lengthy quotes should be avoided. When used, they should be indented on both margins.
5. The name, position, and professional address of the author should appear in the bottom left-hand corner of a separate title page.
6. Each page after the first should be numbered consecutively at the top right-hand corner and carry the author's last name at the upper left-hand corner.
7. Footnotes should appear at the end of the manuscript. The editors will refer to *The Chicago Manual of Style*, 13th edition. The basic forms for books and journals are as follows:
Keyes Metcalf, *Planning Academic and Research Library Buildings*. (New York: McGraw, 1965), 416.
Susan K. Martin, "The Care and Feeding of the MARC Format," *American Libraries* 10 (September 1979): 498.
8. Photographs will be accepted for consideration but cannot be returned.
9. *North Carolina Libraries* is not copyrighted. Copyright rests with the author. Upon receipt, a manuscript will be acknowledged by the editor. Following review of a manuscript by at least two jurors, a decision will be communicated to the writer. A definite publication date cannot be given since any incoming manuscript will be added to a manuscript from which articles are selected for each issue.

Issue deadlines are February 10, May 10, August 10, and November 10.
