

## BIENNIAL REPORTS

### EXECUTIVE BOARD

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The Executive Board met five times during the biennium: December 14, 1957; March 15, 1959; June 4, 1958; January 17, 1959; March 7, 1959. Another meeting is planned for October 9, 1959. In addition, several members of the Board met with Mr. Richard E. Arey, Manager, Washington-Duke Hotel, Durham, on June 25, 1958, to discuss available facilities and conference schedule and to select a date for the biennial conference. Twenty-two memoranda have been mailed to Board members by the President about various and sundry items of Association business.

The annual March work-planning sessions, attended by all committee members and section officers, were successfully continued this biennium, in Chapel Hill in 1958 and in Greensboro in 1959.

One of the big projects for the biennium has been the planning of a special recruitment project, jointly sponsored by ALA and NCLA.

A special committee, The Council on Librarianship, was created, and Hoyt Galvin was elected chairman. The report of this project appears elsewhere in this issue.

The Board accepted, with great appreciation, a \$1,000 scholarship from the Joseph Ruzicka Company, to be called "The Joseph Ruzicka Scholarship" and to be administered by the NCLA Scholarship Committee. A scholarship loan to Mr. Henry Blakeney to attend Atlanta University Library School was recommended by the Scholarship Committee and approved by the Board.

At the request of the Executive Board, the membership nominated 25 persons for honorary membership in NCLA. These will be reviewed by the Executive Board at the next meeting on October 7 and action taken.

In cooperation with ALA members of the LAD Governmental Relations Section and the American Association of State Libraries, the Executive Board planned a luncheon for all North Carolina members of Congress on June 25 during the annual ALA Conference in Washington. Six of our Congressmen were present. Others were unavoidably detained and sent their regrets.

Many other items of business, too numerous to mention here, have been transacted by the Executive Board. The committee and section reports in this issue will give a resume of Association activities and accomplishments.

Vernelle G. Palmer, *President*

# NORTH CAROLINA LIBRARIES

## CATALOG SECTION

Vivian Moose	Chairman
Foy Lineberry	Vice-Chairman
Mrs. Elizabeth V. Crawford	Secretary-Treasurer
Carlyle J. Frarey	Director
Benjamin F. Smith	Director

The Executive Committee of the Catalog Section of NCLA met twice during the biennium in connection with the planning meetings of all officers and committee members of NCLA. At these meetings problems pertaining to cataloging were discussed, and plans made for a program for the section meeting at the biennial convention of NCLA in October. The committee also suggested that an effort be made to get all librarians who were engaged in cataloging to join the section even though it might mean joining two sections of NCLA.

Mr. Frarey represented the section at the luncheon for the Council of Regional Groups last year in San Francisco and Miss Foy Lineberry this year in Washington, D. C.

Miss Bella E. Shachtman, Chief, Catalog and Records Section, U. S. Department of Agriculture Library, has been chosen to speak at the biennial meeting of the section in October, on the subject of Cataloging in Source. Miss Shachtman has worked with CIS on the Consumer Reaction Survey and is well informed on this timely subject.

Vivian Moose, *Chairman*

## COLLEGE AND UNIVERSITY SECTION

Lilian Buchanan	Chairman
J. P. Waggoner	Vice Chairman
I. T. Littleton	Secretary-Treasurer
Constance Marteen	Director
Mary Lou Lucy	Director

The Executive Committee of the College and University Section of the North Carolina Library Association met in the Library of Woman's College at Greensboro on Saturday, March 7, 1959 at 10:30 A. M. The following members of the Committee were present: Mrs. Lilian B. Buchanan, chairman; John P. Waggoner, Jr., Vice Chairman; Mrs. Constance Marteen, director; Walter Gray and Thomas M. Simkins.

The Chairman reviewed developments leading up to the decision of the Executive Committee to investigate the academic status of library personnel in state supported institutions as a project to be sponsored by the College and University Section. This action was approved by the librarians of the College and University Section in a meeting at Chapel Hill on April 26, 1958. At that time Mrs. Buchanan was instructed to arrange for a conference between officials of State supported institutions and the Director of the State Personnel Department, Mr. John W. McDevitt.

The Chairman reported that attempts to schedule such a meeting had been unsuccessful. Mr. McDevitt felt that he should visit the presidents of the institutions concerned before meeting with the librarians, but suggested that several of the librarians might talk with him about the problem. The Chairman had notified several librarians about Mr. McDevitt's suggestion and requested that each of them see him personally as soon as possible. To date, the Chairman did not know whether any action had been taken by either the librarians or Mr. McDevitt.

The program for the Section meeting to be held during the North Carolina Library Association Conference which will be held at Durham in October was discussed, and it was unanimously agreed that the Section should still pursue the question of academic rank for professionally trained librarians in state supported colleges and universities by

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asking Dr. Robert Downs, Director of Libraries, University of Illinois, and editor of the monograph, *The Status Of American College And University Librarians* to be the speaker for the Section meeting. Dr. Downs has accepted the invitation to be the speaker on this occasion, and the Chairman will invite Mr. John McDevitt to attend the meeting. It is hoped that all librarians of both state and private college and universities will be present and ready with questions which Dr. Downs will be glad to discuss during the forum after his address.

Lilian Buchanan, *Chairman*

### JUNIOR MEMBERS ROUND TABLE

Violet K. Caudle .....	<i>Chairman</i>
Virginia Harris .....	<i>Vice-Chairman</i>
Vera Melton .....	<i>Secretary-Treasurer</i>
Adelaide McLarty .....	<i>Director</i>
Mary L. Norwood .....	<i>Director</i>

The officers of Junior Members Round Table met March 15, 1958 and again January 29, 1959.

