

NCLA Minutes

North Carolina Library Association Minutes of the Executive Board

July 29, 1988

Barbara Anderson	Laura Osegueda
Barbara Baker	Cal Shepard
Frances Bradburn	Marti Smith
Judie Davie	Frank Sinclair
Ray Frankle	Renee Stiff
Ruth Hoyle	Jerry Thrasher
Betsy Hamilton	Susan Turner
Patsy Hansel	Rebecca Sue Taylor
Nancy Fogarty	Harry Tuchmayer
Irene Hairston	Nancy Ray
David Fergusson	Ann Thigpen
Janet Freeman	Jane Williams
Pat Langelier	Kieth Wright
Mary McAfee	

The executive board of the North Carolina Library Association was called to order by President Patsy Hansel at 10:00 a.m., July 29, 1988, at the Appalachian Sheraton in Boone, North Carolina. The above members were present in Salon II.

Minutes of the April 8, 1988 minutes were approved on a motion by Baker and Sinclair.

Treasurer Nancy Fogarty presented the second quarterly treasurer's report (April 1 - June 30, 1988). Nancy pointed out that the North Carolina Public Library standards (\$1,700) was not reflected in the report. Nancy pointed out that the Scholarship Committee had exceeded their \$200.00 budget and that approval by the executive board was required. On a motion by Harry Tuchmayer, seconded by Ray Frankle, the motion was approved. It was pointed out under the new dues structure that \$7.00 would be allocated to the appropriate section for each membership.

Barbara Baker gave the 1989 conference report that will be held in Charlotte. The theme will be "Libraries—Designing for the '90's." Registration fees and vendor fees will be the same as in 1987.

Frances Bradburn, editor for *North Carolina Libraries*, reported on the upcoming issues through the winter of 1991. Frances also pointed out that her new address is Joyner Library, East Carolina University, Greenville, North Carolina 27858-4353.

President Patsy Hansel pointed out that the address for the Cumberland County Public Library & Information Center had been changed to 300 Maiden Lane, Fayetteville, North Carolina 28301. Some mail addressed to her using the old address had been returned to sender.

Kieth Wright gave the American Library Association representative report.

1. Over 16,000 people attended the ALA conference in New Orleans.
2. ALA Chapter Relations Committee will hold a workshop on conference arrangements during mid-winter in Washington, D.C.
3. He recommended the ALA orientation for new chapter presidents.

4. Briefed the group on the FBI flap.

5. Circulated the Washington office publication *Federal Grants for Library and Information Services: A Selected Guide*.

6. The Standards Committee on library education urged ALA council to pass a resolution on library education. Two librarians seek an expansion of this statement to include other master's programs in addition to those accredited by ALA.

7. The Intellectual Freedom Committee alerted ALA council about a) resolution on the child protection and obscenity enforcement act of 1988 and b) the FBI resolution.

8. Dale Summers became ALA president and his theme will be "Commitments: Building our shared future."

9. ALA membership is concerned about the way ALA dollars are spent. Membership passed a resolution stating that 50% of ALA budget should be spent on program priorities and not on administration.

SELA representative Jerry Thrasher presented a very exciting slide tape presentation on the upcoming Southeastern Library Association Biennial Conference in Norfolk, Virginia, October 26-29, 1988. The theme of the conference is "The Creative Spirit: Writers, Words and Readers." A variety of pre-conferences were mentioned as well as one post-conference. Registration materials for SELA members will be mailed in the immediate future.

President Hansel reminded the executive board that the next meeting was set for Friday, October 21, in Charlotte.

Chairman of the Children's Services Section, Cal Shepard reported that the new Vice Chairman for that section was Pat Siegfried. A program is preliminarily planned for April of 1989.

Martha Smith, Chairman of the College and University Section reported on the fine CD-ROM conference held at Meredith College and distributed a fine bibliography that was prepared for the conference. A meeting is planned in Greensboro for this section in the spring of 1989. The program will be held at the center for higher education on networking and automation in universities.

Frank Sinclair, Chairman of the Community and Junior College Section, reported that his group is in the process of developing a membership campaign to achieve 100 members.

Pat Langelier, Chairman of the Document Section, reported on their future fall workshop, which will be a hands-on session devoted to helping librarians prepare collection development policies for documents. It is set for October 7, in Durham and will feature Barbara Hulyk from the Detroit Public Library.

Two other upcoming programs include a study circle on state documents and a study circle on international documents. A study circle is an informal problem solving session geared to meet the needs and interests of participants. Beginning with Volume 129, the bounded edition of the *Congressional Record* will be produced and distributed to Federal Depository Libraries in CD-ROM format only.

