

MINUTES

NCLA Executive Board

August 14, 1971

The Executive Board of the North Carolina Library Association met at the Administration Building of the Greensboro Public Schools on Saturday, August 14, 1971, with Eunice Query, President, presiding. Attending the meeting were: Mell Busbin, Richard Barker, Leonard Johnson, Mrs. Jo Ann Bell, I. T. Littleton, William Powell and Rebecca Ballentine.

Miss Query read a letter from Elizabeth Copeland in which she expressed appreciation for flowers sent to her from the Board and reported that she is progressing steadily since recent surgery.

A letter from Faye Byrd of Wilkes Community College to Miss Query requesting that James Larkin Pearson, North Carolina's Poet Laureate, be recognized on some occasion during the 1971 NCLA Conference was read to the Board. Board members agreed that this would be appropriate and suggested that Miss Query invite Mr. Pearson to attend the convention. Since Mrs. Byrd had suggested that Mr. Pearson might be available to autograph copies of his new collection of poems, Miss Query was asked to look into the matter of whether he expects to sell copies of his book during the conference.

The problem of obtaining duplicating services for the Raleigh NCLA office will present itself if NCBL moves out of its quarters now shared by the NCLA executive secretary. Miss Query said she had talked with Vera Melton at the Department of Community Colleges and that they would be willing to do duplicating jobs for NCLA at a nominal cost if paper is provided and if the work can be scheduled well enough in advance. Miss Query stated that the Handbook is in Mrs. Allen's hands to prepare for duplicating.

A motion to appoint Richard Barker to fill the unexpired term of NCLA treasurer was made by I. T. Littleton, seconded by William Powell, and passed unanimously. Appreciation was expressed by Board members both to Mr. Barker and to Leonard Johnson for carrying on the work of treasurer since David Vaughan's death.

Miss Query distributed copies of a second letter from Evelyn Parks, librarian of the Central North Carolina Regional Library at Burlington, in which she calls for a new election of NCLA officers. In a general discussion of the problem, Board members agreed that computer difficulties may have accounted for some instances of ballots not being received; however, many of the persons who have complained about not receiving ballots on time are persons who did not renew their memberships by the April 1 deadline. According to David Vaughan's records, ballots were mailed on May 26 to all members in good standing. The Board asked Miss Query to again reply to Miss Parks to explain that the Board finds no irregularities in the procedure that was followed in conducting the election.

Mr. Barker suggested that membership renewals be made every two years on the off-election year and that a cut-off date for renewals might be incorporated into the Constitution. Miss Query said that she would consult an attorney to determine

whether a date for renewal period could be included in the Constitution before referring this to the Committee on Constitution and Codes. She also agreed to ask for legal advice concerning the NCLA election in the event that an attempt is made by any member to call for a second election. Board members agreed with Miss Query that a parliamentarian be appointed for the 1971 convention; several persons were suggested for her consideration.

Miss Query said that she has asked the Nominating Committee to recount the ballots since there are differences in some counts made by Mrs. Allen and the Nominating Committee. There may be a tie for one of the offices, in which case the decision will be made by casting lots according to the Constitution. A motion was made by Rebecca Ballentine that ballots received after the July 1 deadline not be counted. The motion was seconded by Dr. Littleton and passed unanimously.

Mr. Johnson suggested that guidelines, perhaps in the form of a calendar of duties, be made for officers and committees concerned with membership renewal and election dates. Mr. Barker felt that membership cards should be dated in the future. There was general agreement that such measures should be undertaken.

In the matter of a scholarship fund in memory of David Vaughan, Board members voted unanimously that contributions in David's memory be made to the existing scholarship fund rather than establishing a separate fund which might prove difficult to maintain over the years. The motion was made by Dr. Littleton and seconded by Mr. Barker. Contributions may be sent to the NCLA Treasurer.

Miss Query reported that Miss Dorothy Deininger, Rutgers University, would like to identify the number and location of library assistant positions in North Carolina where persons occupying such positions have undergraduate or graduate degrees in special areas, but not in library science.

Miss Query opined, and the Board agreed, that Miss Deininger's request suggests a possible project for the NCLA Education for Librarianship Committee. There was also a request from Mary Jo Lynch of the ALA Committee on Instruction in the Use of Libraries for displays of media used in an innovative way in instruction. This, too, is to be referred to the Education for Librarianship Committee.