Their topic for discussion was "Why do we not have more members?" Junior Members Round Table is an organization designed specifically for the younger librarian, that is, those under thirty-five. There has been some discussion in regards to changing the name "Junior Members" to something more appropriate since it refers to the librarians' age and not his status as a librarian. You too can belong to JMRT if you belong to NCLA and are under 35.

In the past biennium over 500 letters have been mailed telling librarians, in all types of libraries, about Junior Members. Response has been excellent and we now know that there is a potential membership of at least 150.

When you come to the conference a Junior Member may be the first person you meet as they will be helping with the registration. They plan to hold a coffee hour on Thursday afternoon so they will have an opportunity to meet and be met.

The highlight of JMRT will be a breakfast meeting on Friday morning. Mrs. Elizabeth Hughey will be the guest speaker and will talk on the role of the younger librarian in today's library world.

Violet K. Caudle, *Chairman*

### PUBLIC LIBRARIES SECTION

Mae Tucker .....	<i>Chairman</i>
Evelyn Bishop .....	<i>Vice-Chairman</i>
Jane McDaniel .....	<i>Secretary-Treasurer</i>
Joyce Bruner .....	<i>Director</i>
Elizabeth Copeland .....	<i>Director</i>

Most of the work of the Public Libraries Section is done in committees. At the program meeting of the Section in 1957 the entire group divided into small groups to discuss the Section's plans for the biennium as they might be carried out by the following committees: Adult Services Committee, Audio-Visual Committee, Development Committee, In-Service Training Committee, Personnel Manual Committee, and Resources Committee. The Executive Committee of the Section, composed of the Executive Board, Committee Chairmen, Vice-Chairmen, and representatives from the State Library, convened in January, 1958. At that time Section goals for the biennium were set, committee assignments made, and committee activities planned. A similar meeting to note progress and make further plans was held in January, 1959.

ADULT SERVICES COMMITTEE

Antoinette Earle, *Chairman*

Jeannette Trotter, *Vice-Chairman*

The two meetings of the entire membership of the Adult Services Committee were largely study sessions. The first meeting was an exploratory session, in which the committee members determined the following subjects they would like to study: the Audio-Visual Program, Adult Education Associations, Bibliographies in Adult Education, Interlibrary Loan Practices and Procedures, and the Library-Community Project. Members of the Adult Services Committee served as both participants and consultants in the second study session, with the exception of Miss Dorothy Kittel, a welcome consultant from ALA on the Library-Community Project.

Two subcommittees grew out of the Adult Services Committee meetings. The Interlibrary Loan Subcommittee, under the chairmanship of Jeannette Trotter, has worked with the State Library on procedures for facilitating wider use of interlibrary loans throughout the State, and has issued a report entitled INTERLIBRARY SERVICE PROCEDURES IN NORTH CAROLINA. A second subcommittee, with Phyllis Snyder, Chairman, has been concerned with studying, evaluating, and making recommendations in regard to the Home Demonstration Clubs' reading program. Both subcommittees recommend continuing study in these areas.

AUDIO-VISUAL COMMITTEE:

John Bridges, *Chairman*

Dorothy Shue, *Vice-Chairman*

The Audio-Visual Committee of the Public Libraries Section conducted eight film previewing sessions for the Adult Film Project during the biennium. Four of these were arranged by Mrs. Georgia Cox and three by Mr. John Bridges, who succeeded Mrs. Cox in her incompleting term as Chairman of the Committee. The final previewing session of the biennium was held in Lenoir August 13-14, under the direction of Mrs. Dorothy Shue, Vice-Chairman of the Committee.

The other sessions were held in Charlotte, Wilson, Salisbury, Fayetteville, Asheville, Burlington, and Lenoir. The meeting in Chapel Hill May 7-8 was organized as a workshop for the evaluation of the mechanics of the project and the films purchased to date. There was also an exchange of ideas for the better use and publicity of the project in the community. Thirty-three public libraries are currently participating in the block-booked program of the Adult Film Project.

Since September, 1957, 149 films have been previewed and 112 purchased, including duplicate prints. A number of policy changes have been made during the biennium in an effort to make the operation of the project more efficient. These changes were clarified at the Chapel Hill meeting and were summarized in a memorandum released by the Audio-Visual Committee.

The Committee is at work on a handbook of exhibition and display ideas and list of sources. It is the plan of the Committee to issue this handbook in a format compatible with the Adult Film Project Handbook.

In September, 1958 a new edition of the HANDBOOK OF THE NORTH CAROLINA ADULT FILM PROJECT, an annotated list of films arranged alphabetically by title, with a subject index and a list of block-booked films, was issued. The HANDBOOK was prepared under the direction of the cooperating sponsors: The Audio-Visual Committee of the North Carolina Library Association, the Public Libraries Section, the Bureau of Audio-Visual Education, the University of North Carolina; and the North Carolina State Library.

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### DEVELOPMENT COMMITTEE:

Alice Bryan, *Chairman*

Dorothy Thomas, *Vice-Chairman*

The Development Committee worked on three main projects during the biennium: a legislative brochure, policy study, and financial resources study.

The legislative brochure, describing the needs of public libraries and emphasizing the necessity for increased State Aid, was completed and distributed to North Carolina public librarians in January, 1959.