Laura Osegueda, Chairman of the Junior Members Roundtable, reported that her group met on April 22, in Raleigh. They are reviewing their by-laws, reviewing and weeding their archival records, planning to offer the Grassroots Grant Program to

target schools with LTA programs. Several programs are being explored, including a career workshop, supervisory skills, ethics and librarianship, mentoring, and career ladders. JMRT is also interested in sponsoring an event at the biennial conference, perhaps a "Pub Crawl."

Renee Stiff, Chairman of the Roundtable on Ethnic Minority Concerns, reported that they met on May 20, at North Carolina Central University. Two programs are planned for the 1989 NCLA conference consisting of a luncheon recognizing outstanding minority librarians and a session dealing with mentorship and the minority librarian.

Judie Davie representing the NC Association of School Libraries, reported that the new national standards have been published as *Information Power*, ALS's annual workshop will have the theme "Information Power." High Point will be the site of the next meeting.

Irene Hairston, Chairman of the Public Library Trustee Association, reported that the trustees will hold their next trustee workshop in High Point during the second week in May 1989.

David Fergusson, Chairman of the Public Library Section, reported on a variety of activities taking place in the Public Library Section. The audiovisual committee is developing a directory that will be sold. A literacy conference in May is scheduled. Personnel committee is trying to recruit additional students to library school. A public relations workshop is being planned. The North Carolina Public Library Standards have been produced and distributed. A spring workshop for young adult librarians is being planned at UNGC. The Public Library Section will be meeting at Schell Island in September.

Barbara Anderson, Chairman of the References and Adult Services Section, reported on the upcoming workshop at Forsyth County Public Library on September 9, 1988, entitled "A New Vision: Challenges To Information Professionals." Barbara said it would be a very provocative program featuring well-known speakers.

Harry Tuchmayer, Chairman of the Resources and Technical Services Section, reported on an upcoming fall program with the theme "Technical Services as Public Services—Fact or Fiction." This conference is set for September 29 and 30 at Southern Pines. He stressed that this would be a very challenging and interesting program.

Patrice Ebert, Chairman of the Roundtable on the Status of Women in Librarianship, reported on the very successful communications program that was offered in Fayetteville and Winston-Salem. Future workshops under investigation include one on budgetary skills and grants for November. A program on career aspirations is still being investigated, but could take two biennial to do it well. *Ms Management* issues are in the mail.

Susan Turner of the Technology and Trends Committee (formerly called Media and Technology), distributed an attractive handout stating that the purpose of this committee was to act as a "Clearing house of information on technology applications in North Carolina libraries" and to promote "technology in North Carolina libraries of all types." The handout includes a questionnaire to ascertain what libraries are doing with technology and automation. Many feel that they need to bridge the gap on who is doing what and who wants to know what is being done in other libraries. It was recommended that members of this committee could attend the meetings of other sections and committees to gain additional information in this area.

Ruth Hoyle reported on various activities of the Literacy Committee, including a meeting in Fayetteville scheduled for August 19.

Ray Frankle, Chairman of the Membership Committee, reported that his committee was working on a packet of information for libraries to keep on hand for new employees. They are also writing to new people in North Carolina to encourage membership. They have established a liaison with the Recruit-

ment Committee. They want to work on a welcoming for new members at the biennial conference. A career day at UNC Chapel Hill is planned for February 1989, and a special NCLA membership table will be present.

Sylvia Sprinkle-Hamlin, Chairman of the Recruitment Committee, reported that their objectives are: (1) Plan program and participate in the NC High School Library Association Conference to be held March 1989 in Charlotte; (2) Plan and participate in Career Day at colleges, universities and high schools; (3) Develop a network of librarians in different geographical areas in the state to serve as resources and participants in Career Day in their areas; (4) Write an article on varied career opportunities in the library profession and run an article in college and university newsletters within the state.

ALA plans a recruitment campaign during National Library Week focusing on "Each One Reach One."

Mary McAfee, Chairman Publications Committee, reported that the committee was trying to discover what publications are being printed under NCLA. Letters went out to all committees for samples. They want to find out what people think about *North Carolina Libraries*, *Tar Heel Librarian* and what people feel they need and they are not getting. It was pointed out by State Librarian Jane Williams that the State Library completely underwrites the *Tar Heel Librarian*. Kieth Wright indicated there might be a need for a publication that would handle "Substantial pieces."

Janet Freeman gave the report on the Task Force on Ethical Issues. She reported that Jerry Campbell is the new chairman. She pointed out that the ALA Code of Ethics had been adopted by 44 state library associations. It was moved by Judie Davie and seconded by Harry Tuchmayer that the NCLA executive board accept the recommendations of the Task Force on Ethics regarding adoption of the ALA Code of Ethics and implement means for educating the membership of NCLA on these code of ethics in NCLA publications and programs. The motion was adopted.

