

LIBRARY TECHNICAL ASSISTANTS INFORMATION SURVEY

The purpose of this survey is to help justify the need for trained library technical assistants in the state and to help identify specific skills expected of such people assuming that a training program will be set up in community colleges or technical institutes. General guidelines are also now being prepared by the American Library Association for these positions.

Name of Library _____

Type of Library _____

Your Name _____

Your Position _____

Are you currently using library technical assistants (aides, etc.)?

_____ Yes _____ No

If not, could you use them if they and funds were available?

_____ Yes _____ No

If training programs for library technical assistants are set up, what skills would you expect the assistants to know for work in your library? Identify skills you would expect in the following areas:

Acquisitions

Processing Materials

Circulation

Reference

Audio-visual

Patron Services

Public Relations

Other Areas

Please detach this page and return immediately to:

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