The policy study is a written statement of suggested policies for public libraries which can be used or adapted for use by individual public library boards. The study is to be issued in manual form. The manual will not contain library procedures.

In its financial resources study, the Committee has compiled and analyzed the major possible sources of financial support for public libraries.

### IN-SERVICE TRAINING COMMITTEE:

Charlesanna Fox, *Chairman*

Elizabeth Copeland, *Vice-Chairman*

In cooperation with the State Library the Committee sponsored four in-service training workshops for staff members in September and October, 1958. The workshops were held in Fayetteville, Wilson, Thomasville and Lenoir with a total of two hundred participants, fifty at each workshop.

Elaine von Oesen was Coordinator; Patrick R. Penland was instructor for the sessions on Adult Services; and Jane B. Wilson was instructor for the sessions on Children's Services. Mrs. Elizabeth Hughey introduced each workshop program with a talk on North Carolina Public Library's system and guest speakers were Mrs. Nell Wise Wechter, Mrs. Bernadette Hoyle and Mr. John Fries Blair. One evening was devoted to role-playing "helpful" and "indifferent" librarians with participants acting out and discussing the roles.

Tentative plans were made for a workshop for professional librarians which will be held when arrangements can be made, but final arrangements may have to be made by next biennium's Committee.

### PERSONNEL MANUAL COMMITTEE:

Nancy Gray, *Chairman*

Evelyn Parks, *Vice-Chairman*

The Personnel Manual Committee completed the revision of the 1952 Personnel Manual during the summer of 1959. The Committee's revision was completed after monthly meetings of the Committee and presented to a group of public librarians for approval at a meeting in Chapel Hill November 7, 1958.

Revisions recommended by this group and by Dr. Donald Hayman of the Institute of Government were completed in June, 1959 and the manual was ready to be published by the Institute of Government and mailed to the libraries in the State in August, 1959.

Besides a complete revision of the 1952 manual, new additions include instructions for preparing a personnel plan, written personnel policies and a personnel ordinance or resolution for local libraries which are interested in preparing their own written personnel policies.

With the publication of the personnel manual, the Committee completes its assigned work.



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### RESOURCES COMMITTEE:

Paul Ballance, *Chairman*

Richard Cole, *Vice-Chairman*

The Resources Committee had one meeting of the whole Committee May 9, 1958, when it discussed the possibility of making a union list of serials of some of the public libraries in the State. It was decided to include those libraries participating in the interlibrary loan project and two or three others to give geographical coverage, making a total of 18. The selected libraries were asked to send a list in card form of all their periodicals whether current or ceased or discontinued, except religious publications and house organs. The holdings of the library were asked to be included in the information, except in cases of very fragmentary holdings. After contacting the Interlibrary Center at Chapel Hill, the Committee agreed that a duplicate card would be sent to the Center for its file. It was also agreed that the published list would contain information as to the availability of the material, whether the periodicals could be borrowed, or copies obtained by some duplicating process.

The Committee set October 1, 1958 as the deadline for submitting the cards, but later extended the time to February 28, 1959. Seventeen of the eighteen libraries in the project submitted their cards, and the Committee hopes to complete its project and have the list published before the end of the present biennium.

Mae Tucker, *Chairman*

### SCHOOL AND CHILDREN'S LIBRARIES SECTION

Elizabeth Williams	<i>Chairman</i>
Vera Melton	<i>Vice Chairman</i>
Jacksie Cumby	<i>Secretary-Treasurer</i>
Eunice Query	<i>Director</i>
Sara Carr	<i>Director</i>
Margaret Farley	<i>Director</i>
Margaret McIntyre	<i>Director</i>

The special project of the School and Children's Libraries Section of the North Carolina Library Association during the biennium has been the continuance of the Book Review Project. This project was begun during the preceding biennium. The Book Review Committee consists of Miss Lottie Hood, Chairman; Miss Catherine Weir, Secretary-Treasurer; Miss Beatrice Holbrook, Editor; Miss Cora Paul Bomar, State Library Advisor; Miss Mary Frances Kennon, Assistant State Library Advisor; Miss Elizabeth Williams, Chairman School and Children's Libraries Section NCLA.

At a called Executive Committee meeting of the Section held in the Public Library Bryant Room, Charlotte, April 19, 1958 the necessary approvals were made for the continuance of the project. Attending the meeting were Mrs. Margaret Farley, Miss Cora Paul Bomar, Miss Margaret McIntyre, Miss Lottie Hood, Mrs. Sara Carr, Mrs. Vera Melton, Mrs. Jacksie Cumby, Miss Mary Frances Kennon, Miss Charlotte Montgomery and Miss Elizabeth Williams.

A second meeting of the Executive Committee was held on December 6, 1958 in the Public Library at High Point. At that time it was decided to publish the book reviews once a year, preferably in the fall. The estimate of the Orange Print Shop in Chapel Hill was accepted. Plans were made to distribute the copies free to the membership of the section and certain other interested organizations and individuals. Other copies are to be sold at a price commensurate with publication prices.

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The Committee voted to underwrite the cost of the publication not to exceed two hundred dollars. That amount is to be taken from the funds allocated to the section from the membership dues.

The Executive Committee met together with other section members present in the library of the Woman's College of the University of North Carolina in Greensboro, N. C., on March 7, 1959. At that time plans were discussed for the Conference to be held in October 1959. A nominating committee was appointed at that time.