Barbara Baker moved and Judie Davie seconded that the Task Force on Ethics be charged to develop, plan and host a session during the 1989 conference to bring attention to ethical issues of interest to members of the association. This motion was approved.

Harry Tuchmayer moved and Judie Davie seconded that the executive board of NCLA recommend the adoption of the ALA Code of Ethics by the membership of the association and institute an on-going continuing education program to educate and inform the membership on ethical concerns. The motion was approved.

The Task Force on Ethical Issues recommended that NCLA should not establish a formal mechanism to deal with professional ethics at this time.

Jane Williams, State Librarian, reported that Secretary Patrice Dorsey was back at work and appreciated all the thank you notes and cards she received. Jane alerted the group that the State Library plans to discontinue its project of continuing education grants to support NCLA's biennial conference activities. This notice is being given over a year in advance of the conference so that all NCLA sections and committees planning programs for the conference can know that LSCA grants will not be available. However, LSCA grants for off-year workshops will continue.

Doris Anne Bradley, Chair of the Constitution, Codes and Handbook Revision Committee, reported that a complete revision of the handbook is needed and will take considerable time. There was considerable discussion about committees structure and which committees should be considered standing or special committees. After various reports were made, it was recommended that this topic be referred back to the Constitution, Codes and Handbook Revision Committee for future considera-

tion and report back at the next meeting of the executive board.

Rebecca Sue Taylor, Chairman of the Finance Committee distributed the proposed two-year budget of the NCLA from January 1, 1989 to December 31, 1990. The Finance Committee recommended that a sub-committee of the Finance Committee be formed to design guidelines for the conference grants, a form for application, and a schedule of dates for application, and the Finance Committee would then review applications for funds from this fund, and NCLA sections and committees would be eligible to apply, and the Finance Committee would recommend approval or denial. This motion was approved by the executive board.

Next, the executive board discussed the funding for *North Carolina Libraries*.

It was moved by Kieth Wright and seconded by David Ferguson that the proposed 1989-90 budget be approved at \$78,900, with income from dues being \$55,300, expenses for *North Carolina Libraries* be \$44,000 and expenses for the scholarship committee be \$300. This motion was approved.

There was a question about travel reimbursement guidelines, and the group felt that the North Carolina state guidelines should be used.

Janet Freeman reported on the North Carolina High School Library Media Association and distributed a copy of their conference handout for their forty-first annual conference in March at the Radisson Plaza Hotel in Raleigh. Janet Freeman moved and Jerry Thrasher seconded that the NCLA executive board recommend that the NCASL board consider appointing a member of ACSL, who serves as liaison to represent ACSL and NCLA as a non-voting member of the North Carolina High School Library Media Association board, who seeks opportunities for NCASL and NCLA to be supporting of NCHSLMA activities and who reports NCHSLMA to the chairman of NCASL. Further, that the NCASL chairman report NCASL's decision regarding this recommendation at the January 1989 NCLA executive board meeting. The motion was approved.

President Hansel reported that the roundtable of special collections will have an organization meeting October 5.

Nancy Fogarty asked for advice on the selling of the association's mailing list to vendors. Kieth Wright moved and Patric Ebert seconded, that we continue the sale of NCLA mailing list to profit groups until directed otherwise by the board. This motion was approved. Ray Frankle and Nancy Fogarty were asked to bring this issue back to the executive board at a later date.

Ann Thigpen, Chairman of the Paraprofessional Participation interest group, presented a petition requesting roundtable status. Jerry Thrasher moved and Cal Shepard seconded the acceptance of the petition with 100 signatures of NCLA members supporting the formation of a roundtable on Paraprofessional Participation. The motion was approved. It was pointed out that the NCASL's upcoming meeting would be a good vehicle to get members for this new roundtable.

A report was submitted for the Library Resource's Committee, chaired by Susan Janney, which reported that they held their organizational meeting April 15, at UNCG. The group decided to focus on newspaper indexing during this biennial.

A report was submitted for the Intellectual Freedom Committee, chaired by Gene Lanier, which focused on the many activities of this committee.

President Hansel reminded the group about legislation in Washington, HR5323 and S2361 which dealt with the privacy of library records and video.

There being no further business, the meeting was adjourned at 2:42 p.m.