Miss Query asked for discussion of the Tentative Interlibrary Loan Code for North Carolina Libraries which has been proposed by the NCLA Resources Committee Special Task Force. Board members felt that the adoption of a Code should be taken under advisement by the North Carolina Libraries Services Network Committee, which is soon to be appointed.

Upon motion by Mr. Powell, the Board voted unanimously to decline to consider the interlibrary loan code as NCLA business. Dr. Littleton moved that the matter be referred to the Library Services Network Committee as soon as it is named. The motion passed unanimously.

A letter to Miss Query from Joseph Ruzicka, Inc. stated that they regret the necessity of withdrawing their publishing, printing and mailing services on a cost-free basis for *North Carolina Libraries*. Mel Busbin, journal editor, suggested that NCLA proceed on an experimental advertising basis for the next two issues. He pointed out the necessity for having a business manager if the journal continues as an advertiser-supported publication. Mr. Busbin stated that he had recently sent a message to Elizabeth Copeland via Miss Query stating his wish to resign as editor, but that Miss Copeland replied with the request that he consider continuing as editor. After some discussion, Mr. Powell made a motion to appoint Mr. Busbin editor-business manager for the next two issues of *North Carolina Libraries* with the authority to solicit advertisers. The motion passed unanimously. Dr. Littleton moved that NCLA absorb any losses that may occur in

the publication of the next two issues of the journal. The motion was approved unanimously.

Mr. Barker distributed copies of the auditor's report for the six-month period ended June 30, 1971. Dr. Littleton suggested that the audit expense be taken from the checking account and entered as an item from the general fund rather than taken from the treasurer's budget. Upon a motion by Dr. Littleton, the Board voted unanimously to accept the auditor's report. It was agreed that under normal conditions, an audit need not be made again for two years, or until the end of the 1972 calendar year.

The Board discussed the matter of Mrs. Evalyn Allen's letter of resignation and her more recent offer to continue in the job of executive secretary after September 1 provided that her salary could be increased from \$165 to \$200 per month. Miss Query read a letter from Hector MacLean, Chairman of North Carolinians for Better Libraries, stating that the future of their organization is uncertain at this point. Since NCBL has shared office space with NCLA, it will become necessary for NCLA to make other office arrangements when NCBL moves out, according to Miss Query. Other office space is available in the same office building, but the Association's expenses would be some thirty dollars more per month. Another factor for Board consideration is the fact that Mrs. Allen needs to be bonded again on September 1 if she continues in this position.

The Board decided to discuss the location of NCLA Headquarters before making a decision as to Mrs. Allen's continued employment or termination. Members were in general agreement that there are advantages in having a headquarters office with a permanent address; however, there are geographical problems and time lags due to the fact that much of the mail received centrally must be parceled out to the appropriate officers in various locations over

the state. Miss Query said that Miss Copeland plans to hire local secretarial assistance to do much of her office work when she becomes president. Both Miss Query and Mr. Barker felt that they could hire local secretarial assistance at Boone and find office space on the Appalachian State University campus for the worker without having to pay rent. Miss Query reminded the Board that NCBL has leased the present office in Raleigh through December and that we may be obligated to share the rent if they fulfill the lease agreement.

In view of the geographical problems which cause delays in communications, and due to the uncertainty of NCLA's financial commitment to the publication of the next two issues of *North Carolina Libraries*, a motion was made by Dr. Littleton, seconded by Miss Ballentine and passed unanimously by the Board, that NCLA move its headquarters office to Boone for the time being, effective September first. It was the expressed feeling of Board members that funds allocated for secretarial assistance should be available to the president and treasurer for the hiring of local personnel rather than maintaining a permanently located headquarters office, and that this arrangement would be more convenient as well as more economical.

Based upon the Board's decision to decentralize the secretarial office, a motion was made by Mr. Powell and seconded by Mrs. Bell to accept Mrs. Allen's resignation effective September 1. The motion passed unanimously. Miss Query said that she would write to Mrs. Allen immediately.

Since no further business was presented for discussion, the meeting was adjourned at approximately 1:30 p.m.

Respectfully submitted,

Rebecca Ballentine, Secretary

Approved:

Eunice Query, President