Members of the Book Review Committee presented the program at the meeting of the School and Children's Section of Southeastern Library Association held in Louisville, Kentucky on October 25, 1958. At the invitation of the Chairman of that Section, Mrs. Hallie Bacelli, the program was presented honoring Mrs. Mary Peacock Douglas. Miss Lottie Hood gave a short review of the project and presented the reviewers Miss Mary Frances Kennon, Mrs. Betty Jo Litaker and Miss Elizabeth Williams. A tape recording of the program was presented to Mrs. Douglas.

Elizabeth Williams, *Chairman*

### NORTH CAROLINA ASSOCIATION OF LIBRARY TRUSTEES

Mr. Tommie Gaylord	<i>Chairman</i>
Nena DeBerry	<i>Vice Chairman</i>
Mrs. James E. Davenport	<i>Secretary-Treasurer</i>
H. C. Bradshaw	<i>Director</i>
Mrs. F. W. M. White	<i>Director</i>

The *Guidebook for Trustees of North Carolina Public Libraries* which was prepared by Mrs. Ruth Mace of the Institute of Government with the cooperation of the North Carolina Association of Library Trustees and a committee of the Public Libraries Section was completed and introduced to trustees, head librarians and governmental officials at a series of four regional Trustee-Librarian Institutes held in May. The Institute of Government which published the "Guidebook" conducted the regional meetings. The State Librarian and members of the Extension staff of the State Library assisted with the program. The long-awaited "Guidebook," originally referred to as the trustee manual, and the Institutes are proving a valuable contribution to public library development in North Carolina.

A Citation and Awards Committee was appointed by the Executive Board of the Trustee Association to work out the details and machinery for granting a citation of merit to the outstanding trustee or trustees of the year. Rules and regulations for awarding the citation were published in the Chairman's July Memorandum. The award will be granted at the meeting of trustees to be held on Friday, October 9, during the biennial meeting of the North Carolina Library Association in Durham.

The quarterly Memorandum from the Chairman of the Trustee Association has kept trustees and librarians informed of news and developments of particular interest to trustees.

Library Week in 1958 and 1959 was promoted and supported by the Trustee Association through various media of communication.

The officers of the Trustee Association have held quarterly meetings in the past biennium, so that the Association could strengthen its organization.

The Trustee Association has promoted membership in its own Library Association and the American Library Association through its membership chairman contacting every trustee and extending an invitation to join.

The Association will send a delegate to the Preconference Institute in Washington, D. C., June 20-21, sponsored by the American Association of Library Trustees.

The Association supported increased budget requests for "Aid to the Public Libraries" from the State General Assembly and from Congress.

Tommie Gaylord, *Chairman*

# ARCHIVES COMMITTEE

CHARLESANNA FOX, *Chairman*

Elaine von Oesen

Myrl Ebert

Mrs. Hallie Bacelli

Mrs. Leola Ross

The Archives Committee has completed work on the records of the Association through 1947 and is at present preparing the years 1947-1955 for binding.

Through the courtesy of Joseph Ruzicka eight volumes of the records, 1904-1947, have been bound.

Scrapbook materials will be organized as soon as the official records are completed.

The plan of organization which was outlined in the committee report in *North Carolina Libraries*, October 1955, has been followed.

The Committee has for its objective the completion of the work on the records through 1955 before the 1959 Conference, so that in the future Archives Committees will be responsible for organizing one biennium at a time.

# CONSERVATION OF NEWSPAPER RESOURCES COMMITTEE

JOHN P. WAGGONER, JR. *Chairman*

Mrs. Jane Bahnsen

Mary Canada

H. G. Jones

Gladys Johnson

Sangster Parrott

Marianna Long

In 1955 this committee formulated a three-phase, long-range program for the conservation of North Carolina newspapers: (1) to make a list, with locations, of all newspapers published in the state prior to 1820; (2) to compile a selective list of newspapers issued between 1820 and 1870; (3) to work toward the preservation of the more significant newspapers published since 1870. The third portion of the program was selected for immediate attention by the committee because these papers, published on newsprint, are rapidly deteriorating and in imminent danger of disintegration.

During the biennium, 1957-1959, members of the committee have continued to concentrate on the accumulation of pertinent information on newspaper published since 1870. Local historical societies throughout the state were canvassed in an attempt to locate private files that might fill gaps in the list which was compiled during 1955-1958. The response to this part of the program has been very disappointing; only three of 55 historical societies replied.

At its meeting in Greensboro on March 7, 1959 the Committee voted to circularize all libraries in the state, using the list which it had compiled last year. Reports, many of which include valuable information, have been coming in since that date. The assembled data will be extremely helpful in the production of a state union list of newspapers.

With the assistance of Dr. Hugh T. Lefler and Dean Norval Luxon, University of North Carolina faculty members, a list was compiled of 20 non-daily and 14 daily newspapers deemed important enough to receive top priority for preservation by microphotography. At the request of the state archivist, who proposes to photograph all avail-



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able issues of N. C. newspapers published prior to 1820, the committee decided to delay its request for state funds until state appropriations for that project have been approved. We recommend continuance of this committee.

### CONSTITUTION AND CODES COMMITTEE

MRS. MARY PEACOCK DOUGLAS, *Chairman*

Elizabeth Berry

Mrs. Ann Johnson

At the request of the President and the Executive Board the committee has prepared amendments to the Association Constitution and By-laws, adjusting and clarifying sections which appear to need strengthening. The suggested changes will be submitted to the membership for confirmation or rejection.