Jerry A. Thrasher, Acting Secretary



Instructions for the Preparation of Manuscripts for *North Carolina Libraries*

1. *North Carolina Libraries* seeks to publish articles, book reviews, and news of professional interest to librarians in North Carolina. Articles need not be of a scholarly nature, but they should address professional concerns of the library community in the state.
2. Manuscripts should be directed to Frances B. Bradburn, Editor, *North Carolina Libraries*, Joyner Library, East Carolina University, Greenville, N.C. 27858.
3. Manuscripts should be submitted in triplicate on plain white paper measuring 8½" x 11".
4. Manuscripts must be double-spaced (text, references, and footnotes). Manuscripts should be typed on sixty-space lines, twenty-five lines to a page. The beginnings of paragraphs should be indented eight spaces. Lengthy quotes should be avoided. When used, they should be indented on both margins.
5. The name, position, and professional address of the author should appear in the bottom left-hand corner of a separate title page.
6. Each page after the first should be numbered consecutively at the top right-hand corner and carry the author's last name at the upper left-hand corner.
7. Footnotes should appear at the end of the manuscript. The editors will refer to *The Chicago Manual of Style*, 13th edition. The basic forms for books and journals are as follows:
Keyes Metcalf, *Planning Academic and Research Library Buildings*. (New York: McGraw, 1965), 416.
Susan K. Martin, "The Care and Feeding of the MARC Format," *American Libraries* 10 (September 1979): 498.
8. Photographs will be accepted for consideration but cannot be returned.
9. *North Carolina Libraries* is not copyrighted. Copyright rests with the author. Upon receipt, a manuscript will be acknowledged by the editor. Following review of a manuscript by at least two jurors, a decision will be communicated to the writer. A definite publication date cannot be given since any incoming manuscript will be added to a manuscript from which articles are selected for each issue.

Issue deadlines are February 10, May 10, August 10, and November 10.



JOIN NCLA

What is NCLA?

- the only statewide organization interested in the total library picture in North Carolina whose purpose is to promote libraries, library and information services, librarianship, and intellectual freedom.
- an affiliate of the American Library Association and the Southeastern Library Association, with voting representatives on each council.

What are the goals of NCLA?

- to provide a forum for discussing library-related issues.
- to promote research and publication related to library and information science.
- to provide opportunities for the professional growth of library personnel.
- to support both formal and informal networks of libraries and librarians.
- to identify and help resolve special concerns of minorities and women in the profession.

To enroll as a member of the association or to renew your membership, check the appropriate type of membership and the sections or round tables which you wish to join. NCLA membership entitles you to membership in one of the sections or roundtables shown below at no extra cost. For each additional section, add \$7.00 to your regular dues.

Return the form below along with your check or money order made payable to North Carolina Library Association. All memberships are for two calendar years. If you enroll during the last quarter of a year, membership will cover the next two years.

NORTH CAROLINA LIBRARY ASSOCIATION

☐ New membership ☐ Renewal ☐ Membership no.

Name _____
First Middle Last

Position _____

Business Address _____

City or Town State Zip Code

Mailing Address (if different from above) _____

CHECK TYPE OF DUES:

- ☐ FULL-TIME LIBRARY SCHOOL STUDENTS
(one biennium only) \$15.00
- ☐ RETIRED LIBRARIANS \$20.00
- ☐ NON-LIBRARY PERSONNEL:
- (a) Trustees;
 - (b) "Friends of Libraries" members;
 - (c) Non-salaried \$25.00

LIBRARY PERSONNEL

- ☐ Earning up to \$15,000 \$25.00
- ☐ Earning \$15,001 to \$25,000 \$40.00
- ☐ Earning \$25,001 to \$35,000 \$50.00
- ☐ Earning \$35,001 and above \$60.00
- ☐ INSTITUTIONAL (Libraries and library/education-related businesses \$75.00
- ☐ CONTRIBUTING (Individuals, associations, firms, etc. interested in the work of NCLA) \$100.00

CHECK SECTIONS: (one included in basic dues; each additional section \$7.00)

- | | |
|---|--|
| <input type="checkbox"/> Children's | <input type="checkbox"/> NCASL (School) |
| <input type="checkbox"/> College & Univ. | <input type="checkbox"/> Public |
| <input type="checkbox"/> Comm. & Jr. College | <input type="checkbox"/> Ref. & Adult |
| <input type="checkbox"/> Documents | <input type="checkbox"/> RTS (Res.-Tech.) |
| <input type="checkbox"/> Ethnic Minority Concerns Round Table | <input type="checkbox"/> Trustees |
| <input type="checkbox"/> Jr. Members Round Table | <input type="checkbox"/> Women's Round Table |

Amount Enclosed \$ _____

Mail to: Nancy Fogarty, Treasurer, NCLA,
P.O. Box 4266, Greensboro, NC 27404