### COOPERATIVE COMMITTEE ON LIBRARY RESOURCES

HOYT R. GAVIN, *Chairman*

Myrl Ebert

Elizabeth H. Hughey

Margaret Ligon

Jerrold Orne

Dorothy Shue

Miss Clyde Smith

North Carolina librarians being most cooperative, the Cooperative Committee on Library Resources is able to make a report of considerable progress for the biennium. The goal of the Committee might be stated as being a cooperative effort on the part of North Carolina libraries and librarians to make all the books and materials in all the libraries of the state available in as convenient and reasonable a fashion as possible to all the people of North Carolina. Since a fine interlibrary loan relationship previously existed, the principal problem for the Committee has been to develop and/or improve the means of locating desired materials.

For many years the Library at the University in Chapel Hill has maintained a North Carolina Union Catalog. Many of the major college, university and public libraries of the state have been sending author cards for their acquisitions to this Union Catalog since its inception. To improve this valuable bibliographic tool, the Committee selected a list of the major public libraries in some twelve geographic areas of the state, and directed requests to these libraries asking that author cards for future acquisitions of adult non-fiction be supplied to the North Carolina Union Catalog. In addition, the University Library invited college and special libraries to send cards. The response to these requests has been excellent.

The Wachovia Bank and Trust Company was made aware of this project in Asheville, and the Bank microfilmed the author cards of the Pack Memorial and the Sondley Reference Libraries in Asheville. In addition, the Bank extended this service in other communities of North Carolina. The end result has been that the Committee's initial effort to secure cards for future acquisitions has been exceeded through microfilming of author cards of the holdings of many libraries, and all of this data has been added to the North Carolina Union Catalog.

At the same time improvements were being made in the North Carolina Union Catalog, the North Carolina State Library was progressing in the development of the Union Catalog of books, pamphlets and other materials owned and used for reference purposes by state agencies in Raleigh, this being a responsibility of the State Library according to the General Statutes establishing the State Library. Although the Committee has in no way been responsible for this union catalog development, the Committee was fortunate to have this added bibliographic tool developing for locating books in North Carolina.

The Library of the University at Chapel Hill with the cooperation of the N. C. State Library, and the libraries of N. C. State College, Duke University and Woman's College of the UNC, established an Interlibrary Center at the University Library in Chapel Hill on January 15, 1958. The Center has assured maximum utility of local library resources and services to all residents of the state and provides materials needed for research and serious study to university, college, public and special libraries of the state. The North Carolina Union Catalog is located adjacent to the work area of the Interlibrary Center.

With the aid and encouragement of the N. C. State Library and the Interlibrary Center, the Committee has achieved considerable uniformity in procedures of handling interlibrary loan requests. Most of the librarians and libraries in the State are now using the standard American Library Association interlibrary loan request form which is available in printed form from several library supply firms at a reasonable cost.

Finally, an initial network of TWX (Teletypewriter Exchange) has been established between libraries in North Carolina. The Pack Memorial Library of Asheville, North Carolina State Library, and the Interlibrary Center at Chapel Hill have the TWX service. Any library in the state desiring to connect with this communication network may do so by contacting their local telephone company. There is a minimum stand-by charge of \$10. per month to provide a teletypewriter in a library regardless of the use of the service. The charges for messages appear to be approximately two thirds of long distance calls, but the advantage is in having a copy of the message by both the sending and receiving libraries. As this Communication network is enlarged, the speed in locating materials will be increased still more. The actual sending of books from library to library, however, is still by surface transportation.

On behalf of the Association and the Committee, special thanks is extended to the Wachovia Bank and Trust Company for their assistance. Many libraries have cooperated with the aims and work of the Committee, some far beyond the call of duty, and for these many efforts and kindnesses the Committee is most grateful and appreciative.

## COMMITTEE ON EDUCATION FOR LIBRARIANSHIP

ELIZABETH S. WALKER, *Chairman*

Charles M. Adams  
Margaret Allman  
Evelyn Parks

Evelyn Pope  
Eunice Query  
Mary D. Ring

The Committee on Education for Librarianship held four meetings during the biennium, 1957-59. At these meetings a statement of the functions and purposes of the Committee was formulated, and work on a revision of a pamphlet, *Library Education in North Carolina*, was begun.

In March, 1959, the Executive Board of the North Carolina Library Association authorized the printing of the revised pamphlet. The work of revision was continued by correspondence among the members of the Committee, and the manuscript is now in the hands of the printer. It is expected to be ready for distribution during the late summer or early fall.

FEDERAL RELATIONS COMMITTEE

LOUELLA S. POSEY, *Chairman*

Elaine von Oesen  
Helen Stroupe  
Clyde Smith

Wendell Smiley  
Benjamin F. Smith

During the biennium the Federal Relations Committee has held two meetings at times when the N.C.L.A. Board has convened. Since the main function of the FRC is to keep members of the State Association informed of legislative activity at the Federal level, it was thought that the business of the Committee could be conducted largely through correspondence, which has been done.

At the first meeting the Committee members were assigned Districts of the State for which they were responsible in making contacts when legislative action affecting libraries needed support from constituents. Committee members have individually carried on a program of interesting librarians and lay people both personally and through correspondence, and urging support of library legislation as it came before Congress.

The State Library, through the liaison member of the Committee, has participated in sending out mimeographed letters when special action was needed by the full State Library Association.

Attention has been centered during these two years on support of the Library Services Act in an endeavor to secure appropriation by Congress of the full amount of \$7,500,000 authorized under the Act for expansion of library service in rural areas. At no time in the three years of its (LSA) existence has the full appropriation been voted by Congress.

Letters and appeals were made on behalf of the special Postal Rate for library books and materials, and in support of National Library Week.

At the Committee meeting in Greensboro, March 1959, the effectiveness of the FRC was discussed; the following suggestions were presented:

1. That there is need for a fuller and deeper understanding among librarians and "friends of libraries" concerning individual responsibility and the value of individual effort in supporting library legislation.
2. That closer cooperation between the Federal Relations Committee and the Legislative Committee might be mutually beneficial; possibly the FRC should be a subcommittee working under the Legislative Committee as an integral part of it.
3. That study by a special committee appointed for the purpose of exploring ways by which FRC could be more effective might be profitable.
4. That top leadership of NCLA be reflected among committee members, and/or possibly representation from various Committees and Sections would distribute the informational program of the FRC on a wider scale.
5. That more involvement of NCLA membership would lead to better understanding and greater interest on the part of the membership at large, which seems to be lacking to a larger extent than is desirable.

## NORTH CAROLINA LIBRARIES

### INTELLECTUAL FREEDOM COMMITTEE

THOMAS M. SIMKINS, JR. *Chairman*

Harlan C. Brown

Martha E. Young

Mary Frances Kennon

Lilian B. Buchanan

Ruth Stone

One meeting of the Intellectual Freedom Committee was held during the biennium. The Committee sees no serious threat of a censorship crisis for the libraries of North Carolina at present, but believes in preparedness and vigilance. A positively worded statement of policy concerning library book selection is now in preparation. Such a statement, in the opinion of the Committee, may be useful to protect a librarian whose book selection comes under attack. When it is formulated, the policy statement will be sent to the Executive Board, along with a statement of facts about censorship in North Carolina. The Executive Board on this basis can recommend appropriate action by the Association—or no action—as the Board sees fit.

### JUNIOR COLLEGE LIBRARIANS COMMITTEE

MILDRED S. COUNCILL, *Chairman*

Names of members not reported.

The Junior College Librarians Committee of the College and University Section will have a Junior College Librarians Luncheon at 1:00 P. M., Thursday, October 8, in the Durham Room, Washington Duke Hotel. Mr. W. Burkette Raper, President of Mount Olive Junior College, will be the guest speaker. His topic will be "Administrator and Faculty-Library Relationship."

Each Junior College Librarian is urged to send in requests for reservations to Mrs. Mildred S. Councill, Librarian, Mount Olive Junior College, Mount Olive, North Carolina.

### LEGISLATIVE COMMITTEE

MRS. VERA MELTON, *Chairman*

Mrs. Ray N. Moore

Spencer Murphy

William L. Eury

No report. [The original chairman resigned because of illness, and she was replaced by Mrs. Melton.]

### MEMBERSHIP COMMITTEE

ELVIN E. STROUD, *Chairman*

Miss Margaret McIntyre

Miss Gloria Whetstone

Miss Mary Louise Phillips

Mrs. Mollie H. Lee

Miss Marjorie Hood

The recruiting activities of the 1955-57 Recruiting Committee were so successful that the present committee decided to follow a similar program. The committee, accordingly, mailed 670 NCLA membership applications to 200 college, university, special and public libraries throughout the state. Seventy-five applications were mailed to library schools in an attempt to enroll graduates.

The response was not nearly so heavy as had been hoped, although it was realized the previous committee's work precluded too great a return. However, from the applications mailed, forty-one new members made direct response.

## NORTH CAROLINA LIBRARIES

### NOMINATING COMMITTEE

OLIVER BURWELL, *Chairman*

O. V. Cook  
Mary P. Douglas

Constance H. Marteen  
Jane Wilson

The Nominating Committee reports the following officers elected by mail ballot:

<i>President</i>	Elizabeth H. Hughey
<i>Vice President and President-Elect</i>	Carlton P. West
<i>Second Vice President</i>	Louise M. Plybon
<i>Recording Secretary</i>	Dorothy E. Shue
<i>Corresponding Secretary</i>	Lottie Hood
<i>Treasurer</i>	Marjorie Hood
<i>A.L.A. Representative</i>	O. V. Cook
<i>Directors</i>	Mary P. Douglas, Allegra M. Westbrooks

### PUBLICATIONS COMMITTEE

CARLTON P. WEST, *Chairman*

Paul S. Ballance

Dorothy Long

After a period of some confusion about the proper function of the Publications Committee, the Executive Board, during the 1955-1957 biennium, formulated the necessary definition. The Board held that the Committee should "act as a clearing house when the Association or any section or committee initiates a publishing project" and that it should expect to remain "a stand-by committee until such time as publishing projects shall be presented to it."

This principle fixed the pattern for the work of the Committee during the biennium 1957-1959. Only one meeting, at which discussion was limited to general policies because no publishing projects were known at the time, was held. This occurred as part of a planning session held at the Wilson Library at the University of North Carolina. Otherwise the business of the Committee was conducted by letter or by telephone, the members agreeing that these procedures would be entirely satisfactory.

Five publishing projects were brought to the attention of the Committee, and in each case approval was registered. In June 1958 the School and Children's Section requested permission to publish book reviews. The Public Libraries Section, in March 1959, submitted three projects for approval: (1) a *Personnel Manual for Public Libraries*, (2) a *Sample Policy for Public Libraries*, and (3) a *Union List of Serials* (in North Carolina public libraries).

Since no special problem was involved in any publishing project, the work of the Committee has been relatively light.

### RECRUITING COMMITTEE

CORA PAUL BOMAR, *Chairman*

Mary Lee Crouse  
Grace Farrior  
Mildred Council

Lottie Hood  
D. Eric Moore  
Betty Jo Litaker

[The Recruiting Committee was dissolved when the Council on Librarianship was formed.]



SCHOLARSHIP LOAN FUND COMMITTEE

I. T. LITTLETON, *Chairman*

Susan B. Borden  
Betty Frickhoeffer

Callie G. Siler  
Walter Gray

The Scholarship Loan Fund Committee has had an active biennium with the awarding of a loan, administering for the first time the Joseph Ruzicka Scholarship and the revision of regulations. The Committee met on three different occasions.

The Committee received one application for a loan—from Mr. Lewis Henry Blakeney of Charlotte. On the recommendation of the Committee, the Executive Board awarded Mr. Blakeney a loan of \$500 in September of 1958. The loan has enabled Mr. Blakeney to attend the School of Library Science at Atlanta University during the past year.

The Executive Board of NCLA instructed the Committee to consider the possibility of using the interest from the Loan Fund for scholarships rather than for loans. The Committee voted unanimously that the loan remain as a Loan Fund because the interest accruing is too small for an attractive scholarship.

In the early part of 1959 Mr. Joseph Ruzicka, Jr. of Ruzicka Bookbinding Company of Greensboro and Baltimore notified the President of NCLA that his Company wished to present to the Association a scholarship of \$1,000 to be awarded to a North Carolinian for original or continuing graduate study in library science. The Executive Board of NCLA accepted the scholarship and asked the Scholarship Loan Fund Committee to administer it. The Committee drew up rules governing the scholarship, application and reference blanks and publicized it through North Carolina newspapers and the state and national library press. Awards will be made by the Executive Board of NCLA upon recommendation by the Scholarship Loan Fund Committee. The deadline for applications for loans and scholarship was set as July 1, 1959; the award will be made as soon after August 15 as possible. Nine applications for the scholarship were received. During August the Committee will screen these applicants and recommend one or more for consideration by the Executive Board. The decision will be based on the applicant's need for financial assistance, his ability, character, and plan of study.

The Executive Board of NCLA at its March 7 meeting, passed a motion clarifying the duties of the Committee as follows:

"That the Committee on Constitution and Codes be instructed to amend the by-laws to provide explicitly for the constitution and appointment of standing and special committees; and

"That the amendment provide for a standing Scholarship and Loan Committee to administer the award of the scholarship and loan funds held by the Association in accordance with policies and regulations approved by the Executive Board. The provision for this standing committee shall include these features:

- a. "The committee shall have 6 members.
- b. "Members shall be appointed for 6 year terms in such a way that the terms of two members expire each biennium.

"That the Loan Committee draft a statement of policies and develop regulations, forms, and procedures to govern the administration of such scholarships and loan funds as may be held by or accrue to the Association. It is the sense of the Board that the Committee, as reconstituted, shall act as the Board's agent in receiving applications, investigating applicants, and selecting the recipient of each scholarship or loan, that loans shall be granted by the Committee without prior approval of the Board, but that scholarship recipients shall be confirmed by the Board before the grant is made.

"That the Loan Committee be instructed to secure legal counsel in formulating its regulations and that the Treasurer be authorized to pay such legal fees as may be required up to the sum of \$100."

Upon the advice of Mr. Edward B. Hipp, attorney in Raleigh, the Committee is formulating a satisfactory promissory note to be used for further loans and revising the regulations governing loans. The final set of regulations after being approved by the Executive Board of NCLA will be printed in a future issue of *North Carolina Libraries*.

#### *Recommendations.*

The Committee wishes to make the following recommendations relating to scholarships and loans.

1. That scholarships and loans be awarded in April or May with the deadline for applications around March 15. This will eliminate Committee meetings during the summer months when many NCLA members are not available and would give recipients of the grants more time to make plans.
2. That there be a systematic attempt to increase the loan fund by regular (annual or biennial) donations from the Association and the solicitation of gifts and memorial funds. It is hoped that the fund can be made large enough so that eventually it will accrue enough interest for an attractive scholarship.

### NORTH CAROLINA LIBRARIES

WILLIAM S. POWELL, *Editor*

Eight issues of *North Carolina Libraries* have been prepared during the biennium 1957-59. A change in the makeup of the cover and masthead became effective with the first number issued in 1958. Each issue has been devoted in large part to articles and reports on a single subject; among those included during this period have been "Teen Agers in the Library," "Library Exhibitions," "Genealogy," "College and University Libraries," and "Papers on Recruiting." In addition, each issue has had articles on other subjects, as well as regular columns of personal news, and reviews and annotations of "New Carolina Books."

There has been no response from members of the North Carolina Library Association to indicate that any issue of *North Carolina Libraries* has been read. The editor has had no comment on any article or report appearing in the Association's quarterly journal. However there have been so many requests from outside the state for extra copies of the issue devoted to exhibitions that the reserve supply is almost exhausted. The article by Winston Broadfoot, entitled "What Is A Library" (Vol. XVI, pages 119-124), will be published in an anthology of writings by librarians. An article by Robert K. Peterson (Vol. XVII, pages 53-57) was reprinted and mailed to its members by the North Carolina Society of County and Local Historians. Several library schools throughout the country have requested copies of individual issues which were of particular interest to them.

Very few contributions of material have been made voluntarily to *North Carolina Libraries*, and many requested contributions have been promised but not delivered.

The editor's special thanks go to President Vernelle Palmer and to Associate Editors Florence Blakely and Margaret Kalp for assistance, advice, and contributions.

The editor has submitted his resignation effective with the completion of Vol. XVIII, No. 1, but will continue to conduct the "New Carolina Books" column. Mr. Charles M. Adams, Librarian of Woman's College of the University of North Carolina has been appointed to succeed him.

## NORTH CAROLINA LIBRARIES

### COUNCIL ON LIBRARIANSHIP

#### A Special Recruiting Committee of the North Carolina Library Association

HOYT R. GALVIN, *Chairman*

Ella Stephens Barrett

Henry Belk

Cora Paul Bomar

Lilian Buchanan

Mildred Crouse

Grace Farrior

Carlyle Frarey

John Harden

Lottie Hood

Mary Frances Kennon

Betty Jo Litaker

I. T. Littleton

E. Ernestine Milner

Harold Moag, Jr.

D. Eric Moore

Spencer Murphy

Myrl Ricking

George M. Stephens

Katharine M. Stokes

Hazel B. Timmerman

Elaine von Oesen

J. Z. Watkins

D. J. Whitener

Elizabeth H. Hughey

Vernelle Palmer

The growing critical shortage of professional librarians and the relatively small number of persons entering the profession prompted the Liaison Committee of the Reference Books Section of the American Textbook Publishers Institute and representatives of the American Library Association to choose recruiting of librarians as an area of common interest where the Reference Books Section of ATPI might lend some financial assistance. A fund of \$5,000 was made available by the ATPI to initiate a project, and in January 1958 the North Carolina Library Association was asked to conduct a recruitment conference and a pilot recruitment project.

The Conference of librarians and laymen was held at Raleigh in May 1958, and recommendations from the conference were referred to the Executive Board of N.C.L.A. Proceedings of the Raleigh Conference were published by the A.L.A. The Executive Board of N.C.L.A. developed the framework for organizing a special coordinating committee on recruitment for librarianship as a profession, and appropriated \$1,000 of the Associations funds to support activities of this special committee. The NCLA President and Executive Board appointed a committee of some 25 librarians and laymen to conduct the project.

At the first meeting of the special recruitment committee held in Charlotte in the early fall of 1958, the name of the committee was changed to 'Council of Librarianship.' A detailed program for the project was developed for the Council's three year recruiting project. Although it would be appropriate to include this detailed program in this report, its length dictates that it be summarized as follows:

The program consists of two phases:

*The Foundation Program*, which involves the development of materials and an organizational framework basic to all recruitment efforts. The three phases of the foundation program are: (1) Acquisition and preparation of materials and displays; (2) Development of a speakers bureau; (3) Establishment of a person-to-person recruiting network.

*The Action Projects*, consisting of special efforts for recruitment through various groups. These projects will utilize materials, speakers, etc. developed by the foundation program. Three or more projects are planned: (1) Recruitment of high school and college students; (2) Recruitment from adult groups in the community; (3) Community education. Other conceivable projects might be scholarship solicitation and a library workshop for prospective librarians.

## NORTH CAROLINA LIBRARIES

The development of this full program of the Council on Librarianship requires the employment and day-to-day attention of a full-time Director with clerical assistance; the appointment of working committees for each phase of the foundation program functioning well in advance of action projects; and the appointment of a working committee for each action project.

The Council developed a detailed three-year project budget of \$78,000 (\$26,000 per year) and submitted an appeal for foundation support of the project. As this is written, the Council has not received a grant of funds for the project, but there has been a delay in consideration of the request due to the illness of the chairman of the board of trustees of a foundation.

Efforts will be continued to secure the funds for the entire recruitment project since the operation of this project as outlined by the Council will require the full-time attention and direction of a Project Director. Lacking the funds from a foundation grant, the Council plans a less ambitious effort working through subcommittees of the Council and through the librarians and interested laymen of North Carolina. These less ambitious plans have not been initiated as this is written since hopes have continued from day to day and from week to week that funds for the entire project would be made available, and that a Director could be employed.

Some few recruiting appearances, activities, displays, exhibits, etc. have been conducted under the auspices of the Council as follows:

Exhibit at North Carolina Guidance Directors Conference held at Davidson College.

Exhibit manned with librarians for four, 12 hr. days at Charlotte's Career-O-Rama.

Exhibit and panel discussion on librarianship at annual Conference of N. C. High School Librarians Association.

A person-to-person recruiting network has been established under the leadership of Miss Cora Paul Bomar working with the Recruiting Committee of the Library Administration Division of A.L.A.

Such activities as mentioned above would be daily events throughout North Carolina whenever funds become available to activate the entire project and employ a Project Director.

### JOINT COMMITTEE OF NORTH CAROLINA LITERATURE AND BIBLIOGRAPHY

\*RICHARD G. WALSER, *Chairman*

Florence Blakely

Grace S. Dalton

\*Earl H. Hartsell

Mildred C. Herring

\*Katherine Hinson

\*Mary T. Hoffer

Cornelia Love

Rosalie Massengale

\*Cathleen Pike

William S. Powell

Mae Tucker

Jane B. Wilson

Since the completion and publication of *North Carolina Fiction, 1734-1957*, the Joint Committee of North Carolina Literature and Bibliography has been inactive awaiting the proposal and acceptance of a new project.

\*Members from the North Carolina English Teachers Association.